

Brooklyn Committee Meeting Agenda

“Nurturing self-reliance and building community across generations.” **Members Present:** Jules, Lynn, Gerardo, Orlando, Edith

Absent: Tae, Donna

February 2nd, 2026 (5:30-& 7:00pm)

Location: Virtual google meet

Start time: 5:30pm

- Ice breaker
 - Are you able to rest and reflect during winter?
- Approve minutes from 12/8/25 Meeting (**Motion**)
 - Review copy
 - Motion: Lynn
 - Second: Gerardo
 - Discussion:
- Review/Additions/Approve agenda for 2/2/26 (**Motion**)
 - **Additions: Reviewing new garden member applications and brainstorming how to increase neighborhood community engagement**
 - Revisions:
 - Motion: Orlando
 - Second: Edith
 - Discussion:
- **Standards and Group Norms**
 - I statements, Keeping major work as agenda items, remain mission oriented, expect and accept lack of closure, keep business business, people are doing as best as they can, challenge idea-not the person, commitment to learn from each other, confidentiality, conflicts (refer to Tae & Caitlyn)

● Delegation and teamwork

Tae and Jules - Emails, Admin, Onboardings

Lynn- General Maintenance - onboardings Compost, Oversees orders, PR

Orlando- Facebook, Social Media - need to create a new account, Jane needs to deactivate old accounts per Caitlyn

Orlando will follow up with Jane

Gerardo - Volunteers/ Work Days - Tyler teacher, Gerardo connecting with other gardens and school outreach

Donna - Kids and Elderly Programs, Education, Outreach

Edith - Seed keeping- most seed packets are expired, Edith to make a list of current seeds

● **Announcement(s)**

“Below are the new garden member submissions. I put a star by those that are within a mile or less of the garden. We also got one request for an ADA bed which I believe is our first one if I am not mistaken. After you approve the new members and assign plots you may want to see if they prefer an extra tall bed or one of the wood ADA beds. I also recall those beds needing some repair before they can be used. One person, Tynesha also requested an ADA bed and private bed but I think it would be one or the other since those are both private beds so you may want to confirm with her what she wants.

Once you all vote on approving these new members I can create a shared sheet with their contact information. “ per Caitlyn

****Terry Young, his wife, Brett Warner, his wife and child applied for beds - the list needs to be updated. Committee still need to physically view their applications****

Private Garden Plot

Julie Stanley*

Jill Smith

Lynn Sheridan*

Kayla Welch

Jane Fairchild

Sabrina Rockwell

Jen Martin

Julie Stanley

M Z Yehudah

Tynesha Carden

Keith Tran

Communal Garden Plot

Julie Stanley*

Lynn Sheridan*

Jane Fairchild

Stacye Murphy
Jen Martin
Tynesha Carden
Keith Tran

Children's Garden Plot

Jane Fairchild
M Z Yehudah
Tynesha Carden

General Volunteer

Jane Fairchild
Sabrina Rockwell
Julie Stanley
M Z Yehudah
Tynesha Carden
Keith Tran

ADA Garden Plot

Melanie Anderson
Tynesha Carden

No address location available, Caitlyn was unable to share the applications due to the city's system. Committee members need to see who is most appropriate for garden membership based on location, sticking to the garden's mission.

Send one last text to Hispanic ladies for a bed or volunteer, open invitation

End of season and cover crops have been planted, woohoo! Next year it was recommended to plant sporadically rather in rows per Steve at NC Extension, this needs to be cultivated in March most likely

No major changes to application other than

Requiring 1 garden workday each month, collectively keeping track, someone needs to pick up documents each week, possible application fee, "if you can't meet these requirements please speak directly to a committee member"

ADA bed utilization- 2 need to be filled (Veterans Farms) **Donna reached out to local nursing homes to see the level of interest for next year, thank you Donna! - Follow up?**

Fiscal Sponsorship secured with Caregivers of Mother Earth (C.O.M.E.) +Invite Elle (Executive Director of C.O.M.E.) to future Meeting

- **Budget**

- **\$1,981 as current balance**
 - +Order more ag cloth - wash what we have and double the amount of last time for next year**
 - ~~Wire~~
 - Screw in hooks?
 - ~~Whiteboard - ordered~~
 - Dry erase markers
 - Soil - email Caitlyn and mulch order for the spring**
 - Berry House - order 4 small beds - children's beds County of Hendersonville needs to inspect it**
 - Make an outdoor stand out of palettes?**
 - Two soil testing kits - one for garden soil and one for danny dumpster soil**
 - **Administrative tasks-** Chair, Vice Chair, and Caitlyn
 - Compliance, documentation, and oversight
 - **Workdays** Build garden beds, fill with mulch/soil, garden ag cloth installation, current bed maintenance/harvest, organize shed, bring garden pots to Lowes ● Upcoming Business/Garden Master To-Do list (**Continuing**)
 - Grant Writing** Tae?
 - Construction, general maintenance, membership requirement **+Two times a month**
 - +No nighttime hours, no more sundays**
 - +Tierra Fertil needs text communication in Spanish Delia knows about the garden**
 - Make events on Facebook for workdays - Orlando can post this - Orlando follow up with Jane?**
 - Specialized care of plants (planting, preventing disease, etc...)
 - +Twice a month** ■ Composting (adding rotted vegetables to
 - compost, stirring compost, etc...)

- **Garden Goals**

- Remain Mission Oriented-Refer to grant(s)
- Increase neighborhood community engagement
- Continue to grow sustainably

● **Harvest and Distribution Process**

- Harvest, Rinse, Weigh, Chill, and Distribute to neighborhood (1.6 miles)
Community members Terry Young, Lynn has contact information of Debbie Roundtree and Diane Caldwell

Text or email that harvested produce is in the garden Compost after a certain time

Utilize a stand outside

Combining harvest days with workdays when produce is ready

Culinary classes?

Renting the local industrial kitchen? **Partner with Field and Kitchen**

Document weight and needed information ■ Utilize volunteer day, utilize brochures, utilize seed packets and harvest, invite to next volunteer work day ● **Create flier/RAC card**

*****Utilize documenting produce weight - separate binder for easy access for all members and explain to members the importance during onboardings *****

Schedule for next year -Canvassing to 1.6 parcel for awareness of application process and garden (what they want grown, educational events, etc..), exit survey for this year **-In addition to individual onboardings we'll do a large community onboarding in beginning of March** Send out member interest/open applications in mid-end of January ■ Send yes to private plot owners (including returning members) by March 3rd

Mandatory onboarding March 9th and 14th

Beds planted by end of April - Date TBD - weather dependant

Attend the Hendo Earth Fest for tabling event?

Education events with community and communal groups throughout year

Two garden workdays per month (March-November) Only Saturdays, no evenings. 45 minutes of weeding requirement each month

Balance between committee member tasks/member tasks - Garden members committed to sub-committee work? Communicate with each other

When to review prospective members' applications? Sooner the better,

Have a decision by mid February

Have documents ready to view January 26th

End of gardening season - Weather Permitting November

1st Next year do we need to start and end earlier?

Garden social events? How many and what type? - Need to be internally (neighborhood or garden member driven)

Soil kit for acidic or alkaline

- **Next Committee Meeting**

- **March 2nd 5:30pm- 7pm**

- End time: **6:46pm**

- Motion: Lynn

- Second:

- Orlando

- Discussion:

- Result: order 4

- more beds for

- berries,

- committee

- members need

- to view

- applications

- asap, two soil

- kits