



## City of Hendersonville, NC

**Request for Proposal # 250057155002**

**FY2025 Manhole Rehabilitation**

**Date Issued: April 14, 2025**

**Bid Due Date: 2:00 PM May 5, 2025**

**Direct all inquiries concerning this RFP to:**

**Tim Sexton**

**Utilities Systems Supervisor**

**[tsexton@hvlnc.gov](mailto:tsexton@hvlnc.gov)**



TABLE OF CONTENTS

- I. Instructions to Bidders ..... 3
- II. Specifications ..... 4
- III. Submission Requirements..... 5



## I. Instructions to Bidders

---

1. This REQUEST FOR PROPOSAL (RFP) describes the requirements for the City of Hendersonville's (City) FY2025 Manhole Rehabilitation. Copies of the RFP may be obtained, via download from the City's website.
2. Bids are due by 2:00 PM, local time, on May 5, 2025, and shall be submitted via email to Tim Sexton, Utilities Systems Supervisor, via email at [tsexton@hvlnc.gov](mailto:tsexton@hvlnc.gov). It is the responsibility of each Bidder, without excuse, to ensure that their Bid is submitted by the bid deadline.
3. All work must be completed within 30 days from when the bidder is awarded the bid.
4. A bid bond is not required.
5. Refer to the Bid Package Requirements sheet for the Bidder Requirements. The Bidder must submit their quotation on the enclosed forms. Bids may be rejected if they show any omissions, alterations, or unauthorized additions to the forms, or for conditional bids, or for any irregularities of any kind.
6. Complete specifications and a bid form are included herein. Prospective bidders are responsible for obtaining complete Specifications and Bidding Documents, including any Addenda.
7. The "Bid Price" (referred to as the extended price) for each unit price Bid item will be the product of the "Estimated Quantity", which City or its representative has set forth in the Bid Schedule, for the item and the corresponding "Bid Unit Price" offered by the Bidder. The total of all unit price Bid items will be the sum of these "Bid Prices"; such total will be used by City for Bid comparison purposes. Discrepancies between the multiplication of units of Work and unit prices will be resolved in favor of the unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.
8. Quantities in the Schedule of Estimated Quantities and Bid Prices are approximate and are used for determination of a bid price. In the event the Bid Prices are above the City's available budget, the City reserves the right to negotiate with the lowest responsive, responsible bidder and/or reduce the estimated quantities up to 25% of the original bid quantities. In the event the City's available budget exceeds the Bid Prices, the City reserves the right to request to increase the quantities up to 25% of the original bid quantities. Payment will be made on the actual quantity of work performed.
9. No additional charges OF ANY KIND will be allowed on the awarded vendor's invoices. Any and all costs for the bidder MUST be included in the bidder's quotation unit price.
10. The award will be on the basis of materials specified or described herein, and those substitute or materials and equipment subsequently approved by City prior to the



submittal of Bids and identified by Addendum. No item of material will be considered by the City as a substitute unless written request for approval has been submitted by Bidder and has been received by City within 7 days of the issuance of the RFP. The burden of proof of the merit of the proposed item is upon Bidder. City's decision of approval or disapproval of a proposed item will be final. If City approves any such proposed item, such approval will be set forth in an Addendum posted on the City's website. Bidders cannot rely upon approvals made in any other manner.

11. All prices that Bidder sets forth in its Bid will be based on the presumption that the Bidder will furnish the materials and complete the work as specified or described in the Bidding Documents, as supplemented by Addenda. Any assumptions regarding the possibility of post-Bid approvals of "or-equal" requests are made at Bidder's sole risk.
12. Any questions regarding the RFP should be submitted in writing to Tim Sexton, Utilities Systems Supervisor, via email: [tsexton@hvlnc.gov](mailto:tsexton@hvlnc.gov) by April 25, 2025. Questions that require a written response or a change to the requirements and/or specifications will be posted as an Addenda on the City's website. In the event of a major change to requirements and/or specifications, the City reserves the right to postpone the bid opening, with advance notice to all known bidders.
13. In the event of a tie bid, with all terms being equal, the City reserves the right to request the applicable vendors (only) submit best and final bids.
14. All Bidders must possess an up-to-date North Carolina General Contractors License to do work in North Carolina as required by N.C.G.S. Chapter 87, plus any other applicable licenses.
15. This contract shall be awarded to the lowest responsive, responsible bidder, taking into consideration quality, performance, and time of delivery.
16. The City reserves the right to reject any and all proposals, in whole or in part, and to waive minor informalities.

## II. Specifications

---

Rehabilitation and cementitious lining of various sanitary sewer manholes located within the Hendersonville collection system. Manholes are located within publicly maintained street rights of way or within utility-maintained easement areas. All work shall be completed in accordance with the specification attached herein.

A digital manhole photos and location map can be found here:

<https://experience.arcgis.com/experience/a5a923ad263944c7ad5bfe0adc9c161a/?draft=true>



### III. Submission Requirements

---

1. Cover Sheet stating the date of the quotation, the name, title, complete address, telephone number, and email address of the person responsible for the bid written on Bidder's letterhead.
2. Statement of Compliance to the specifications and requirements of this bid package, and, if applicable, confirmation of receipt and acceptance of any amendments or addenda to this package. This can be included on the cover sheet.
3. Bidders bid amount on the supplied "Schedule of Estimated Quantities and Bid Prices".