

## **Request for Quotes to Grind Brush/Leaves 80 Balfour Road Hendersonville, NC**

### Overview

The City of Hendersonville is seeking experienced contractors to complete brush and leaf grinding at our yard waste facility at 80 Balfour Road. The proposed work is outlined below. This agreement will be valid for one year with the option to extend the agreement for two additional years. The project is expected to begin late October or early November 2021.

### Required Site Visit

The City of Hendersonville has set aside 1:00 pm – 3:00 pm on October 15, 2021 to meet with contractors to review the project. Contractors are required to stop by the site on the 15th and review the proposed work prior to submitting a bid.

### Selection Process

1. Quotes should be submitted via email to Tom Wooten or hand delivered to 305 Williams Street (City Operation Center) in a sealed envelope with Brush and Leaf Grinding on the outside of the envelope by 12:00 PM on October 22, 2021. Email address is [twooten@hvlnc.gov](mailto:twooten@hvlnc.gov).

The quote should include the following:

- a. Name of Contractor
  - b. Address of Contractor
  - c. Email address
  - d. Daytime phone number
  - e. List of examples of previous similar work with contact information for reference
  - f. Quote using the provided outline.
2. All questions should go to Tom Wooten at the [twooten@hvlnc.gov](mailto:twooten@hvlnc.gov) or (828) 697-3084.

Project:

1. Mobilize equipment to site and grind all brush once then push it up into a long pile along the edge of the embankment (same as previous stockpiled area) unless told otherwise. The screen in the grinder should be a 4 inch hex screen or equivalent.
2. Mobilize equipment to site and grind all leaves once then push the material up into a pile (same as previous stockpiled area) unless told otherwise. The screen in the grinder should be a 4 inch hex screen or equivalent.

Quotes must be provided in per cubic yard increments and a lump sum price for year one. We expect to grind about two times per year.

Typically, the contractor would operate an excavator and grinder to grind the material then move the material around as needed, then continue that process until finished with the raw material. The additional grinds would follow the same process but may or may not include leaves.

**Annual Price Adjustments:**

In order to induce bidders into entering into a multi-year agreement, the per cubic yard grinding rate will be adjusted on July 1<sup>st</sup> and January 1<sup>st</sup> of each year during the term of the agreement. Adjustments will be based upon the change in the Consumer Price Index for All Urban Consumers from the initial date of the agreement to the effective date of the adjustment. The first adjustment, if required, will be made on January 1, 2022. CPI changes may result in an increase, decrease, or no change in the per cubic yard rate.

**Company Name:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Daytime Phone Number:** \_\_\_\_\_

**Proposed Cubic Yard Rates:**

**\$\_\_\_\_\_per cubic yard for brush grinding**

**\$\_\_\_\_\_per cubic yard for leaf grinding**

**Proposed Lump Sum for Fall of 2021 Grind**

**\$\_\_\_\_\_ Lump Sum for the Brush Pile**

We currently have approximately 6000 cubic yards of brush and no leaves for grinding this fall. Future grindings may include leaves and/or brush. (We do not have any large tree stumps or construction material (lumber) in our piles.) The Contractor and City will determine the volume of leaves and/or brush prior to all future work.

- Are you willing to enter into a multi-year agreement according to the terms and conditions Yes\_\_\_\_\_ No\_\_\_\_\_
- Have you inspected the work site? Yes\_\_\_\_\_ No\_\_\_\_\_
- Can you furnish proof of insurance as required? Yes\_\_\_\_\_ No\_\_\_\_\_
- What is the maximum size limb or trunk that can be processed? \_\_\_\_\_

- References:

Company	Contact	Phone

Please list examples of previous similar work below.