



CITY OF HENDERSONVILLE
 COMMUNITY DEVELOPMENT DEPARTMENT
 100 N. King St. ~ Hendersonville, NC ~ 28792
 Phone (828)697-3010 ~ Fax (828) 697-6185
<https://www.hendersonvillenc.gov/>



APPLICATION FOR SITE PLAN REVIEW

Section 7-3 City Zoning Ordinance

The following are required to constitute a complete application for preliminary site plan review:

- ~ This form including the property owner(s) signature(s).
- ~ Appropriate fee.
- ~ 2 copies and a digital file of the site plan containing items in Section 7.3-3.2 of the City Zoning Ordinance.

Projects proposing any of the following must submit a complete application at least 32 days prior to any Planning Board meeting.

- Any commercial, industrial or institutional development consisting of 20,000 or more square feet of floor area.
- Addition of more than 30 parking spaces.
- Any minor planned residential development consisting of nine or more dwelling units.

The following are required for final site plan review:

- ~ This form including the property owner(s) signature(s)
- ~ 2 copies of the site plan containing items in Section 7-3-4.3 of the City Zoning Ordinance

Date Type of Plan Review Preliminary Final

Name of Project

Location/Address of Property

List 10 digit PIN or 7 digit PID number for each property

Contact Information

Address

Phone

Fax

Email

CHECK TYPE OF DEVELOPMENT Residential Commercial Other

Current Zoning

Total Acreage

Proposed Building Sq.ft.

of Dwelling Units

Official Use:
 DATE RECEIVED: _____ BY _____ FEE RECEIVED \$ _____

Applicant(s): (Developer)

Printed Name _____

Corporation Limited Liability Company Trust Partnership Other: _____

Signature _____

Title _____ Email _____

Address of Applicant _____

Printed Name _____

Corporation Limited Liability Company Trust Partnership Other: _____

Signature _____

Title _____ Email _____

Address of Applicant _____

Printed Name _____

Corporation Limited Liability Company Trust Partnership Other: _____

Signature _____

Title _____ Email _____

Address of Applicant _____

Printed Name _____

Corporation Limited Liability Company Trust Partnership Other: _____

Signature _____

Title _____ Email _____

Address of Applicant _____

Printed Name _____

Corporation Limited Liability Company Trust Partnership Other: _____

Signature _____

Title _____ Email _____

Address of Applicant _____

Property Owners(s):

* ^ Printed Name _____

Corporation Limited Liability Company Trust Partnership Other: _____

Signature _____

Title _____ Email _____

Address of Property Owner _____

* ^ Printed Name _____

Corporation Limited Liability Company Trust Partnership Other: _____

Signature _____

Title _____ Email _____

Address of Property Owner _____

* ^ Printed Name _____

Corporation Limited Liability Company Trust Partnership Other: _____

Signature _____

Title _____ Email _____

Address of Property Owner _____

* ^ Printed Name _____

Corporation Limited Liability Company Trust Partnership Other: _____

Signature _____

Title _____ Email _____

Address of Property Owner _____

* Property owner hereby grants permission to the City of Hendersonville personnel to enter the subject property for any purpose required in processing this application.

^ If signed by an agent on behalf of the Owner, this petition MUST be accompanied by a Limited Power of Attorney signed by the property owner (s) and notarized, specifically authorizing the agent to act on the owner (s) behalf in signing this application. Failure of each owner, or their duly authorized agent, to sign, or failure to include the authority of the agent signed by the property owner, will result in an INVALID APPLICATION.