

**SECTION 00 11 16-1 – INVITATION TO BID
2026 ROOFING AND FAÇADE REPAIRS
HENDERSONVILLE CITY HALL BUILDING
HENDERSONVILLE, NORTH CAROLINA**

SECTION 00 11 16

INVITATION TO BID # 230221002001

The City of Hendersonville Public Works Department invites you to submit bids for the following project:

2026 Roofing and Facade Repairs
Hendersonville City Hall Building
160 6th Avenue East
Hendersonville, North Carolina 28792

Sealed bids will be received prior to the bid opening at the office of:

City of Hendersonville – Public Works Department
305 Williams Street
Hendersonville, North Carolina 28792
Attention: Mr. Chris Conard – Construction Division Manager

Bids submitted at the bid opening must be received prior to the time for opening bids. The Bid Opening will be held at the following location:

City of Hendersonville – Public Works Department
305 Williams Street
Hendersonville, North Carolina 28792

Bids will be received until 2:00 pm on **Thursday, August 13, 2026**. Bids received after that time will not be accepted. Bids will be publicly opened thereafter for the furnishing of labor, material, equipment, and services necessary or required for the construction. However, if less than three (3) bids are received bids will not be opened and the project will be re-bid. Electronic bids will not be accepted.

Bids will be received for a single-prime contract to include all work indicated in the contract documents for the remediation work which will be Substantially Complete within **four (4) months** from time of commencement.

Complete digital plans, specifications, and bidding documents are available through the online electronic bid service <http://www.questcdn.com/>. QuestCDN shall be considered the Issuing Office for purposes of the bid documents. You may download the digital plan documents for a non-refundable charge of \$22.00 by inputting Quest project #10278400 on the website's Project Search page. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in obtaining a free membership registration and downloading this digital project information.

A **mandatory** Pre-Bid Meeting will be held onsite at Hendersonville City Hall on **Tuesday, July 28, 2026, at 2:00 pm**.

Immediately after the Pre-Bid meeting, Contractors are invited to walk the project site with SKA and Hendersonville Public Works Department. If Contractor wishes to visit the site on a later date, they must coordinate those site visits with the Hendersonville Public Works Department. Hendersonville City Hall is located at 160 6th Avenue East in Hendersonville, North Carolina.

**SECTION 00 11 16-2 – INVITATION TO BID
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HENDERSONVILLE CITY HALL BUILDING
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The scope of work for this project is summarized in Section 01 11 00 - Summary of Work.

All contractors are to be licensed as a General Contractor in North Carolina and are hereby notified that they must have proper licenses under statutes governing their respective trades in the State of North Carolina at the time of submitting the bid and conducting the Work. Contractor shall obtain a business license, trade certifications, and other specific requirements as may be required by the City of Hendersonville, North Carolina. All bids must be accompanied by a completed Contractor Qualification Statement, AIA Document A305, the signature page of the Special Conditions section, and subcontractors' information. Bids must be submitted by delivery on the standard forms provided in this document. Faxed bids will not be accepted.

Performance and Payment Bonds totaling 100 percent of the contract amount will be required of the successful bidder. Payment will be made on the basis of 95 percent of monthly work completed and final payment made upon completion and acceptance of work.

After the date and time for opening of bids, bids may only be withdrawn without penalty if allowed in accordance with Section 143-129 of the North Carolina General Statutes. A request to withdraw a bid must be made in writing to Owner prior to award of the contract, but no later than 72 hours after the bid opening. After initial 72-hour period, bids may not be withdrawn for a period of 60 days.

Owner reserves the right to reject any or all bids, to accept any bid, to waive informalities and to determine the low bidder in case of tie bids. Each bid shall be accompanied by a bid deposit in the amount of not less than five percent (5%) of the amount of the bid in the form and subject to the conditions provided in the Instruction to Bidders. The City reserves the right to waive any informality and to reject any and all proposals for any reason determined to be in the best interest of the City, except for the purpose of evading the bid laws. If awarded, the project will be awarded to the lowest responsive and responsible bidder taking into consideration quality, performance and the time specified in the proposals (if required to be specified). Non-responsive bids will be rejected.

It is the policy of the City to award public building contracts without regard to race, religion, color, creed, national origin, sex, age or disabling condition.

Notice of Federal Funding

Bidding, award, and construction of this project are subject to the requirements of Uniform Administrative Requirements, Cost Principles, and Audit Requirements for federal awards (Uniform Guidance) codified at 2 C.F.R. Part 200.

END OF SECTION 00 11 16