

Brooklyn Committee Meeting

Members Present: Jane, Jule, Lynn, Tae

May 22, 2025 (5:30-& 7:00pm)

Location: Brooklyn Community Garden

Start time: 5:42 pm

- Congrats again (**2 minutes**)
 - Ice breaker...
 - Aspirations for the garden
- Approve minutes from 04/20/2025 Meeting (**Motion**)
 - Review copy present
 - Motion: Lynn
 - Second: Jules
 - No discussion, motion passed and minutes approved
- Approve agenda for 05/22/2025 (**Motion**)
 - Additions
 - Revisions
 - Motion: Jules
 - Second: Lynn
 - No discussion, motion passed unanimously and agenda approved
- Announcements
 - Onboarding is finished for now...
 - June 1st bed allocation
 - Review applications
 - Garden Layout Activity
 - Approval of garden members and plot assignments (**Motion**)
 - Motion: Lynn
 - Second: Jane
 - Motion passed:
 - Discussion: 15 private beds (list of gardeners below and plots attached)
 - Garden layout via City webpage attached designating communal, private, ADA, and children bed placement at current time
 - Jane is concerned about utilizing children's beds for private usage instead of keeping children's space completely communal. Tae expressed honoring potential families who already signed up for a private children plot. Solution reached to test trial by utilizing one children garden bed and making it two plots for potential interest

- Combine general volunteer & communal plot on city website for garden application
- Garden Lay-out & Bed Allotment Activity
 - Walk/review layout
 - Bed allocation-Beds need numbering for identification
 - Mission Oriented
 - *“Nurturing self-reliance and building community across generations.”*
- City for Funds
 - Continued, currently being worked on. Jane explained current situation
- Neighborhood Canvassing
 - Utilize volunteer day, utilize QR codes from Caitlyn, utilize brochures, utilize seed packets, invite to next volunteer work day
 - Garden work days also to incorporate education events, communal volunteer support, accommodate waitlist, and incorporate general volunteer support
- Donations from Delia’s & bed allotment (**Motion**)
 - Motion: Lynn
 - Second: Jane
 - Motion passed unanimously
 - Discussion: allot 4 beds, receive \$500 donation, coordinate onboarding in Spanish date, translate and review documents, flesh out coordination related to communal group garden guidelines
- Service Dog allowance (**Motion**)
 - Tabled for next meeting, consult with City attorney on matters related to this
- Committee Meetings
 - Next meeting is June 16th (5:30-7:00pm) at Garden & virtual
- Garden workdays
 - Ongoing
- Upcoming Business
 - Norms & Standards
 - Schedule for next year
 - Due in December
 - Events, Committee Meetings
 - Application review
 - Volunteer list-amend process with Caitlyn for garden communication
 - No Sharepoint if possible due to potential accessibility issues
 - Voting and being present virtually, physically, and not present
 - Fiscal Sponsorship status
 - Task list for communal work when committee members not present
 - Create universal to-do list
 - Reviewing future applications process

- Signage and history of garden
 - Share Google Drive & Facebook page maintenance
 - Ongoing conversation about Farm to Table fundraiser
- **Adjourn-motion**
 - Motion: Lynn
 - Second: Jules
 - No discussion, motion passed unanimously and meeting adjourned
 - End time: 7:05