

Brooklyn Committee Meeting Agenda

“Nurturing self-reliance and building community across generations.” **Members Present:** Jules, Lynn, Gerardo, Orlando

Absent: Tae, Edith, Donna

December 8th, 2025 (5:30-& 7:00pm)

Location: 627 Edgewood Ave. Hendersonville NC

Start time: 5:34pm

- Ice breaker
 - What is your favorite birthday memory?
- Approve minutes from 11/10/25 Meeting (**Motion**)
 - Review copy
 - Motion: Gerardo
 - Second: Orlando
 - Discussion:
 - Result:
- Review/Additions/Approve agenda for 12/8/25 (**Motion**)
 - Additions:
 - Revisions:
 - Motion: Gerardo
 - Second: Orlando
 - Discussion:
 - Result:
- **Standards and Group Norms**
 - I statements, Keeping major work as agenda items, remain mission oriented, expect and accept lack of closure, keep business business, people are doing as best as they can, challenge idea-not the person, commitment to learn from each other, confidentiality, conflicts (refer to Tae & Caitlyn)
- **Announcement(s)**
 - **End of season and cover crops have been planted, woohoo!** Need to discuss changes to garden membership, possible application fee, what is considered “good standing” remain mission oriented, etc.

No major changes to application other than

Requiring 1 garden workday each month, collectively keep track, someone needs to pick up documents each week, possible application fee, “if you can’t meet these requirements please speak directly to a committee member”
Committee members don’t need to record their hours?

Whiteboards and wire - Two have been ordered and Lynn has the frames made Raymond’s Garden (Berry House) (Spring 2026) Lynn- Harold? Adam? Other connections to advise on the best way to go about the construction. Raised beds?

ADA bed utilization- 2 need to be filled (Veterans Farms) **Donna reached out to local nursing homes to see the level of interest for next year, thank you Donna!**

Fiscal Sponsorship secured with Caregivers of Mother Earth (C.O.M.E.) +Invite Elle (Executive Director of C.O.M.E.) to future meeting

Can local businesses sponsor the garden?

- **Budget**

- **\$1,981 as current balance**

- +Order more ag cloth - wash what we have and double the amount of last time for next year**

- +Order more wire for bottom of beds Jules will send email to Caitlyn**

- Screw in hooks?

- ~~Whiteboard - ordered~~

- Dry erase markers

- Other?

- Soil and mulch order for the spring**

- Berry House - could be beds, wire, etc need answer asap**

- **Delegation and teamwork**

Tae and Jules - Emails, Admin, Onboardings

Lynn- General Maintenance - onboardings Compost, Oversees orders, PR

Orlando- Facebook, Social Media - need to create a new account, Jane needs to deactivate old accounts per Caitlyn

Orlando will follow up with Jane

Gerardo - Volunteers/ Work Day lead - Tyler teacher, Gerardo connecting with other gardens and school outreach

Donna - Kids and Elderly Programs, Education, Outreach

Edith - Seed keeping

- **Administrative tasks-** Chair, Vice Chair, and Caitlyn
 - Tae developing for transition to Jules by end of year
 - Compliance, documentation, and oversight
- **Workdays** ■ Construction, general maintenance, membership requirement
 - +**Two times a month**
 - +**No nighttime hours, no more sundays**
 - +**Tierra Fertil needs text communication in Spanish**
 - +**Make events on Facebook for workdays - Orlando can post this**
- **Care/Oversight (TBD)**
 - Specialized care of plants (planting, preventing disease, etc...)
 - +Twice a month ■ Composting (adding rotted vegetables to compost, stirring compost, etc...)
- **Grant Writing**
 - Tae to work on this

● **Garden Goals**

- Remain Mission Oriented-Refer to grant(s)
- Continue to grow and develop sustainably

● **Harvest and Distribution Process**

- Harvest, Rinse, Weigh, Chill, and Distribute to neighborhood (1.6 miles) ■
Street by street rotating each harvest. Canvas via street and car (buddy system at first)?

Need to canvas with a flier Community members Lynn has contact information Debbie Roundtree and Diane Caldwell

Utilize a stand outside?

Combining harvest days with workdays?

Dedicated Harvest Days and recurring email/ text reminders

- Map will be provided for harvesting purposes - **Who will be responsible for creating this?**
- Culinary classes?

Renting the local industrial kitchen? **Partner with Field and Kitchen**

■ Document weight and needed information ■ Utilize volunteer day, utilize brochures, utilize seed packets and harvest, invite to next volunteer work day • **Create flier/RAC card**

- **Next Committee Meeting**

- **January 26th**

- **Garden workdays** ○ Build garden beds, fill with mulch/soil, garden ag cloth installation, current bed maintenance/harvest, organize shed, bring garden pots to Lowes

- **Upcoming Business/Garden Master To-Do list (Continuing)**

- **Schedule for next year** -Canvassing to 1.6 parcel for awareness of application process and garden (what they want grown, educational events, etc.), exit survey for this year - **Jules will send email asking if you do not want a bed next year, please let us know**

In addition to individual onboardings we'll do a large community onboarding in beginning of March Due in January- make sure to view grants and waitlist

Send out member interest/open applications in mid-end of January ■ Send yes to private plot owners (including returning members) by March 1st

Mandatory onboarding March 9th and 14th

Beds planted by end of April - Date TBD

Attend Hendo Earth Fest for tabling event

Attend several Farmers Market events

Education events with community and communal groups throughout year Two garden workdays per month (March-November) Only Saturdays, no evenings. 45 minutes of weeding requirement each month

Balance between committee member tasks/member tasks - Garden members committed to sub-committee work?

When to review prospective members' applications? Sooner the better, Have a decision by mid February

Have documents ready to view January 26th

End of gardening season - Weather Permitting November

1st Next year do we need to start and end earlier?

Garden social events? How many and what type?

End time: 6:44pm

■ Motion: Orlando

- Second: Lynn
- Discussion:
- Result:
- End time: