

City of Hendersonville, NC



Adopted Budget FY2021-2022

Vision Statement

Hendersonville is a vibrant mountain city where the government and citizens work together for a high quality of life.

Mission Statement

The City of Hendersonville is committed to providing quality, efficient services to all citizens, visitors, and businesses through open communication, timely responses, and quality results.

About the Cover

“Seasons”

Sponsor(s): Friends of Downtown

Artist: Teresa Duncan

To Benefit: Friends of Downtown Hendersonville

Auction Date: October 2021

Bearfootin’ Public Art

Started in 2003, Bearfootin’ was created as a fun way to raise money for local charities, while displaying colorful artwork along the downtown sidewalks. A yearly event, the public display of art begins every April and continues through October. Local artists create unique and beautiful artwork, made of fiberglass and hand painted, and every year the new art display is unveiled for exhibition in the spring.

The Bearfootin’ Public Art Walk has consistently brought joy to visitors of Historic Downtown Hendersonville while raising a considerable amount of money for local charities and art in Historic Downtown. Sponsored by downtown businesses, each year has a different theme. While most of the years have been bears, there have been several that were other animals. In 2009 it was the year of goats.

Each work is unique and creative, with their personal theme. They are displayed along the sidewalks throughout Main Street and 7th Avenue in Downtown Hendersonville, and can be viewed at any time of the day or night.

Preface

No other aspect of public administration has undergone as much reform or been the focus of attention for political leaders, mayors to presidents, as the annual budget. The budget document and its preparation and adoption express the basic political values of a government. Budgets reflect the negotiations and compromises undergone during the continuous process of budget adoption. They define government's economic and political role in a community, guiding, sanctioning, and limiting administrative action. Budgets not only represent plans for the future, they also mold that future by the policies they contain. A good budget establishes a vision for its respective community and communicates, with utmost transparency, the vision for the future.

The budget document is a tool for maintaining financial accountability. Yet as its preparation has evolved, it has become a forum for establishing strategic goals and performance expectations. The resulting budget has become the public record of a community dialogue for improving organizational performance and management oversight. These attributes demand accountability from administrators and policy makers alike. The budget's quality is dependent upon the quality of input provided throughout the budgeting process.

As the City of Hendersonville continues to advance its organizational excellence and budgetary practices, ultimately making the leap from a good organization to a great one, it will be mindful of the aforementioned role of public budgeting. Providing a transparent document, setting policy and providing accountability will be common practice in this City. The most successful cities are helping citizens, customer, and partners discover budget linkages. Our City will provide the tools necessary to not only decipher this important document but also participate in its conception. This practice is not an accomplishment easily achieved however, by acknowledging the aforementioned criteria and goals the City of Hendersonville continues its pursuit of exemplary budget practices.

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The purpose of the *Budget Guide* is to introduce readers to the budget document and processes, assisting in the reader’s understanding of the information contained throughout. The Local Government Budget and Fiscal Control Act (LGBFCA) defines the annual budget as “a proposed plan for raising and spending money for specified programs, functions, activities, or objectives during a fiscal year” [G.S. 159-7(b)(1)]. The *Budget Guide* will briefly describe the sections contained within the budget document, explain the budget process, explain how to read charts and graphs and interpret numbers, as well as how to understand the effects of inflation. Note that sample charts and tables do not reflect accurate financial information for the City of Hendersonville.



The Budget Document

This annual budget provides local officials an opportunity to review and evaluate programs and services. During most of the year, local officials are hard pressed to maintain day-to-day duties and may not have time to evaluate how efficiently and effectively a particular program is achieving its established goals. Even if no changes are made, the City of Hendersonville benefits from the overview of programs and enhances perspective for decisions that must be made every day. The budget document submitted for FY21-22 will consist of six (6) major sections: Introduction and Guide, Budget Message, Budget Ordinances and Resolutions, Fee Schedule, Capital Improvement Plan (CIP), and Pay and Classification Schedule.

Budget Message & Ordinance

The Budget Message is a letter from the City Manager to the City Council that provides an overview of the upcoming fiscal year budget and how it fits with the City Council's priorities. This message should introduce and summarize the budget document, including issues facing the development of the budget, significant budgetary items and trends, and the budgetary effect on short and long-term plans. General Statute 159-11(b) states that the message should include the following:

- A concise explanation of the governmental goals fixed by the budget for the budget year
- Important features of the activities anticipated by the budget
- Reasons for stated changes from the previous year in program goals, programs, and appropriation levels
- Any major changes in fiscal policy

Budget Ordinance & Resolutions

The Budget Ordinance is a statute, legally adopted by the City Council to set spending limits for the coming fiscal year, which runs from July 1 to June 30. The Budget Ordinance also establishes the Capital Improvement Plan, Pay and Classification Schedule, and Fee Schedule set for the coming fiscal year.

The City additionally adopts a variety of ordinances and resolutions to establish capital reserve funds, capital and grant project ordinances, and resolutions of intent to follow future fee schedules and future CIP schedules.

Fee Schedule

The Fee Schedule is a legally adopted schedule listing specific fees, licenses, and utility rates charged by the City of Hendersonville for the use of City facilities and equipment for the purposes of making them available to public, specific utility rates the proceeds of which are for the maintenance and expansion of its utility systems, the reproduction of public records and other miscellaneous services to cover the actual cost of producing these documents and information

under the provision of NCGS §132-6.2, and other various fees associated with enhanced direct services provided by the City.

Capital Improvement Plan (CIP)

A Capital Improvement Plan (CIP) is the central planning tool for capital projects and acquisitions. The CIP is a multiyear forecast detailing major capital infrastructure and equipment needs, appropriations needed to satisfy needs, sources of financing for specified projects, and the impacts of projects on the organization. The CIP is reevaluated annually, and the document changes as project timelines come closer to execution.

Pay & Classification Schedule

This section contains the listing of all approved City positions and their respective salary range between the minimum salary and maximum potential salary. This schedule is considered, revised, and adopted annually.

The Budget Process

In accordance with the Local Government Budget and Fiscal Control Act (LGBFCA), the budget document for fiscal year ending June 30, 2022, meets the balanced budget and inclusiveness requirements. The inclusiveness requirement means the City may only spend moneys that have been budgeted [G.S. 159-8(a)]. The balanced budget requirement means that any budget ordinance, project ordinance, financial plan, or internal service fund must balance. General Statute 159-8(a) defines a balanced budget as “the sum of estimated net revenues and appropriated fund balances is equal to the appropriations.” A final legal limit on this budget document is G.S. 159-15, addressing a local government’s ability to set a property tax levy and the regulations regarding that levy. Whether this budget is used primarily as a planning vehicle or as a means of reaching political agreement about budgetary policies, this document adheres to the three legal limits listed above and follows a process provided by the LGBFCA.

There are three general stages of budget preparation and enactment including: (1) departmental formulation of expenditure requests and revenue estimates, (2) preparation of a recommended budget document by the budget officer, and (3) review and enactment of the annual budget ordinance by the respective governing body.

At the start of the budgeting process, it is common for the budget officer to produce a budget calendar, detailing the dates by which each stage in the annual budget process is to be completed. The LGBFCA requires mandatory dates at which certain processes must be completed [G.S. 159-10-13]. Departmental requests must be submitted to the budget officer before April 30. A recommended budget must be given to the governing body no later than June 1, and the governing body must enact the budget ordinance at the start of the fiscal year, July 1.

The following is a copy of the City of Hendersonville’s proposed Budget Calendar for FY21-22:

City of Hendersonville Budget Calendar Fiscal Year 2021-2022		
Budget Procedure	Legally Required Date	Projected Date
Distribute CIP Requests		10/12/2020
Department Head Retreat		12/04/2020
CIP Requests Due		12/07/2020
CIP Meetings w/ Department Heads		December & January
Distribute Budget Request Forms		01/04/2021
Budget Request Forms Due	04/30/2021	02/08/2021
Preliminary Rev./Exp. Estimates		02/15/2021 - 02/19/2021
Council Retreat & Budget Preview		02/25/2021 - 02/26/2021
Special Appropriations Due		02/26/2021
Prelim. Budget Review - Admin.		03/08/2021 - 03/12/2021
Meetings w/ Dept. Heads		03/15/2021 - 03/26/2021
Revised Rev./Exp. Estimates		03/29/2021
Budget Review & Adjustments		April
Budget Memos		April
Budget Workshop		05/07/2021
Public Notice of Budget Hearing	By 06/01/2021	05/17/2021
Budget to City Council and Clerk	By 06/01/2021	05/17/2021
Public Budget Hearing & Adoption	By 07/01/2021	06/03/2021
Fee Schedule, Pay Scale, Special Budgets, and CIP included in Budget Ordinance *See the Local Government Budget and Fiscal Control Act for information on budget formulation and adoption*		

Upon submission of the annual budget document, the governing body must schedule a public hearing, detailing that a budget has been submitted and that copies are available for public inspection [G.S. 159-12(b)]. The notice will provide the time, date, and place of the budget hearing. The City of Hendersonville strives to provide ample time between notice and the hearing date in order to provide the public an opportunity to attend the hearing. These strong public participation practices will improve the City's responsiveness and accountability. Stakeholder input throughout the planning and budgeting process is highly recommended by the National Advisory Council on State and Local Budgeting Recommended Budget Practices.

Several legal provisions apply to the governing body review and adoption of the Budget Ordinance. First, ten days must elapse between submission of the budget and adoption of the Budget Ordinance [G.S. 159-13(a)]. Also, the governing body may conduct its review in both special and regular meetings. Open meetings laws (see G.S. 143-318.12) apply to the aforementioned situations, each board member must be notified of said meetings, and only budget matter may be discussed during said meetings (G.S. 159-17). There is no provision allowing for closed sessions for the local budget process.

Another process in budget preparation and enactment is amending the budget. A policy statement detailing the procedures required in amending the budget is found in the *Budget Ordinance* section of this document. A budget may need to be amended because revenue forecasts are developed months in advance of the fiscal year, these revenue collections may deviate, and expenditures and emergencies may arise requiring extra funding. A policy should specify the exact circumstances under which the legislative body may amend the budget. Most budget amendments follow the same deliberative process: the Manager first proposes a package of amendments and the full Council then considers and acts upon the proposal.

Finally, the budget is enacted upon official adoption of the Budget Ordinance, not later than July 1st. If the budget is not adopted, then G.S. 159-16 requires that an interim budget be adopted. The purpose of an interim budget is to ensure normal operations continue without any changes in program funding. Upon adoption of the Budget Ordinance, G.S. 159-13(d) requires the budget be entered into governing body's minutes within five days of adoption.

Reading the Budget Document

The budget document contains an abundance of diverse and valuable information. The hefty amount of numbers and information can make navigating and deciphering the document a difficult task for any reader. This section is meant to assist the reader in understanding the data presented and other supplemental information.

Sections of the budget are identified in the top right corner of each page. These headings identify the subject, fund, department, or division being discussed and assist the reader in locating the information for which they are looking. Within each section, bold and underlined headings identify major topics related to that section. Under these headings, the reader may find written information as well as information presented in table or chart form. The document highlights other important terms and categories by identifying them in **bold** or *italic*.

Interpreting Tables & Charts

The budget document uses tables and charts to provide visual representations of data. The tables and charts allow readers to easily compare funds and departments as well as observe historical trends. Most sections contain tables and charts similar to the examples depicted in this section. The diagrams identify the major characteristics of each table and chart and explain what information the reader can find.

The following are examples of summary tables which a reader may encounter in reading this budget document (all data is fictional):

	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> Prior year actual budget data from audit reports </div> FY18-19 ACTUAL	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> Current year budget, including amendments </div> FY19-20 REVISED <i>5/5/2020</i>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> Adopted budget for the upcoming year </div> FY20-21 BUDGET	DOLLAR CHANGE
EXPENDITURES				
Personnel/Benefits	9,542,877	10,825,544	11,488,748	663,204
Operating	4,141,715	4,776,070	4,624,186	(151,884)
Capital	756,444	796,750	786,793	(9,957)
Debt Service	860,850	1,129,571	1,420,319	290,748
TOTAL EXPENDITURES	15,301,886	17,527,935	18,320,046	792,111

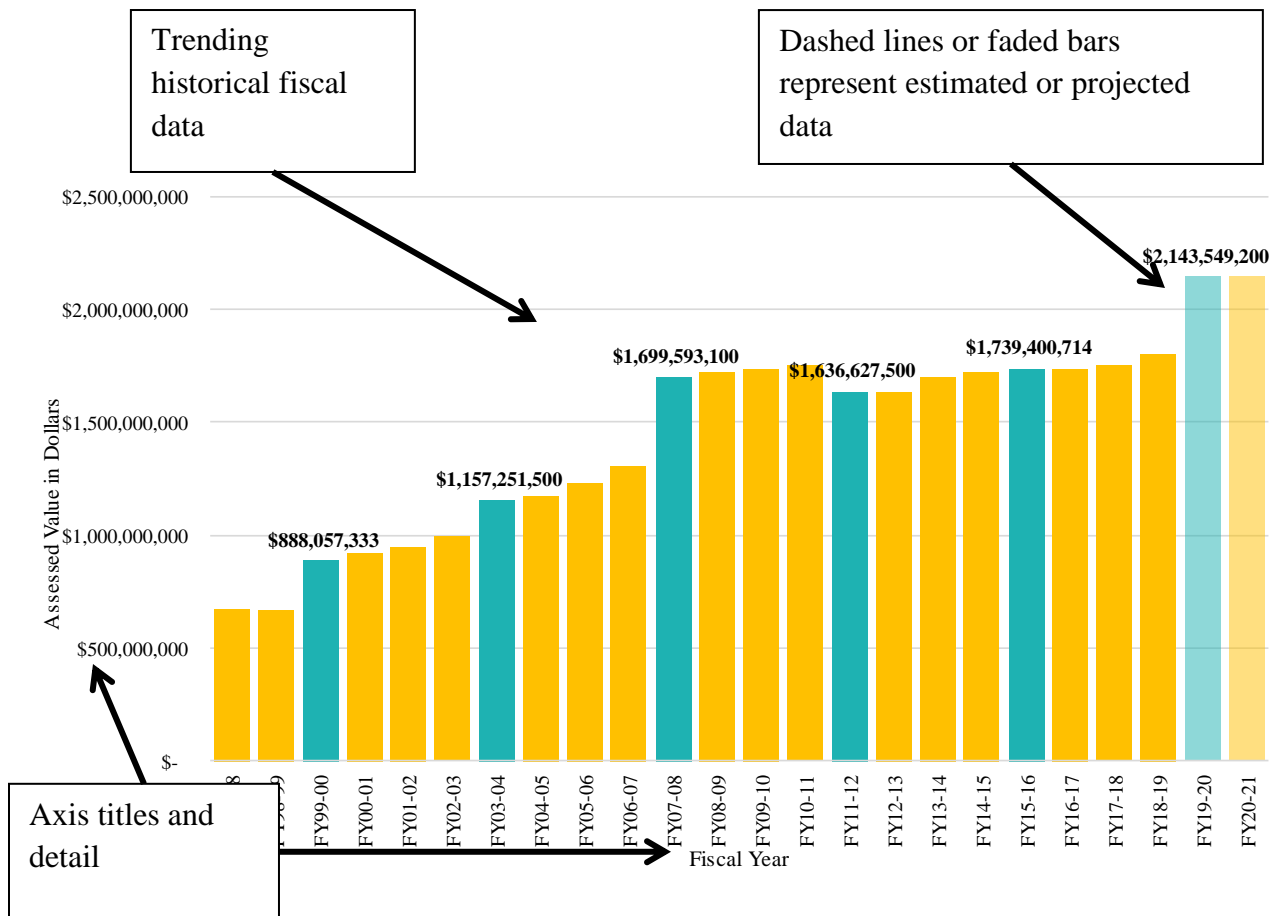
	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> Includes salaries, FICA costs, insurance, 401k, & retirement costs </div> FY18-19 ACTUAL	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> Includes all items not associated with personnel, benefits, or capital such as utilities, dues, phone, supplies, etc... </div> FY19-20 REVISED <i>5/5/2020</i>	FY20-21 BUDGET	DOLLAR CHANGE
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TOTAL EXPENDITURES	15,301,886	17,527,935	18,320,046	792,111

Includes capital items such as land, vehicles, equipment, etc...

Includes annual debt service payments

Change between current year and adopted budgets

The following is an example of a historical chart which a reader may encounter in reading this budget document (all data is fictional):



Performance Budgeting

Performance measurement is the creation of criteria for reporting the quality or quantity of performance by a specific individual or organization. In response to heightened public scrutiny and pressure for increased service quality, the public sector has seen an equal increase in performance measurement initiatives. A good set of performance measures will reveal how efficiently a given service was rendered, at what level of quality it was delivered, and what effect it is having on the recipients of the service and the community as a whole. The following is a list of some of the advantages of engaging in performance measurement:

- ✓ Accountability/communication
- ✓ Support of planning/budgeting efforts
- ✓ Catalyst for improved operations
- ✓ Program evaluation
- ✓ Reallocation of resources

- ✓ Directing operations
- ✓ Contract monitoring
- ✓ Benchmarking

The City of Hendersonville is aware that without considerable thought and planning a performance measurement initiative can produce externalities, or unwanted/anticipated results. For example, say the City adopts a *tons of asphalt used per employee* performance measure. If not monitored and communicated effectively, then the City may experience employees digging cutouts wider and deeper than necessary (i.e., using more asphalt) to “improve” their performance ratings. The overall implication of any performance measurement is that managers and supervisors can select the appropriate measure by narrowly defining the function they want to know more about and effectively communicating the purpose to which they want to put that information.

Current Dollars, Constant Dollars, and Inflation Comparisons

Comparing the amount of revenues received or expenditures spent by a local government one year to the amount received or spent in another year can be misleading. Although the more recent number may be large, it might represent resources with less buying or spending power than the smaller figure from an earlier year. This is the result of market inflation. So, steadily increasing expenditures may be more attributable to inflation rather than loss of efficiency or service expansion. Meaningful comparisons can be made possible by controlling for inflation and converting current dollars to constant dollars. Comparisons can also be seen by converting revenue and expenditure numbers to an index.

The saying “a dollar doesn’t go as far as it used to,” is exactly right. Consider the case of current dollars and constant dollars. First, current dollars are those dollars that are represented in financial statements. They are real and represent the actual spending that year. Constant dollars are a conversion of the current dollars, controlling for the effects of inflation. So, a current dollar is \$1.00; however, a constant dollar may be worth \$0.85. This conversion is done using a price index. There are two good indexes that provide representative effects of inflation. They are the Consumer Price Index (CPI) and the Implicit Price Deflator (IPD); this document utilizes the CPI. It is important to remember that these gauges are not perfect but do provide more meaningful values for comparisons.

CITY COUNCIL:
BARBARA G. VOLK
Mayor
JERRY A. SMITH, JR
Mayor Pro Tem
JEFF MILLER
DR. JENNIFER HENSLEY
LYNDESEY SIMPSON

CITY OF HENDERSONVILLE

The City of Four Seasons

OFFICERS:
JOHN F. CONNET
City Manager
ANGELA S. BEEKER
City Attorney
ANGELA REECE
City Clerk



May 19th, 2021

The Honorable Barbara G. Volk, Mayor
Members of the City Council
Hendersonville, North Carolina

Dear Mayor Volk and Members of the City Council,

Pursuant to section 159-11 of the North Carolina General Statutes, I am pleased to present the recommended budget for Fiscal Year (FY) 2021-2022 for your review and consideration.

The FY22 Budget is based upon information presented and discussed during our City Council and Staff Retreat on February 25th – 26th, 2021. Additionally, City Council reviewed the City Manager’s recommended budget for FY22 at the May 7th, 2021 Budget Workshop. These meetings provided an avenue for priority setting, fact finding, and general inquiries regarding the City’s FY22 Budget.

The City maintains six goals, provided below.

Economic Vitality. Hendersonville is a welcoming place for all businesses and promotes growth-encouraging policies.

Strong Partnerships. Hendersonville develops strong partnerships with residents, government agencies, non-profits, and visitors to ensure effective two-way communication.

Sound Infrastructure. Hendersonville constructs and maintains efficient and accessible roads, sidewalks, and greenway trails – extending connectivity. Hendersonville provides high quality water and wastewater services and protects natural resources – ensuring capacity for sustainable growth.

Numerous Amenities. Hendersonville advances the beauty, diversity, and well-being of western North Carolina by supporting the community’s ability to provide educational, recreational, and cultural activities, events, and programs for all residents and visitors.

Great Public Services. Hendersonville provides high quality customer service – enhancing the health, safety, and quality of life for citizens and visitors.

Financial Sustainability. Hendersonville supports fiscal policies and controls that ensure the long-term financial health and responsiveness of the City to unforeseen challenges and opportunities. Hendersonville promotes the responsible management of public resources to ensure efficient and effective delivery of quality services.

City Council Members brainstormed a set of values that will guide decision-making as they strive to achieve their six goals. The values below, identified at the February 26th, 2021 workshop, represent the approach to achieving established goals.

The City of Hendersonville believes municipal government should be non-partisan.

- Political affiliations are not productive to solving problems of local communities.
- City leaders and staff must lead by example and meet regularly with people who have different points of view.
- City leaders and staff must maintain an awareness of local, state, and national political trends but must lead the City in a manner that serves all community members.

The City of Hendersonville values open, transparent communication and trust with the community and each other.

- The City will openly communicate with the public and each other to ensure information about services, policies and programs are available to all.
- The City will build trust through ethical and transparent leadership.
- The City will share information and solicit feedback prior to the implementation of new programs and policies.
- The City will be open to concerns and comments from all stakeholders and will ensure the community can easily speak to leaders without fear of retribution/embarrassment.

The City of Hendersonville believes community members expect services to be delivered at a high level.

- The City will deliver services at a high level to make people feel their taxes and fees are being used effectively and to encourage others to live in our community.
- The City will deliver services in a manner that ensures the safety of the community.
- The City will deliver services in a manner that limits the disruption of our community members' daily lives to the greatest extent possible.

The City of Hendersonville values all community members through promoting diversity, equity, and inclusion.

- The City must evaluate all laws, policies, and rules to ensure that they can be implemented and enforced in a fair and equitable manner.
- The City must evaluate all current and future programs, projects, or initiatives to ensure they build a culture where differences are valued.
- The City must ensure that leaders and staff consistently work to build trust and positive relationships throughout our entire community.

The City of Hendersonville believes environmental sustainability is critical to preserving the community for future generations.

- The City will evaluate the environmental sustainability of all projects and programs while maintaining a solid relationship with residential and business development.
- The City believes that it is our responsibility to protect all our natural resources and the environment through the implementation of sustainable and responsible projects.
- The City must lead by example by evaluating all city operations to ensure they protect or repair the natural environment and are environmentally sustainable.

The City of Hendersonville values its employees and must support them to ensure the provision of high-quality services to its residents.

- The City must provide growth opportunities to employees and educational tools to allow them to grow in their roles and responsibilities.
- The City must respect and pay employees fairly and competitively.
- The City must support employees by providing a safe and hazard free workplace.

The City of Hendersonville believes that it must pursue and provide opportunity for responsible growth.

- The City will establish and maintain policies and programs that encourage economic opportunity and help grow small business and entrepreneurship.
- The City will work with our community to provide educational opportunities about growth and its impact on economic vitality and quality of life.
- The City will encourage responsible growth that provides opportunities for success to all segments of our community.
- The City will make efforts to generate affordable housing options and reduce the impacts of the high cost of living within our community.

The City of Hendersonville values the lives of all community members and must protect them through collective action.

- Our goal is to make the lives of all residents better through collective action.
- The City recognizes the sanctity of each person's life.
- The City must be open to change priorities and policies as circumstances change in the world around us.

Following a values discussion, City Council deliberated “Big Ideas” for the City of Hendersonville. Council Members devised a plan for the City’s future growth and strategized on working through competing interests and decision-making points. The priority areas noted below summarize the conversation among City Council members. Areas of elevated interest are noted with a star (★).

Narrowing King Street. ★

- Enhanced connectivity to downtown and the east side.
- Opportunity for parkway overlook and investment partnership with NCDOT.

Improve US-64.

- Removal of litter, brush, and other obstructions.
- Enhanced community gateway.
- Opportunity for partnerships with local organizations.

Encourage Re-Investment of Blue Ridge Mall.

- Opportunity creation for commercial development and high-density housing.

Affordable Housing and Unhoused Population.

- Expand available addiction and mental health-related resources.
- Shift narrative to focuses on causes and assisting people.
- Seek affordable housing development opportunities.
- Research and mirror successful programs.
- Create a “Restart Committee” to build partnerships, find solutions, and focus on big picture items.
- Work with the Department of Social Services to identify City roles and responsibilities.

City Council Member Safety. ★

- Research underway to identify best practices and develop guidance on free speech v. threats.
- Meeting security is being updated and improved.

Mud Creek Water Quality.

- The City of Hendersonville should lead by example on water quality.
- Partnerships with external organizations should continue to alleviate environmental concerns.
- Identification of issues and roles in management of water upstream from the City.

2021 Special Events.

- Safely operate and adapt to “new normal” resulting from the pandemic.
- Seek Downtown Advisory Board input on Rhythm and Brews restart in June or July.
- Art Walk scheduled for May with online streaming options.
- Farmers Market and Holiday Event planning should continue with precautions.

Employee Pay and Benefits. ★

- Retain employees and provide a salary level needed to support family.

First Responder Mental Health.

- Add staff or create a partnership to assist with mental health needs of first responders.
- Build community trust and identify practices used to relieve burden on first responder staff.
- Continue making mental health staff available for all City staff.

Sustainability – Non-Compostable Items.

- Recycling and reduction of litter is important to sustainability efforts.
- The City should identify methods and best-practices for sustainability promotion.

Non-Profit Partnerships for Credit Counseling.

- A financially educated population contributes to a vibrant local economy.
- Resources should be made available to high-school students to get education.

City Elections Schedule.

- Pursue discussions on switching municipal elections to even years to increase participation.
- More voices could be heard if elections are switched from odd years to even years.
- Understand how COVID has impacted local government voting practices.
- Research the challenges and opportunities of precinct-aligned elections.

Broadband. ★

- The City will continue to actively advocate for a change in North Carolina law that prevents municipal government from expanding broadband or identify alternative ways to improve broadband service.
- Broadband improvements will attract remote workers to relocate to Hendersonville.
- The City should assemble a broadband advocacy committee including community stakeholders.
- The Business Advisory Committee should provide input and advocate for broadband infrastructure.

Park Development. ★

- The City will establish a Parks Department to manage programs, land, and advocate.
- Downtown Park opportunity in existing Dogwood Parking Lot.
- Create plans for Berkeley Park, Edwards Park, the Ecusta Trail, Aquatics Center, and others.
- Program to offer free swim lessons to the community to reduce risks, recognizing the minority community – everyone should have access to swim lessons.
- Research and advocate a bond referendum for future park projects.

We continue to enhance our programs and services in the fiscal year 2021-2022 budget. We plan to review our accomplishments and conduct a goal-setting exercise again in fiscal year 2023-2024. Staff will use the goals, values, and big-picture ideas identified by City Council as direction moving forward.

The following budget message contains an overview of all budgeted funds for FY22.

Introduction

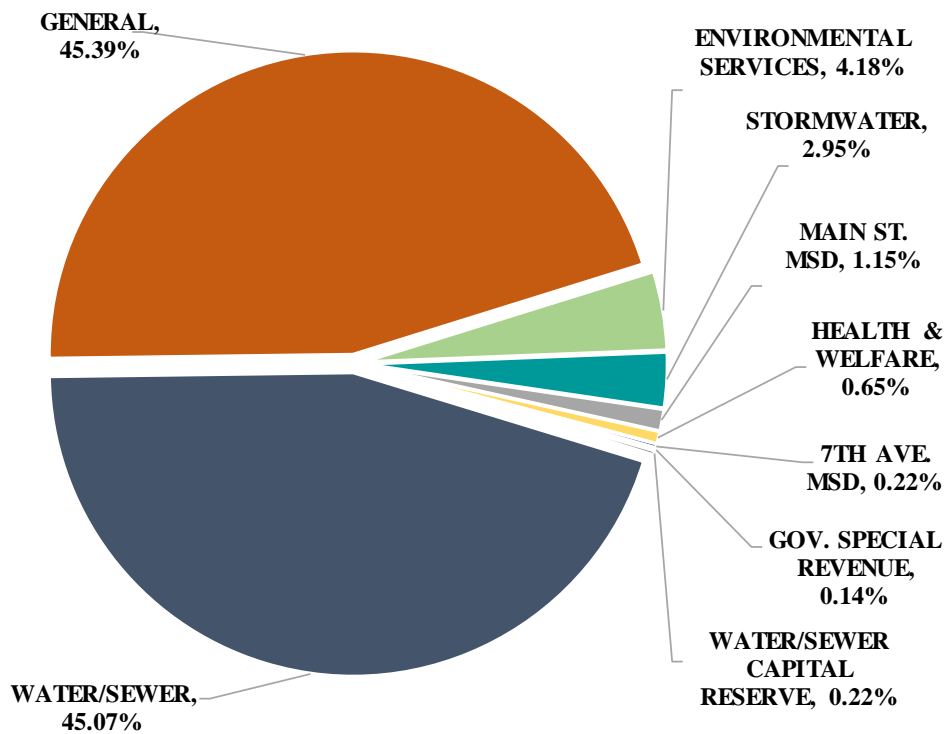
The following document contains the City Manager’s FY22 Recommended Budget. This budget includes nine (9) governmental and proprietary funds.

The table below presents the budget for each City fund and the total budget in balance.

MAJOR FUNDS OVERVIEW FY21-22

FUND	EXPENDITURES	REVENUES	FUND BALANCE APPROP.
GENERAL	\$ 20,538,343	\$ 19,276,599	\$ 1,261,744
WATER/SEWER	20,394,676	20,008,725	385,951
ENVIRONMENTAL SERVICES	1,892,981	1,872,100	20,881
STORMWATER	1,336,642	1,311,090	25,552
MAIN ST. MSD	522,366	503,000	19,366
HEALTH & WELFARE	295,209	294,459	750
7TH AVE. MSD	100,982	84,375	16,607
WATER/SEWER CAPITAL RESERVE	100,000	100,000	-
GOV. SPECIAL REVENUE	65,500	16,000	49,500
SUB-TOTAL	\$ 45,246,699	\$ 43,466,348	\$ 1,780,351
TOTAL IN BALANCE		\$ 45,246,699	

The chart below presents each fund as a percent of total expenditures.



General Fund

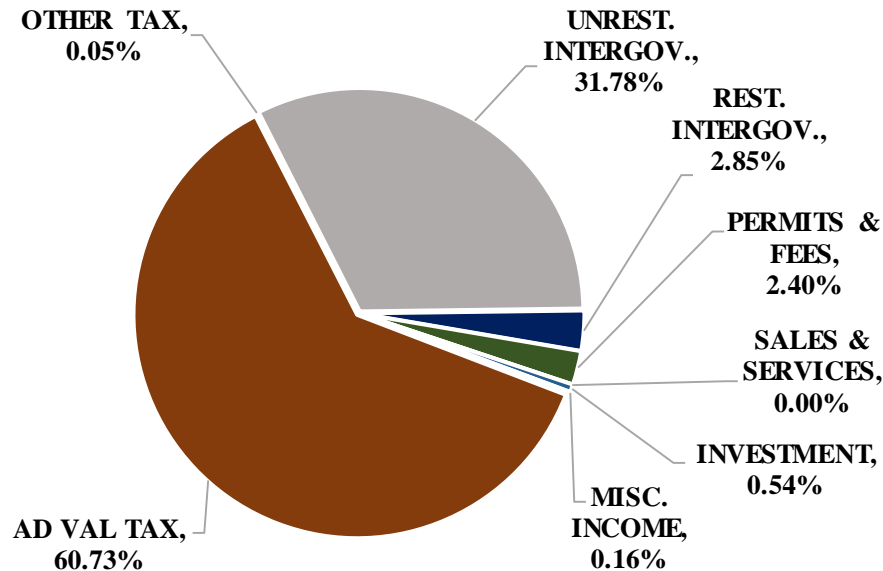
The General Fund is the primary fund in terms of the operating budget. It is “general” because any transaction that cannot be accounted for in another fund must be recorded in the General Fund. The General Fund Budget totals **\$20,538,343**, for FY22.

General Fund – Revenues

The following section will detail the City’s operating revenues for the General Fund. The total budget for General Fund revenues, excluding “Other Financing Sources”, is **\$18,468,599**. The table below details the City’s General Fund operating revenues by source for FY22:

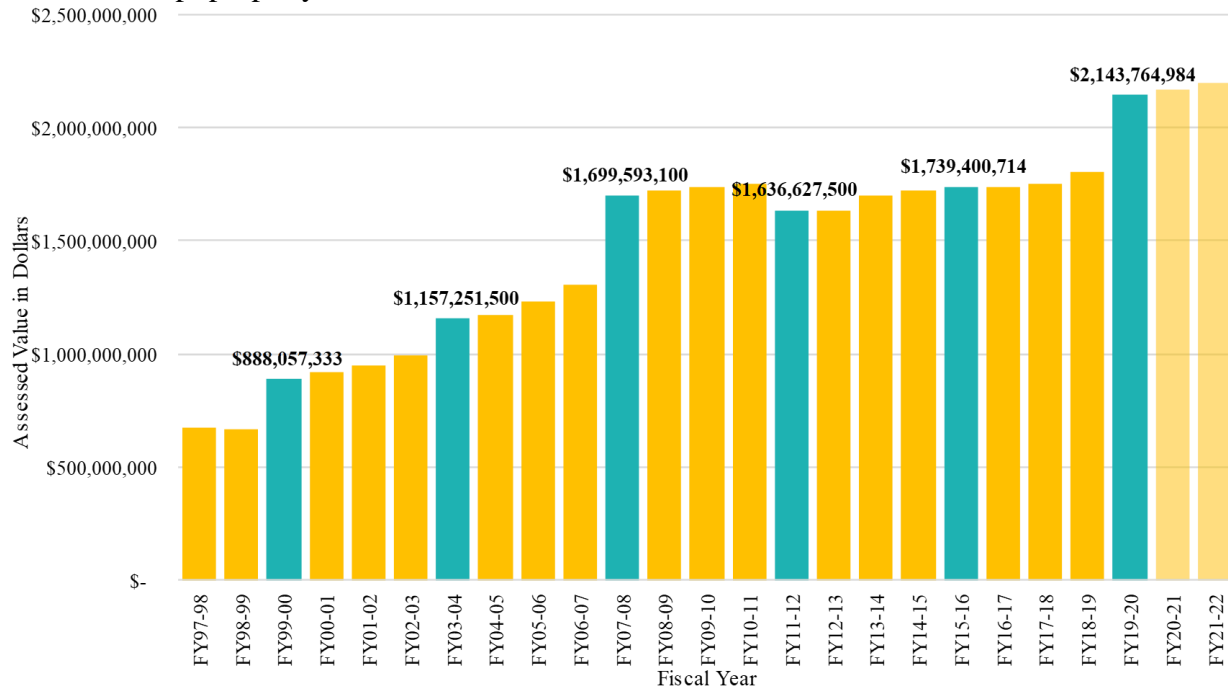
	FY20-21 REVISED	FY20-21 ESTIMATE	FY21-22 BUDGET	FY21-22 ESTIMATE
REVENUES				
Ad Valorem Taxes	(10,377,500)	(10,939,354)	(11,215,690)	(11,491,432)
Other Taxes & Licenses	(9,500)	(10,043)	(9,500)	(9,734)
Unrestricted Intergov.	(5,356,346)	(5,205,479)	(5,868,846)	(6,013,134)
Restricted Intergov.	(542,244)	(596,941)	(526,163)	(539,099)
Permits & Fees	(461,750)	(469,819)	(443,350)	(454,250)
Sales & Services	(256,550)	(292,315)	(276,050)	(282,837)
Investment Earnings	-	-	(100,000)	(100,000)
Miscellaneous	(74,066)	(70,304)	(29,000)	(29,713)
TOTAL REVENUES	(17,077,956)	(17,584,255)	(18,468,599)	(19,022,657)

The chart below presents each source as a percent of the total budgeted revenues for FY22.



Ad Valorem Tax. Ad valorem taxes encompass the largest portion of the General Fund revenues. These are the most controllable revenues in the City budget. The recommended tax rate is **\$0.52 per \$100** valuation, a \$0.03 increase over last fiscal year. The \$0.52 level is budgeted to generate **\$10,488,690** in ad valorem tax revenue for the current year and **\$700,000** in ad valorem motor vehicle tax revenue.

The chart below presents the total assessed value for all property in the City of Hendersonville, less tax-exempt property:



The green columns represent years where a county-wide revaluation of real property took place. Transparent column represents estimates for FY21 and FY22.

Property taxes total **\$11.2M** for the FY22 budget. They are estimated to total **\$10.6M** for FY21. The FY22 budget includes an **\$838k (8.1%)** increase over the current year budget. The recommended \$0.03 per \$100 increase is driven primarily by the City’s expansive list of critical capital projects and the need to improve salaries and benefits to retain and attract dedicated, fulfilled employees. We have estimated a **98.0%** rate for tax collections through a partnership with Henderson County. Property tax continues to be the most stable revenue source for local government in North Carolina and pending any major externalities should remain relatively stable until the next county-wide revaluation in FY24.

Unrestricted Intergov. – Sales Taxes. Two and one-half percent (2.5%) of sales tax paid on retail sales in North Carolina represents the local sales tax portion levied by the City and County. These taxes consist of a one percent (1.0%) tax that was first levied in 1971, a one-half cent (\$0.50) levied in 1983, a one-half cent (\$0.50) levied in 1986 and a one-half cent (\$0.50) levied in 2001. The State of North Carolina collects the sales tax and distributes it to the local units. Sales tax revenues are distributed on a proportional ad valorem tax levy basis in Henderson County. The City of Hendersonville has the second largest tax levy in Henderson County and receives the second largest proportional share of sales tax revenues behind Henderson County.

Local option sales taxes are an elastic revenue source, totaling approximately **\$4.6M** in the FY22 budget. This budget amount represents an approximate **\$1.0M** increase over our FY21 estimated collection. Despite COVID conditions, we have experienced a positive year for collections and forecast increases to the revenue source next fiscal year.

A few indicators are driving the recommended increase in FY22:

- Sales taxes for FY22 are reflective of property tax levies in FY21, an estimated **0.1%** decrease in the City’s share of sales tax distributions are included in the FY22 budget, which is approximately **\$50k**.
- Despite COVID-related market impacts, sales tax revenue collections for FY21 increased, on average, by **16.1%** compared to the same periods in FY20.
- As of April 12, 2021, we estimate a General Fund FY21 sales tax collection of **\$4.8M**, a **\$461k (12.7%)** increase over the total collection of **\$3.6M** in FY20.
- A portion of sales tax is distributed to the Municipal Service District Funds – 5% for Main Street, 1% for 7th Avenue.
- The City expects an increase in its percentage share of sales tax distributions in FY23 based on a proposed \$0.03 per \$100 tax rate increase in FY22, also pending tax decisions made by other local jurisdictions this year.

The table below displays actual sales tax data from FY20, estimates for FY21, and budget for FY22.

Sales Tax Comparison									
Reflects Sales	Collection	FY19-20 Actual	FY20-21 Actual	\$ Change (FY20 - FY21)	% Change (FY20 - FY21)	FY20-21 Budget	\$ Change (A to B)	FY21-22 Budget	\$ Change (FY21 - FY22)
July	Oct.	322,477	375,802	53,325	16.54%	290,229	85,573	394,593	104,363
Aug.	Nov.	331,148	335,050	3,902	1.18%	298,033	37,017	351,802	53,769
Sep.	Dec.	310,301	367,103	56,802	18.31%	279,271	87,832	385,458	106,187
	Q1	963,926	1,077,955	\$ 114,029	11.83%	867,533	210,422	1,131,853	264,319
Oct.	Jan.	315,075	369,740	54,666	17.35%	293,020	76,721	388,227	95,208
Nov.	Feb.	324,699	382,039	57,340	17.66%	301,970	80,069	401,141	99,171
Dec.	March	346,410	418,197	71,787	20.72%	322,162	96,035	439,107	116,945
	Q2	986,184	1,169,976	\$ 183,792	18.64%	917,151	252,825	1,228,475	311,324
Jan.	April	286,237	346,531	60,294	21.06%	277,650	68,881	363,857	86,207
Feb.	May	282,771	305,991	23,220	8.21%	238,235	67,756	321,291	83,055
March	June	303,334	328,242	24,908	8.21%	321,678	6,564	344,655	22,976
	Q3	872,343	980,764	\$ 108,421	12.43%	837,564	143,201	1,029,802	192,239
April	July	285,980	309,463	23,483	8.21%	251,663	57,801	324,936	73,274
May	August	339,999	367,918	27,919	8.21%	299,200	68,719	386,314	87,115
June	Sep.	403,038	436,133	33,095	8.21%	354,674	81,460	457,940	103,266
	Q4	1,029,018	1,113,515	\$ 84,497	8.21%	905,536	207,979	1,169,191	263,655
	Total	\$ 3,851,471	\$ 4,342,210	\$ 490,739	12.74%	\$ 3,527,784	\$ 814,426	\$ 4,559,320	\$ 1,031,537
	Minus Transfers to MSD Funds	\$ 231,088	\$ 260,533	\$ 29,444	12.74%	\$ 211,667	\$ 48,866	\$ 273,559	\$ 61,892
	Sub-Total GF	\$ 3,620,383	\$ 4,081,677	\$ 461,295	12.74%	\$ 3,316,117	\$ 765,560	\$ 4,285,761	\$ 969,644
	Sub-Total Main St. MSD	\$ 192,574	\$ 217,110	\$ 24,537	0.64%	\$ 176,389	\$ 40,721	\$ 227,966	\$ 51,577
	Sub-Total 7th Ave. MSD	\$ 38,515	\$ 43,422	\$ 4,907	0.13%	\$ 35,278	\$ 8,144	\$ 45,593	\$ 10,315

It is important to note that the City’s collections lag the actual taxable sale by four months. The “Minus Transfers to MSD Funds” row reflects a portion of sales tax revenue that is distributed to the City’s two municipal service districts (MSDs), based on the percentage of assessed value. The Main St. MSD receives **5.0%** of the actual revenues and the 7th Avenue MSD receives **1.0%** of the actual revenues. This continues to be a strong revenue source for the two MSDs.

Restricted Intergov. – Powell Bill Street Allocation. In 2015, the General Assembly eliminated the tie between the gas tax and Powell Bill funds and instead made the Powell Bill a direct appropriation of state dollars (Session Law 2015-241, Section 29.17D[a]). The General Assembly could choose to adjust the amount of Powell Bill funds during its budget process. The current year includes no increase in Powell Bill allocation from last year, we anticipate **\$380,200** in allocations from the State. In addition to Powell Bill funds provided by the State, the City contributes approximately **\$200,000** of motor vehicle tag fee revenue to the program. The total funding budgeted for the Powell Bill line item in FY22 is **\$580,000**. This revenue source includes various other restricted intergovernmental contributions. Some of these funds are for ABC law enforcement, Hendersonville Housing Authority police officers, and school resource officer reimbursements. Other restricted intergovernmental revenues total **\$145,963**.

Sales & Services. Sales and services revenues are budgeted to remain constant at **\$276,050**. This reflects a conservative budget for an expected steady usage of services and their related fees.

Other Financing Sources – Fund Balance. The North Carolina Local Government Commission (LGC) recommends that local governments maintain a minimum available fund balance of no less than eight percent (**8.0%**) of expenditures. The City of Hendersonville’s fund balance goal is to maintain an available fund balance greater than the 50th percentile of its population group average, as encouraged by the LGC.

According to LGC’s calculation methods, the City’s unassigned fund balance as of June 30th, 2020 is **\$5,949,267**, or **35.5%** of total General Fund expenditures. The total fund balance (assigned + unassigned) is **\$8,552,569** as of June 30th, 2020. The proposed FY21 budget estimates that the total fund balance will increase by **\$319,231**, based on historical revenue and expenditure trend averages, at the end of the year. This is a strong fund balance and is within City Council’s stated goal. The table below summarizes other financing sources and uses, as well as fund balance estimates.

	FY20-21 REVISED	FY20-21 ESTIMATE	FY21-22 BUDGET	FY21-22 ESTIMATE
OTHER FINANCING (SOURCES)/USES				
Insurance Proceeds	(32,606)	-	-	-
Debt Proceeds	(290,000)	(290,000)	(798,000)	(798,000)
Capital Lease	-	-	-	-
Sale of Capital Assets	(70,000)	-	(10,000)	(10,000)
Transfers (In)	-	-	-	-
Transfers Out	-	-	-	-
TOTAL OTHER FINANCING (SOURCES)/ USES	(392,606)	(290,000)	(808,000)	(808,000)
Fund Balance Appropriated	2,631,547	(372,344)	1,261,744	(319,231)
NET CHANGE IN FUND BALANCE	2,631,547	(372,344)	1,261,744	(319,231)

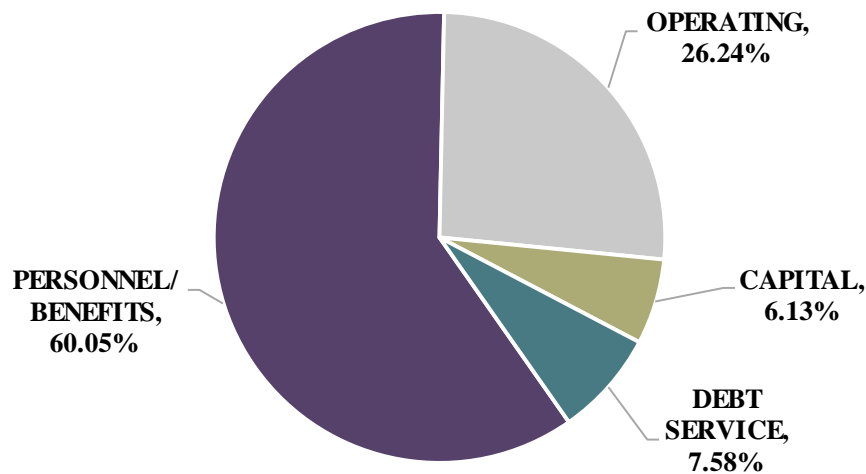
General Fund – Expenditures

The following section will detail the City’s operating expenditures for the General Fund. The total budget for General Fund expenditures is **\$20,538,343**.

The table below details the City’s General Fund expenditures by type for FY22.

	FY20-21 REVISED	FY20-21 ESTIMATE	FY21-22 BUDGET	FY21-22 ESTIMATE
EXPENDITURES				
Personnel/Benefits	11,276,946	10,928,486	12,333,212	11,665,948
Operating	5,241,509	4,398,682	5,389,315	5,097,737
Capital	2,157,335	748,424	1,258,250	1,190,175
Debt Service	1,426,319	1,426,319	1,557,566	1,557,566
TOTAL EXPENDITURES	20,102,109	17,501,912	20,538,343	19,511,426

The chart below presents each expenditure type as a percent of total budgeted expenditures for FY22.



Personnel and benefits type expenditures make up the largest portion of General Fund expenditures, at approximately **60.1%** of the total budget. Operating expenditures make up another large portion at **26.2%** of the total budget. The remainder of the General Fund budget is spent on capital outlay and debt service.

Personnel/Benefits. Personnel and benefits type expenditures include salaries, stipends, insurance, retirement contributions, and respective taxes (i.e. income tax, etc.). The total increase, for this expenditure type, between the FY21 and FY22 budgets is **\$1.0M**, or **+9.4%**. Notable personnel/benefits items are listed below.

- Salary increases – 10.0% COLA and merit pay – 1.00%, 1.75%, or 2.50%.
- 75.0% of dependent medical insurance coverage, an increase from the current 50% coverage.
- Addition of a short-term disability coverage policy and a paid family leave policy.
- Retirement benefit contributions increased to 12.10% for sworn police officers and 11.35% for all other employees.
- The City will be 100.0% responsible for SAFER Grant #1 Firefighters salary and benefits beginning November 2021, when grant funds are scheduled to taper-off - the City is currently responsible for 65.0%.
- SAFER Grant #2 Firefighters will begin year 3 beginning in March 2022 – at that point, the City will be responsible for 65.0% of pay for 12 firefighters, up from the current 25.0% grant match.
- Addition of recommended positions, including: 2 Police Officers, 1 Diversity, Equity, and Inclusion HR Coordinator, 1 Risk Manager, 1 Purchasing Administrator, 1 Property Maintenance Worker, and 1 Part-Time Administrative Assistant for the Fire Department.

Included in this budget is a percentage of payment for an ongoing pay and classification study. The pay and classification study will be completed by mid-year FY22. We anticipate the budget will be amended to follow recommendations of the study in January of 2022. Additionally, the 10.0% COLA recommendation will supplement pay through the completion and enactment of the study.

Operating & Capital. The FY22 operating budget is set **\$147,806**, or **2.8%** above the FY21 revised budget. The General Fund’s capital fluctuated upwards in FY21 by approximately **\$1.2M** to provide a loan associated with the economic development project near the intersection of I-26 and Upward Road. This was a one-time event; therefore, a recommended **\$899,085 (41.7%)** decrease can be found in the recommended FY22 capital budget.

The recommended capital budget includes critical equipment needed to sustain operations and provide high-level service across various departments. Items in the budget for FY22 include, but are not limited to:

- Replacement of 8 marked and 1 unmarked Police Department vehicles, 2 Fire Department vehicles, and 4 Public Works vehicles.
- Replacement of fleet service-related equipment.
- Extrication equipment replacement.
- Replacement of Fire Department thermal imaging devices.
- Beginning a pedestrian and vehicle bridge replacement at Patton Park.
- Re-surfacing the City Operations facility parking area.

Debt Service. The total debt service budget for FY22 totals, **\$1,557,566**. This is a **\$131,247 (9.2%)** increase over the FY21 revised budget. The increase in debt service can be attributed to the purchase of a new Fire Engine #3, coding lease agreement cost for Enterprise leased vehicles to debt service, and a loan for vehicle purchases in the Police, Fire, Engineering, and Public Works Departments.

Upcoming debt service projections are a major driver for the proposed tax increase this year and needed increases in future years. Based on our financial model, we forecast a \$0.03 tax increase will be needed in FY23. During prior budget workshops we had planned for a \$0.06 increase in FY22; however, strong sales tax and property tax collections have allowed us to space out these increases. Upcoming debt projects through 2024 include:

- 7th Avenue Streetscape Project \$1.4M
- City Hall and Operations Renovations \$3.0M
- Edwards and Dogwood Park Development \$1.5M
- Fire Engine #1 Replacement \$800k
- Fire Ladder #1 Replacement \$1.5M
- Fire Station #1 Construction \$9.5M

An expanded list of capital projects with General Fund impacts is listed below.

Description	Amount	Timing (FY)	Funding Type	Structure	Term	Principal Deferral	Rate
Fire Engine 3 Purchase	800,000	2021	L.O.B.	Level D/S	15	0	3.500%
Police Headquarters Facility (Interim)	11,500,000	2020	Interim Funding				
Police Headquarters Facility (Long Term Takeou	11,500,000	2022	USDA	Structured	30	0	2.750%
7th Avenue Streetscape	1,400,000	2022	L.O.B.	Level Principal	15	0	3.000%
Annual Vehicle Replacement FY22	572,341	2022	L.O.B.	Level D/S	4	0	3.500%
City Hall/Ops Renovations	3,000,000	2023	L.O.B.	Level Principal	15	0	3.500%
Fire Engine 1 Replacement	800,000	2023	L.O.B.	Level D/S	15	0	3.500%
Fire Station 1 Construction	9,500,000	2023	L.O.B.	Level Principal	20	0	3.500%
Edwards/Dogwood Park Development	1,500,000	2023	L.O.B.	Level Principal	20	0	3.500%
Annual Vehicle Replacement FY23	517,446	2023	L.O.B.	Level D/S	4	0	3.750%
Annual Vehicle Replacement FY24	507,208	2024	L.O.B.	Level D/S	4	0	4.000%
Fire Ladder 1 Replacement	1,500,000	2025	L.O.B.	Level D/S	15	0	4.000%
Annual Vehicle Replacement FY25	511,560	2025	L.O.B.	Level D/S	4	0	4.000%
Annual Vehicle Replacement FY26	659,829	2026	L.O.B.	Level D/S	4	0	4.000%
Annual Vehicle Replacement FY27	630,078	2027	L.O.B.	Level D/S	4	0	4.000%
Annual Vehicle Replacement FY28	646,504	2028	L.O.B.	Level D/S	4	0	4.500%
Annual Vehicle Replacement FY29	567,820	2029	L.O.B.	Level D/S	4	0	4.500%
Annual Vehicle Replacement FY30	654,971	2030	L.O.B.	Level D/S	4	0	4.500%

The City will continue to evaluate project timelines, budgets, and the market to determine the best financing option for each project to obtain the best long-term financial outcome.

Water & Sewer Fund

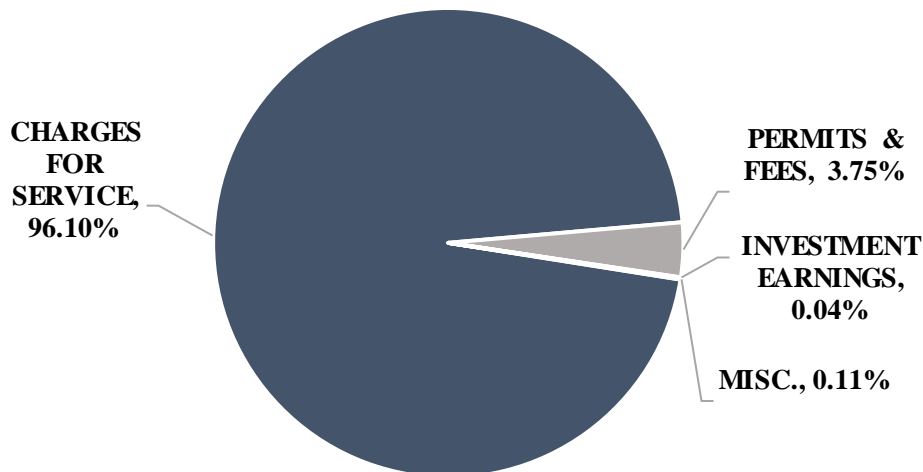
The Water and Sewer Fund is an enterprise fund and is primarily funded through user charges. The Fund is the second largest part of the City of Hendersonville’s operating budget, **45.07%** or **\$20,394,676** of the total **\$45,246,699** budget for FY22.

Water & Sewer Fund – Revenues

The following section will detail the City’s operating revenues for the Water and Sewer Fund. The total operating revenue budget for this Fund, excluding “Other Financing Sources” is **\$20,008,725**. The table below shows the revenues for FY22.

	<u>FY20-21 REVISED</u>	<u>FY20-21 ESTIMATE</u>	<u>FY21-22 BUDGET</u>	<u>FY21-22 ESTIMATE</u>
REVENUES				
Charges for Service	(16,733,500)	(16,945,201)	(19,228,200)	(19,420,559)
Permits & Fees	(562,675)	(668,372)	(751,325)	(758,841)
Investment Earnings	(46,305)	(46,305)	(8,000)	(8,000)
Miscellaneous	(4,000)	(33,825)	(21,200)	(21,412)
TOTAL REVENUES	<u>(17,346,480)</u>	<u>(17,693,703)</u>	<u>(20,008,725)</u>	<u>(20,208,812)</u>

The chart below presents revenue sources as a percent of total budgeted revenues for FY22.



The Water and Sewer Fund’s primary revenue source is water and charges for service – fees assessed for the consumption/usage of service. Charges for service account for approximately **96.1%** of the total FY22 recommended budget. Other revenues sources include but are not limited to, permits and fees (**1.9%**), water and sewer taps (**1.8%**), and miscellaneous sources (**0.1%**).

Inside/Outside Rate Differential. In FY21, City Council adopted a water rate structure which gradually phases out the 150% inside/outside customer differential - allowable by statute. The current plan is to reduce the differential 5% (over a 10-year period) until both inside-city and outside-city customers pay equal rates for water service. A 145% differential was adopted with the FY21 budget. **A 140% water rate differential is recommended in the FY22 budget.** This rate differential is currently applied only to water service, wastewater service will remain at the 150% differential.

Charges for Service. Charges for service total **\$19.2M (96.1%)** for the FY22 Water and Sewer Fund budget. They are estimated to total **\$16.9M** for FY21. The budget includes estimated revenues earned from meter-based and volumetric usage charges. We hope as COVID-19 related restrictions are lifted there will be a return to normalcy for service use. Examining government regulation related to the virus, it is reasonable to assume we may continue to see a depression in commercial and industrial customer service usage and an increase in residential usage as businesses operate under unique, restricted, circumstances and families spend more time at home. These pandemic-influenced usage trends are similar among water and sewer utilities in North Carolina.

Permits and Fees. Permits and fees are the second largest revenue source for the Water and Sewer Fund. The budget is composed of estimated revenues from late fees, permit issuance, surcharges, inspections, and taps. Permits and fees are an elastic revenue source, primarily driven by the amount of development and connection to the water and sewer system. For the FY22, permits and fees are budgeted at **\$751,352**. This is a **14.7%** increase over the FY21 end of year estimate of **\$668,581**.

Industrial/Commercial Rate Comparisons. The City Manager is recommending that City Council continue to phase commercial and industrial rates to a flat block structure over a 5-year period, opposed to the historical declining block structure. The phase-in will give current industries time to react to the changes and provide an opportunity to maintain a competitive edge for utility costs as they relate to economic development. FY22 will be year 3 of the 5-year plan. The 5-year phased implementation maintains an affordable Hendersonville water and sewer rate for a majority of meter size and usage scenarios.

Other Financing Sources – Fund Balance. The Water and Sewer Fund maintains a fund balance or retained earnings; however, the LGC does not provide a recommended minimum level for the Water and Sewer Fund. The City Council has established and adopted its own fund balance goal of a range from 50% - 75% of expenditures. This level is higher than the General Fund because water and sewer type infrastructure and expenditures are typically more costly. The fund balance as of June 30th, 2020 was **\$9,719,033**, or **55.6%** of estimated FY20 operating expenditures. This fund balance calculation is provided on a modified accrual basis of accounting. It is estimated that the Water and Sewer Fund's fund balance will increase by **\$101,010** to end FY21 at **\$9,820,043**. In FY22, we estimate an increase in fund balance of **\$828,870**, bringing the total fund balance at the end of FY22 to **\$10,648,913**.

It is important to note the fund balance increases are planned for the financing of future capital projects. The City continually monitors its rates and works to prioritize, plan, and execute capital projects. The fund balance level in the Water and Sewer Fund is an indicator the City is taking necessary steps to carry out projects essential to providing water and wastewater service to customers.

The table below summarizes other financing sources and uses, as well as fund balance estimates.

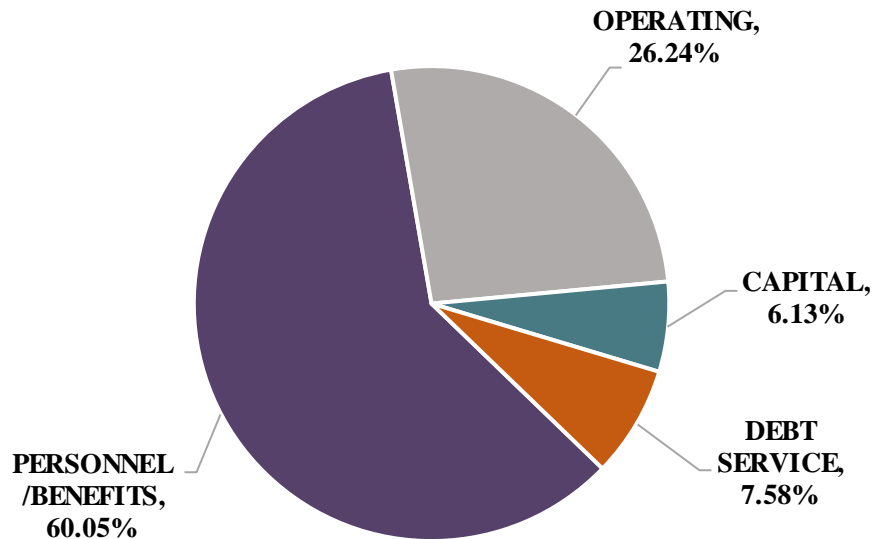
	FY20-21 REVISED	FY20-21 ESTIMATE	FY21-22 BUDGET	FY21-22 ESTIMATE
OTHER FINANCING (SOURCES)/USES				
Insurance Proceeds	(16,200)	-	-	-
Debt Issuance	-	-	-	-
Debt Proceeds	-	-	-	-
Capital Lease	-	-	-	-
Sale of Capital Assets	-	-	-	-
Transfers (In)	-	-	-	-
Transfers Out	177,362	100,000	100,000	100,000
TOTAL OTHER FINANCING (SOURCES)/USES	161,162	100,000	100,000	100,000
Fund Balance Appropriated	1,196,720	(101,010)	385,951	(828,870)
NET CHANGE IN FUND BALANCE	1,196,720	(101,010)	385,951	(828,870)
FUND BALANCE, BEGINNING OF YEAR	9,719,033	9,719,033	9,820,043	9,820,043
FUND BALANCE, END OF YEAR	8,522,313	9,820,043	9,434,092	10,648,913

Water & Sewer Fund – Expenditures

Hendersonville Water and Sewer is responsible for providing water service to more than 65,000 residents and businesses and sewer service to more than 21,000 residents and businesses of both Hendersonville and Henderson County. The Water and Sewer Fund continues to evaluate and improve its already high-quality services through work with various outside consultants, stakeholder groups, and internal strategic priority meetings. The recommended expenditures in this memo reflect the priorities identified in the above-mentioned initiatives. Below is a breakdown of the Fund’s total expenditures for FY22.

	FY20-21 REVISED	FY20-21 ESTIMATE	FY21-22 BUDGET	FY21-22 ESTIMATE
EXPENDITURES				
Personnel/Benefits	8,398,350	7,556,187	9,058,601	8,520,503
Operating	6,159,156	6,201,258	6,740,905	6,340,482
Capital	1,072,391	983,108	1,283,000	1,206,787
Debt Service	2,752,141	2,752,141	3,212,170	3,212,170
TOTAL EXPENDITURES	18,382,038	17,492,693	20,294,676	19,279,942

The chart below presents expenditures by type as a percent of total budgeted expenditures for FY22.



Personnel and benefits type expenditures make up the largest portion of Water and Sewer Fund expenditures, at approximately **44.6%** of the total budget. Operating expenditures make up another large portion at **33.2%** of the total budget. The remainder of the Water and Sewer Fund budget is spent on capital outlay (**6.3%**) and debt service (**15.8%**).

Personnel/Benefits. Personnel and benefits expenditures include salaries, insurance, retirement contributions, and respective taxes (i.e. income tax, etc.). The total personnel/benefits budget for FY22 totals, **\$9.1M**. This is a **\$660,251**, or **7.9%** increase over the FY21 revised budget. Some personnel/benefits items to note are listed below.

- Salary increases – 10.0% COLA and merit pay – 1.00%, 1.75%, or 2.50%.
- 75.0% of dependent medical insurance coverage, up from the current 50.0% plan.
- Addition of a short-term disability coverage policy and a paid family leave policy.
- Retirement benefit contributions increased 11.35% for all other employees, other than law enforcement officers.
- Addition of positions with budget allocated to the Water and Sewer Fund: 1 I.T. System Administrator, 1 Crew Leader and 1 Technician for CCTV operations, 1 WWTP Operator, 1 Civil Engineer, 1 Construction Inspector, 1 Diversity, Equity, and Inclusion Coordinator, 1 Risk Manager, 1 Purchasing Administrator, and other existing positions with budget allocations to the Fund.

Operating. Operating type expenditures include everything that is not considered capital, salaries/benefits, or debt; it includes a wide array of expenditures. The recommended operating budget is set to increase **\$581,749 (9.4%)** in FY22, compared to FY21 revised budget. A total of **\$1.0M** was adjusted out of the requested budget for operating costs during the budget prioritization process. It is important to note when considering operating expenditures, is their likelihood to fluctuate from budget to actual spending. This is common due to the nature of system repair and maintenance. Leaks and other damage to the system vary in severity and tend to drive the need for a high initial budget that may not always be completely used during the year.

Capital. The recommended pay-go capital budget will increase **\$210,609 (19.6%)** in FY22, compared to the FY21 revised budget. A total of **\$3.2M** was adjusted out of the department requested pay-go capital during the budget prioritization process. This budget includes the most essential operating and capital items. Some priority items in the FY22 recommended budget include, but are not limited to:

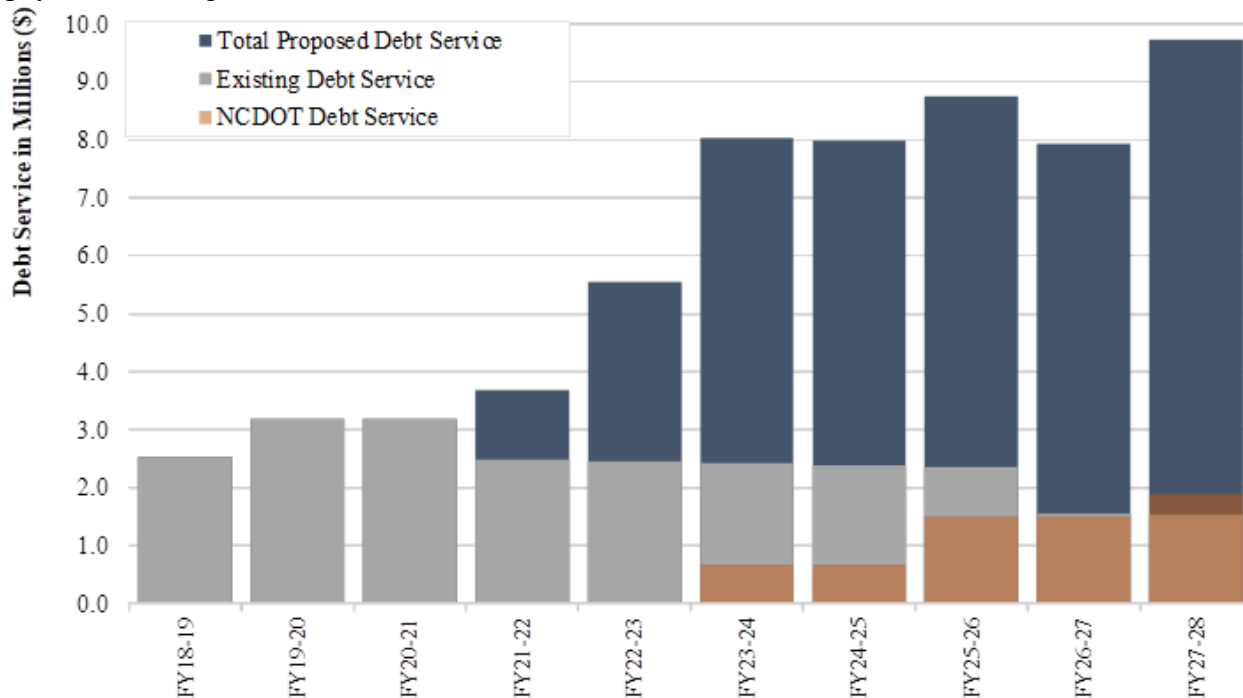
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| • CCTV inspection vehicle | \$350,000 |
| • Finance/customer service kiosk | \$30,000 |
| • Generators/ATS | \$150,000 |
| • Motor vehicle replacement | \$140,000 |
| • SCADA upgrades | \$50,000 |
| • Sewer-shed 3 planning and assessment | \$125,000 |
| • Sewer pump station metering and upgrades | \$125,000 |
| • Water pump station metering and upgrades | \$125,000 |
| • WTP equipment purchases | \$110,000 |

Debt Service. The total debt service budget for FY22 totals, **\$3.2M**. This is a **16.7%** increase over the FY21 revised budget. The increased debt service budget is attributable to a Streambank SRF Loan and a Northside SRF Loan. Below is a summary of all debt funded projects the City continues to pay debt service on.

- 2001 - WWTP SRF Loan \$681,779
- 2011 - Brightwater SRF Loan \$35,679
- 2015 - Jackson Park Sewer SRF Loan \$277,798
- 2015 - Shepard Creek/Atkinson SRF Loan \$116,160
- 2016 - Wolfpen Water and Sewer SRF Loan \$178,238
- 2019 - Etowah Revenue Bond \$1,443,489
- 2020 - Streambank SRF Loan \$149,124
- 2020 - Northside SRF Loan \$329,903

The City has a list of future year capital projects, planned through FY26, which totals **\$110.8M**. In FY22, our debt service costs will increase by **\$460,062 (16.7%)**. We anticipate this number will grow as additional and high-priority projects are identified to serve our customers. To fund this list of projects, we use pay-go and debt financing options.

The chart below details the Water and Sewer Fund’s existing and proposed debt service payments through FY28.



In addition to in-house financial metrics, the Water and Sewer Fund’s financial metrics are also tracked through the Environmental Finance Center (EFC), a Division of the University of North Carolina School of Government (UNC SOG). The public may access financial metrics from the UNC SOG any time by visiting <https://efc.sog.unc.edu>.

Revenue Bond Covenants. In FY20, the City secured its first Water and Sewer System Revenue Bond. Associated with the revenue bond is a General Indenture which details certain covenants. Section 6.6 of the General Indenture includes a detailed list of covenants and bond tests to be met. In FY20, we met both requirement (a) and (b) of the revenue bond covenant. In summary, the City has agreed to establish and maintain rates that will fulfil the requirements below.

Annual Net Revenues in the current Fiscal Year, together with 20% of the balance in the Surplus Fund at the end of the preceding Fiscal Year, at least equal to:

- 100% of Current Expenses.
- 120% of annual principal and interest requirements of parity bonds.
- 100% of debt service requirements for subordinate, general obligation, and other indebtedness.

AND

Annual Net Revenues in the current Fiscal Year at least equal to:

- 100% of Current Expenses.
- 110% of annual principal and interest requirements of parity bonds.
- 100% of debt service requirements for subordinate, general obligation, and other indebtedness.

Requirement	Code	Amount
Revenues plus 20% of Surplus Fund (a)	(a)	19,231,074
100% of Current Expenses (a)	(a)(i)	13,103,793
120% of Annual Principal and Interest on Revenue Bond (a)	(a)(ii)	1,092,262
100% of Annual Principal and Interest on Other Indebtedness (a)	(a)(iii)	2,271,611
Subtotal of Revenue Coverage (a)	(a) Subtotal	16,467,666
Covenant Met (a)	Covenant Met Requirement (a)	2,763,409

Ratio Calc. (a)



Revenues (b)	(b)	16,389,172
100% of Current Expenses (b)	(b)(i)	13,103,793
110% of Annual Principal and Interest on Revenue Bond (b)	(b)(ii)	1,001,240
100% of Annual Principal and Interest on Other Indebtedness (b)	(b)(iii)	2,271,611
Subtotal of Revenue Coverage (b)	(b) Subtotal	16,376,644
Covenant Met (b)	Covenant Met Requirement (b)	12,528

Ratio Calc. (b)



Transfers Out. A \$100,000 in transfer is budgeted for FY22. This is a planned transfer to the Water and Sewer Capital Reserve Fund. The Capital Reserve Fund transfer will support water and sewer system expansion.

Other Funds

In addition to the two largest City funds, the City budgets for a variety of other funds. These include enterprise funds, special revenue funds, capital reserve funds, and internal service funds. These remaining funds make up approximately **9.5%**, or **\$4,181,024**, of the total budget for FY22.

Downtown Program

Under the authority provided by N.C.G.S. 160A-536, the City levies two separate municipal service district (MSD) taxes in addition to its base ad valorem taxing authority. These two MSDs participate in the North Carolina Main Street Program and provide services above and beyond the standard services provided throughout the City. Using the National Trust for Historic Preservation's Main Street Four Point Approach, the Advisory Committees seek to support and build upon inherent strengths in the City's two historic commercial districts. The Main Street Four Point approach includes Organization, Design, Economic Restructuring and Promotions. The two historic commercial districts that are part of the City of Hendersonville's Downtown Economic Development Program are each defined by Municipal Service Districts.

Advisory Boards. In February of FY21, the City Council voted to merge the two downtown advisory groups to form one board, the Downtown Advisory Board (DAB). This Board serves to advise City Council in matters pertaining to the Main Street and 7th Avenue Municipal Service Districts (MSDs). The merger is one result of the desire to create one vision for downtown, initially conceived as a strategic goal during a 2016 community charette focused on the future of downtown. The intervening years have seen several the identified strategies implemented, such as the restoration of the Grey Hosiery Mill, facilitating the advisory committees' merger. The proposed budget reflects recommendations from this joint Board and Staff.

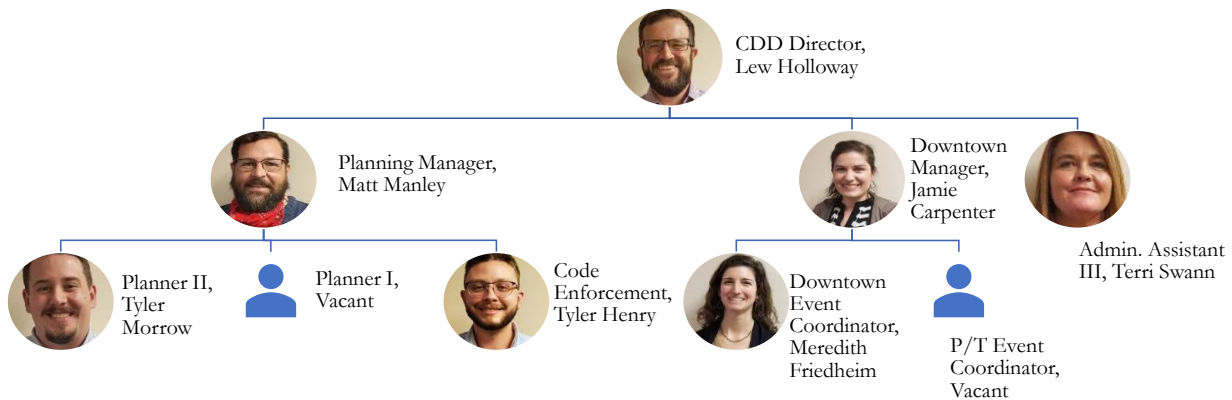
Department Structure. The new structure of the Community Development Department has led to a variety of changes in vision and function within what had previously been the Development Assistance and Downtown Departments. Additionally, increased development activity and a need for enhanced community engagement are necessitating a more involved approach from Staff and Council.

The Community Development Department has two divisions, the Downtown Division, and the Planning Division. The Downtown Division focuses on the City's two municipal service districts, their connection, and the surrounding areas that directly impact the districts. The Planning Division provides site plan review and support, zoning, and code enforcement. The Planning Division looks to develop a focus on long range planning, transportation planning, affordable housing, and growth strategies.

The new divisions have developed a focus and vision as follows:

1. Encourage representative and meaningful public participation and partner with our citizens to contribute to vision-building and overall community development with a focus that goes beyond statutory requirements.
2. Identify methods to “hyper-share” development-related information.
3. Connect the community’s vision to their daily work.
4. Actively work with the development community to provide them the tools to understand the vision for the community and to transparently represent the process for development approval.

The new Community Development Department is structured as follows:



Main Street MSD Fund. The Main Street municipal service district is bounded by Church and King Streets to the west and east and 7th Avenue and Allen Street to the north and south. In the FY22 budget, the Main Street MSD tax rate is recommended to decrease by \$0.02 to **\$0.24 per \$100** valuation. The total FY22 budget is **\$522,366**. Notable budget items include:

- Sales tax budgeted revenue increased **\$60k** over the adopted FY21 budget.
- Fund balance is stable and available to fund needed surprise repairs or to take advantage of unforeseen capital opportunities.
- Increased staff capacity by adding a part-time events coordinator position.
- Personnel and benefits costs decreased **\$40k** compared to the adopted FY21 budget.
- Capital outlay includes electric panel upgrades, water barricades, and holiday decorations.
- Debt service for the public restroom project totals **\$47,002** for FY22.

7th Avenue MSD Fund. The 7th Avenue District's boundary encompasses the Avenue from Four Seasons Boulevard east to the Oklawaha Greenway and extends down Locust Street at its intersection with 7th north to 9th Avenue. The 7th Avenue MSD is proposed to stay at **\$0.17 per \$100 valuation**. The total budget for the Fund is **\$100,982** in FY22. Important facts and trends include:

- Upon completion of the 7th Ave. Streetscape Project, an increase in the tax rate is recommended.
- Sales tax budgeted revenue increased **\$11k** over the adopted FY21 budget.
- Fund balance is estimated to end FY21 at **\$116,407**, or **115.3%** of budgeted FY22 expenditures.
- This budget will share in the costs of the new part-time events coordinator position.
- Personnel and benefits costs decreased **\$6k** compared to the adopted FY21 budget.
- There are no funds included for capital outlay.
- The 7th Ave. Streetscape Project is budgeted in a capital project ordinance with a budget of \$1.4M and is expected to start this fall 2021.
- There are no current debt service requirements for this budget.

Environmental Services Fund

The Environmental Services Fund (ESF) provides sanitation services to rate payers within the City. The ESF's total budget for FY22 is **\$1,892,981**, including a fund balance appropriation of **\$20,881**. The Fund's balance as of June 30th, 2020 totals **\$242,578**. The Fund balance is anticipated to decrease in FY21 by approximately **\$67,137**.

Important budget facts and trends include:

- If estimates prove accurate, the ESF could end FY21 (current year) with **\$175,441** remaining fund balance, down from **\$242,578** at the end of FY20.
 - FY18-19 Actual Fund Balance \$294,357
 - FY19-20 Actual Fund Balance \$242,578
 - FY20-21 Estimated Fund Balance \$175,441
- If the ESF follows budget precisely, it will end FY22 with a remaining fund balance of **\$154,560**.
- On Feb. 26, 2021, City Council reviewed a rate proposal for next budget year, which will increase revenues to sustain operations and enable Staff to study operational efficiencies and best-practices.
- The City Manager recommends City Council adopt an updated schedule of rates and fees for the ESF, summarized below:
- Residential 32gal Waste and Recycling Fees **\$20.00**
 - Increase of **\$3.75 per month**.
 - Raises the rate for customers who participate in recycling to the same rate as customers who do not recycle.
- Residential 96gal Waste and Recycling Fees **\$22.00**
 - Increase of **\$3.50 per month**.
 - Raises the rate for customers who participate in recycling to the same rate as customers who do not recycle.

- FY22 recommended expenditures include major projects listed below:
 - Purchase of a solid waste truck – estimated total loan of **\$260,000**.
 - Purchase of a portion of a brush truck – estimated total loan of **\$160,000**.
 - The ESF will contribute **\$120,000 (75%)**.
 - The Stormwater Fund will be responsible for **\$40,000 (25%)**.
 - Funding for a route analysis estimated at **\$40,000**.
 - Annual leaf/brush gridding contract cost of **\$35,000**.
 - Tree removal contracted services **\$15,000**.

Stormwater Fund

The Stormwater Fund provides stormwater infrastructure improvements, street and gutter cleaning, and maintains the City's NPDES Phase II Permit with the State of North Carolina. The total FY22 budget for this Fund is **\$1,336,642**. There is a budgeted fund balance appropriation of **\$25,552**; however, we estimate adding **\$14,547** to fund balance at the end of FY22.

Important facts and trends include:

- A stormwater rate study and strategic plan to identify service levels was completed in FY21.
- Stormwater rates are currently earned through a **\$5.00 monthly fee** for all property types.
- The City Manager recommends City Council adopts a schedule of rates and fees for the Stormwater Fund which reflects discussion between the City and professional consultants:
 - **\$5.00/month** flat fee for single family residential properties.
 - **\$5.00/month** per equivalent residential unit (ERU) fee for non-residential properties with either: (1) a maximum payment of **\$250.00/month**; **OR**, (2) a **50% credit** for properties with functioning stormwater control measures, whichever is less.
- The FY22 capital improvement plan (CIP) includes a budget of **\$650,000** for project construction, infrastructure assessments, and necessary equipment - listed below.
 - Equipment \$40,000
 - Projects \$485,000
 - Studies \$125,000
- The FY22 Stormwater Fund includes a **\$512,687** salaries and benefits budget, a **170.7%** increase over the FY21 revised budget of **\$189,361**– this increase reflects more staff focus on stormwater-related activities, a new full-time stormwater position, and is also driven by a 10.0% COLA and 75% dependent insurance coverage.

Internal Service Fund

The City provides one internal service fund for the provision of health and welfare employee benefits. Internal service funds are used to account for the financing of goods or services provided by one department or agency of a governmental unit to other departments or agencies of the same governmental unit on a cost-reimbursement basis. The City's Health and Welfare Fund is adopted by ordinance as a financial plan, in accordance with North Carolina law.

Health & Welfare Fund. The total budget for this Fund is **295,209** in FY22, an increase over the FY21 revised budget of **\$282,480**. This Fund pays for the City's MERP plan claims and provides other employee benefit services. These services are managed by the Wellness Committee and program. Each City fund makes annual contributions to this Fund to pay for the services provided.

Governmental Special Revenue Fund

The City supports a variety of other programs. These programs are relatively small in comparison to the other functions of the City. Some of the functions that these programs provide are related to police and fire community services, historic preservation, and the City's Walk of Fame Committee. The FY22 Governmental Special Revenue Fund budget makes up **\$65,500** of the total budget. The primary revenue source comes from donations or events which creates uncertainty when budgeting for revenues. The Government Special Revenue Fund is balanced using fund balance until revenues are realized; therefore, the fund is budgeted to need **\$49,500** in fund balance for FY22.

Water and Sewer Capital Reserve Fund

North Carolina General Statute 159-18 authorizes local governments to establish and maintain capital reserve funds for any purpose which a bond (debt) may be issued. The Water and Sewer Capital Reserve Fund (CRF) was established to raise funds for future economic development projects. In FY22, the City will transfer **\$100,000** to the Water and Sewer CRF from the Water and Sewer Fund.

Budget in Total

The City of Hendersonville, like many other local governments, is looking forward to the continued return to normalcy on the tail-end of the COVID-19 pandemic. We are observing the economy re-open gradually as vaccines are administered globally. In April of 2020, the St. Louis, MO Federal Reserve Economic Data (FRED) reported a 14.6% unemployment rate for Henderson County, NC. We have seen this 14.6% unemployment rate decrease to 4.0% for April of 2021. The decreased unemployment and other economic factors, including sales tax collections, lead me to believe we will resume a state of economic growth.

The 2019 property revaluation resulted in an average increase of twenty five percent, which followed a ten-year period of little or no property base growth. Two large residential development projects are currently being designed and permitted and several other residential and commercial projects are in the pre-development stages. I expect this activity to continue for at least the next twelve months as Hendersonville continues to expand its position as a major residential and commercial center in the Asheville Metropolitan Statistical Area.

Thanks to higher than anticipated sales tax collections revenue in FY20-21 and a favorable forecast for FY21-22, the City is able to increase property tax by \$0.03 per \$100 valuation, a less impactful property tax change compared to a previously forecasted \$0.06 per \$100 need for FY21-22. We are budgeting for sales tax conservatively but anticipate a 5% increase in collections over our current year. Remember that long term sales tax revenue is dependent upon greater economic forces – pandemics, resource shortages, cyber-attacks, and global trade malfunctions may interfere with sales tax revenues. The City Council will have to balance the need for future revenue with maintaining a reasonable cost of living in our community, this balancing act has led to discussion around quarter-cent sales tax being discussed with the North Carolina General Assembly. We believe it is important to collect revenues from not only residents, but those who visit our community and utilize our services without carrying a property tax burden.

While the FY21-22 Budget is conservative, the City Council has made a commitment to maintaining a high level of service to our citizens by significantly investing in facilities, equipment, and people. City Council has strongly committed to supporting our employees and their families by directing a 10% cost of living wage increase for all employees and by backing a 75% City-funded dependent medical insurance benefit. Additionally, City Council has provided direction to advance our on-going pay and classification study and pursue reform in paid family medical leave and supplemental insurance.

The City Council is continuing to support the Hendersonville Fire Department by providing matching grant funds for twelve firefighters and supporting the development of the new Fire Station 1. The construction of the new police headquarters is underway, with Police Department staff anticipated to occupy the facility in late summer. Staff are continuing to pursue a downtown parking deck. Over the next twenty-four months, the City will be making significant water and sewer infrastructure improvements. Water and sewer improvements include a new water intake on the French Broad River, a Clear Creek sewer line upgrade, renewing the infrastructure under Church Street ahead of NCDOT projects, and other line replacements in older parts of our system. A stormwater master plan and rate study has been completed; based

on recommendations, we will make increased investment in our stormwater infrastructure, preserving and protecting properties in the Wash Creek Basin while pursuing further master planning. Our environmental service/solid waste program will begin operational efficiency studies moving forward. These items as well as numerous other capital projects, employee benefits, and equipment purchases in the FY21-22 Budget are positioning the City of Hendersonville to serve our citizens for the next fifty years.

We must be vigilant in understanding how the growth of the community affects how services are provided to our citizens and visitors. Service and program costs can directly impact the long-term financial health of the City of Hendersonville and the affordability of our community. In addition, expecting City departments to maintain a high level of service in a fast-growing community without additional resources will lead to low morale, significant organizational turnover, and poor service. City management will work with the City Council to balance service level expectations and the needs for additional personnel and equipment. However, it must be recognized that Hendersonville is a unique community with unique challenges. It will be the responsibility of the City Council, staff, and our residents to develop unique solutions to these challenges. We will be responsible for our own destiny.

In summary, this proposed budget is balanced in accordance the State statutes and attempts to address the priorities, which have been set by the City Council for the 2021-2022 Fiscal Year.

The budget is fiscally sound, and although it does not fund all the requests made by departments or external agencies, it does address the top priority needs of the City and is set at a level to maintain a high level of service for Hendersonville citizens, customers and partners.

My appreciation is expressed to Brian Pahle, Adam Murr and other staff members who assisted in preparing this budget.

I recommend the proposed budget for Fiscal Year 2021-2022 to the Mayor and City Council.

Respectfully submitted,



John F. Connet
City Manager

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Ordinance # _____

BUDGET ORDINANCE

**AN ORDINANCE MAKING APPROPRIATIONS FOR CERTAIN EXPENSES,
CAPITAL IMPROVEMENTS AND INDEBTEDNESS OF
THE CITY OF HENDERSONVILLE, NORTH CAROLINA
FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022**

WHEREAS, the City of Hendersonville is coming to the conclusion of its fiscal year and will enter into a new fiscal year on July 1, 2021; and

WHEREAS, it is necessary and required that prior to entering into a new fiscal year a budget must be passed and adopted for the operation of the city government; and

WHEREAS, the FY 21-22 budget and budget message were submitted to the Hendersonville City Council by the budget officer, the City Manager on May 19, 2021 as required by N.C.G.S. § 159-11(b); and

WHEREAS, a copy of the FY 21-22 budget was filed with the Hendersonville City Clerk on May 19, 2021 as required by N.C.G.S. § 159-12(a); and

WHEREAS, a duly advertised public hearing and a work session have been held wherein the public has been notified and invited to be present.

THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HENDERSONVILLE, NORTH CAROLINA:

SECTION 1: That the following amounts are hereby appropriated for the following governmental and proprietary funds for the fiscal year beginning July 1, 2021 and ending June 30, 2022, with the estimated, budgeted revenues and other finance sources for each fund being as stated:

GOVERNMENTAL FUNDS**General Fund****General Fund**

Budgeted Revenues	\$ (18,468,599)
Ad Valorem Taxes	(11,215,690)
Other Taxes & Licenses	(9,500)
Unrestricted Intergovernmental	(5,868,846)
Restricted Intergovernmental	(526,163)
Permits & Fees	(444,350)
Sales & Services	(276,050)
Investment Earnings	(100,000)
Miscellaneous	(29,000)
Budgeted Expenditures	20,538,343
General Government	2,898,179
Community Development	832,240

Fire	4,406,771
Police	6,251,780
Public Works	4,591,807
Debt Service	1,557,566
Other Finance (Sources)/Uses	(2,069,744)
Proceeds of Debt	(798,000)
Sale of Capital Assets	(10,000)
Transfers (In)	(-)
Transfers Out	-
Fund Balance Appropriated	(1,261,744)
Sub-Total Estimated Revenues & Other Finance Sources	\$(20,538,343)
Sub-Total Appropriations	\$20,538,343

Special Revenue Funds**Governmental Special Revenue Fund**

Budgeted Revenues	\$(16,000)
Miscellaneous	(16,000)
Budgeted Expenditures	65,500
Fire	4,000
Historic Preservation	7,500
Police	50,000
Walk of Fame	4,000
Other Finance (Sources)/Uses	(49,500)
Fund Balance Appropriated	(49,500)
Sub-Total Estimated Revenues & Other Finance Sources	\$(65,500)
Sub-Total Appropriations	\$65,500

Main Street MSD Fund

Budgeted Revenues	\$(503,000)
Ad Valorem Taxes	(276,750)
Other Taxes & Licenses	(-)
Unrestricted Intergovernmental	(225,000)
Restricted Intergovernmental	(-)
Permits & Fees	(250)
Sales & Services	(-)
Investment Earnings	(1,000)
Miscellaneous	(-)
Budgeted Expenditures	522,366
Downtown Program	475,364
Debt Service	47,002
Other Finance (Sources)/Uses	(19,366)
Fund Balance Appropriated	(19,366)
Sub-Total Estimated Revenues & Other Finance Sources	\$(522,366)
Sub-Total Appropriations	\$522,366

Seventh Avenue MSD Fund

Budgeted Revenues	\$(84,375)
Ad Valorem Taxes	(34,875)
Other Taxes & Licenses	(-)
Unrestricted Intergovernmental	(43,500)
Restricted Intergovernmental	(-)

Permits & Fees	(-)
Sales & Services	(-)
Investment Earnings	(1,000)
Miscellaneous	(5,000)
Budgeted Expenditures	100,982
Downtown Program	100,982
Other Finance (Sources)/Uses	(16,607)
Fund Balance Appropriated	(16,607)
Sub-Total Estimated Revenues & Other Finance Sources	\$(100,982)
Sub-Total Appropriations	\$100,982

PROPRIETARY FUNDS

Enterprise Funds

Environmental Services Fund

Budgeted Revenues	\$(1,492,100)
Charges for Services	(1,490,000)
Other Taxes & Licenses	(-)
Unrestricted Intergovernmental	(-)
Restricted Intergovernmental	(-)
Permits & Fees	(-)
Sales & Services	(-)
Investment Earnings	(300)
Miscellaneous	(1,800)
Budgeted Expenditures	1,892,981
Sanitation	1,818,838
Debt Service	74,143
Other Finance (Sources)/Uses	(400,881)
Proceeds of Debt	(380,000)
Fund Balance Appropriated	(20,881)
Sub-Total Estimated Revenues & Other Finance Sources	\$(1,892,981)
Sub-Total Appropriations	\$1,892,981

Stormwater Fund

Budgeted Revenues	\$(1,271,090)
Charges for Services	(1,270,000)
Other Taxes & Licenses	(-)
Unrestricted Intergovernmental	(-)
Restricted Intergovernmental	(-)
Permits & Fees	(1,040)
Sales & Services	(-)
Investment Earnings	(50)
Miscellaneous	(-)
Budgeted Expenditures	1,336,642
Stormwater	1,296,329
Debt Service	40,313
Other Finance (Sources)/Uses	(65,552)
Proceeds of Debt	(40,000)
Fund Balance Appropriated	(25,552)
Sub-Total Estimated Revenues & Other Finance Sources	\$(1,336,642)
Sub-Total Appropriations	\$1,336,642

Enterprise Funds (Continued)**Water & Sewer Capital Reserve Fund**

Budgeted Revenues	\$(-)
Miscellaneous	(-)
Budgeted Expenditures	100,000
General Administration	100,000
Other Finance (Sources)/Uses	(100,000)
Fund Balance Appropriated	(-)
Transfers (In)	(100,000)
Transfers Out	-
Sub-Total Estimated Revenues & Other Finance Sources	\$(100,000)
Sub-Total Appropriations	\$100,000

Water & Sewer Fund

Budgeted Revenues	\$(20,008,725)
Charges for Services	(19,228,200)
Other Taxes & Licenses	(-)
Unrestricted Intergovernmental	(-)
Restricted Intergovernmental	(-)
Permits & Fees	(751,325)
Sales & Services	(-)
Investment Earnings	(8,000)
Miscellaneous	(21,200)
Budgeted Expenditures	20,294,676
General Business	5,607,913
Water Distribution	2,523,305
Water Facilities Maintenance	1,450,700
Water Operations Support	656,382
Water Treatment Plant	2,311,287
Wastewater Collection	1,938,394
Wastewater Facilities Maintenance	473,091
Wastewater Operations Support	180,200
Wastewater Treatment Plant	1,744,085
Debt Service	3,212,170
Other Finance (Sources)/Uses	(285,951)
Transfers (In)	(-)
Transfers Out	100,000
Fund Balance Appropriated	(385,951)
Sub-Total Estimated Revenues & Other Finance Sources	\$(20,394,676)
Sub-Total Appropriations	\$20,394,676

Internal Service Funds**Health & Welfare Fund**

Budgeted Revenues	\$(294,459)
Charges for Services	(282,459)
Grant Revenue	(-)
Miscellaneous	(12,000)
Budgeted Expenditures	295,209
Employee Benefits	295,209
Other Finance (Sources)/Uses	(750)

Fund Balance Appropriated	(750)
Sub-Total Estimated Revenues & Other Finance Sources	\$(295,209)
Sub-Total Appropriations	\$295,209
Total Estimated Revenues & Other Finance Sources	\$(45,246,699)
Total Appropriations	\$45,246,699

SECTION 2: That the attached detailed budget document reflects the estimated revenues, revenue contributions, and budget appropriations of the City of Hendersonville, North Carolina, for the period beginning July 1, 2021, and ending June 30, 2022. A copy of said document shall be furnished to the City Clerk, City Manager and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

SECTION 3: That the financial plan supporting the Internal Service Fund as required by N.C.G.S. § 159-13.1 is approved.

The *Financial Plan* for the Internal Service Fund is incorporated herein by reference and shall be placed on file in the office of the City Clerk.

SECTION 4: That no appropriations for salaries shall be changed unless authorized by the Council. Appropriations between departments or divisions within one fund, other than salaries, including contingency appropriations, may be transferred therein by the City Manager for the purpose of equalizations when necessary as long as the original total appropriated balance for the fund is not changed. Appropriations within a department, other than salaries, may be transferred by the department head to make equalizations when necessary.

SECTION 5: That there is hereby levied a tax at the rate of fifty-two cents (\$0.52) per one hundred dollars (\$100) valuation of property. This rate is based on an estimated total valuation of property for the purpose of taxation of \$2,061,784,659 and estimated collection rate of 98.00%.

SECTION 6: That there is hereby levied a tax at the rate of twenty-four cents (\$0.24) per one hundred dollars (\$100) valuation of property, for the Main Street Municipal Service District formed upon a petition of some of the property owners, established for the purpose of infrastructure improvements and special events in the district. This rate is based on an estimated total valuation of property for the purpose of taxation of \$115,977,088 and an estimated collection rate of 98.00%.

SECTION 7: That there is hereby levied a tax at the rate of seventeen cents (\$0.17) per one hundred dollars (\$100) valuation of property, for the Seventh Avenue Municipal Service District formed upon a petition of some of the property owners, established for the purpose of infrastructure improvements and special events in the district. The rate is based on an estimated total valuation of property for the purpose of taxation of \$19,454,754 and an estimated collection rate of 98.00%.

SECTION 8 That there is hereby adopted an official Fee Schedule listing specific fees, licenses, and utility rates charged by the City of Hendersonville for the use of City facilities and equipment for the purposes of making them available to public, specific utility rates the proceeds of which are for the maintenance and expansion of its utility systems, the reproduction of public records and other miscellaneous services to cover the actual cost of producing these documents and information under the provision of NCGS §132-6.2, and other various fees associated with enhanced direct services provided by the City.

The *Fee Schedule* is incorporated herein by reference and shall be placed on file in the office of the City Clerk.

SECTION 9: That the City’s Position Allocation to Salary Range which provides all jobs and associated pay bands be adopted as the official Pay and Classification Schedule of the City of Hendersonville.

The *Pay and Classification Schedule* is incorporated by reference and shall be placed on file in the office of the City Clerk.

SECTION 10: This ordinance shall become effective on and after July 1, 2021.

SECTION 11: That all ordinances and parts of ordinances in conflict herewith be and the same hereby repealed.

Passed and adopted at the regular meeting of the City Council of the City of Hendersonville, North Carolina, held this 3rd day of June, 2021.

ATTEST:

Barbara Volk, Mayor, City of Hendersonville

City Clerk

Approved as to form:

City Attorney

Ordinance # _____

CAPITAL RESERVE FUND ORDINANCE**AN ORDINANCE SETTING CAPITAL RESERVE GUIDELINES FOR
THE CITY OF HENDERSONVILLE, NORTH CAROLINA
FOR THE YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022**

WHEREAS, under North Carolina General Statute 159-18 the City of Hendersonville is authorized to establish and maintain a capital reserve for any purposes for which bonds may be issued; and

WHEREAS, the City Council deems it is in the best interest of the citizens of Hendersonville to establish a capital reserve to fund future capital improvements; and

WHEREAS, the capital reserve fund will be used in conjunction with a multi-year capital improvement program to be reviewed annually during the budget process;

**THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
HENDERSONVILLE, NORTH CAROLINA:**

SECTION 1 BUDGET: That the following Capital Reserve Fund (CRF) budget, purpose, anticipated revenues, and project appropriations are hereby adopted for the operation of the City of Hendersonville and its activities for the fiscal year beginning July 1, 2021 and ending June 30, 2022, in the amount of \$100,000.

SECTION 2 PURPOSE: That the purpose of the City of Hendersonville CRF will be to (1) raise funds for water and sewer system expansion projects, (2) provide greater levels of transparency and flexibility in raising and expending funds on capital projects, (3) delineate the timeframe for which revenues will be raised for and expended on capital projects, (4) display the amounts of revenues and expenditures for capital projects funded through the CRF, and (5) detail revenue sources of the fund.

This Capital Reserve Fund Ordinance will, more specifically, be established alongside the City's Budget Ordinance to provide for Water and Sewer Fund system expansion. The City has recognized the need to fund future system expansion projects and desires to fund such projects through a CRF to enhance transparency and accountability.

SECTION 3 TIMEFRAME: That revenues for Water and Sewer Fund related capital projects will be raised over a period of five (5) fiscal years- from July 1, 2022 to June 30, 2026.

SECTION 4 AMOUNTS ACCUMULATED: That this fiscal year, the City will transfer \$100,000 from the Water and Sewer Fund (Fund 60) to the Capital Reserve Fund. The Capital Reserve Fund has an estimated balance to end the fiscal year June 30th, 2021 of \$0. The City will save \$500,000 of revenue in the CRF for future system expansion projects. The City anticipates expending \$500,000 on system expansion projects.

SECTION 5 REVENUE SOURCES: That the revenue source planned for the CRF is the Water and Sewer Fund. Each year delineated, the City will transfer \$100,000 from the Water and Sewer Fund to the CRF until \$500,000 is accumulated.

Passed and adopted at the regular meeting of the City Council of the City of Hendersonville, North Carolina, held this 3rd day of June, 2022.

ATTEST:

Barbara Volk, Mayor, City of Hendersonville

City Clerk

Approved as to form:

City Attorney

Resolution # _____

RESOLUTION OF INTENT**A RESOLUTION TO CONSIDER AND ADOPT THE RECOMMENDED CAPITAL IMPROVEMENT PLAN (CIP) AND FOLLOW THE RATE SCHEDULE FOR THE CITY OF HENDERSONVILLE, NORTH CAROLINA FOR THE FISCAL YEAR 2021-22 THROUGH THE FISCAL YEAR 2030-31**

WHEREAS, the City of Hendersonville recognizes that a Capital Improvement Plan (CIP) enables staff and the Board to plan for a vibrant community; and

WHEREAS, the CIP is a 10-year planning tool designed to help the City plan for the repair, replacement, and acquisition of capital items; to assist in financial planning; to ensure better coordination and evaluation of projects; to provide necessary lead time for project planning, and to maintain or improve the City's credit rating and fiscal health; and

WHEREAS, the recommended FY21-22 through FY30-31 CIP updates preceding budgets and CIPs of prior fiscal years; and

WHEREAS, this plan is updated annually for Board review; and

WHEREAS, this flexibility in the planning and implementation of capital needs makes the City's CIP responsive to the changing needs of its community; and

WHEREAS, the City intends to reimburse itself for funds expended with debt proceeds for any projects identified as such in the CIP table; and

WHEREAS, the Board intends to follow the recommendations of the water and sewer rate recommendations as to provide adequate funding for the projects identified in the CIP while maintaining a strong financially sustainable fiscal position; and

WHEREAS, the Board intends to equalize outside and inside water rates by FY29-30, providing a rate differential of 140% for FY21-22; and

WHEREAS, the Board intends to follow the proposed stormwater rate schedule with a maximum monthly charge of \$250 for FY21-22 and FY22-23 to fund stormwater projects; and

WHEREAS, the Board intends to generate revenues through targeted tax increases and the County-wide real property revaluation, effective FY23-24, to provide funding for the debt service payments on General Fund projects; and

WHEREAS, this CIP will provide a vibrant future for our community and is intended to further the vision and mission of the City.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HENDERSONVILLE, NORTH CAROLINA that the City of Hendersonville City Council has received and adopts the recommended Capital Improvement Plan (CIP) in conjunction with the annual City Budget for Fiscal Year 2021-2022.

Passed and adopted at the regular meeting of the City Council of the City of Hendersonville, North Carolina, held this 3rd day of June, 2021.

ATTEST:

Barbara Volk, Mayor, City of Hendersonville

Angela Reece, MMC, City Clerk

Approved as to form:

Angela Beeker, City Attorney

Ordinance # _____

**CAPITAL PROJECT ORDINANCE FOR
THE ACQUISITION, CONSTRUCTION AND INSTALLATION
OF THE CITY HALL AND OPS SPACE STUDY RENOVATIONS PROJECT**

BE IT ORDAINED by the Governing Board of the City of Hendersonville, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1: The project authorized is a City facilities infrastructure project described as the City Hall and Ops Space Study Renovations Project.

Section 2: The project will include interior and exterior renovations of City Hall and the City Operations Center in accordance with plans drafted by professional engineers and architects.

Section 3: The following amounts are appropriated for the project:

Account Number				Account Name	Total Budget
Fund	Dept.	Acct.	Project		
410	1002	550103	21017	Capital Outlay - CIP	\$ 3,000,000
Total Project Appropriation					\$ 3,000,000

Section 4: The following revenues are anticipated to be available via debt proceeds and transfers from the General Fund and Water/Sewer Fund for project expenses:

Account Codes				Account Name	Total Budget
Fund	Dept.	Acct.	Proj.		
410	0000	470010	21017	Debt Proceeds	\$ 3,000,000
Total Project Revenue					\$ 3,000,000

Section 5: The Finance Director is hereby directed to maintain within the capital project fund sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

Section 6: Funds may be advanced from the General Fund and Water/Sewer Fund as necessary for the purpose of making payments as due. Reimbursement requests shall be made in an orderly and timely manner.

Section 7: The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and Section 4.

Section 8: The Finance Director is further instructed to include a detailed analysis of past and future revenues and expenses during each annual budget submission made to the Governing Board.

Section 9: Copies of this capital project shall be furnished to the City Clerk, Finance Director and City Manager for direction in carrying out this project.

ADOPTED by the City Council of the City of Hendersonville, North Carolina, on this 3rd day of June, 2021.

Barbara G. Volk, Mayor

ATTEST:

City Clerk

Approved as to form:

City Attorney

Ordinance # _____

**CAPITAL PROJECT ORDINANCE FOR
THE ACQUISITION, CONSTRUCTION AND INSTALLATION
OF THE DOGWOOD PARK DEVELOPMENT PROJECT**

BE IT ORDAINED by the Governing Board of the City of Hendersonville, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1: The project authorized is a City parks infrastructure project described as the Dogwood Park Development Project.

Section 2: The project will include land and utility improvements of the City’s Dogwood Parking Lot, to convert it into green space and downtown park, in accordance with plans drafted by professional engineers and architects.

Section 3: The following amounts are appropriated for the project:

Account Number				Account Name	Total Budget
Fund	Dept.	Acct.	Project		
410	1002	550103	21018	Capital Outlay - CIP	\$ 750,000
Total Project Appropriation					\$ 750,000

Section 4: The following revenues are anticipated to be available via debt proceeds and transfers from the General Fund for project expenses:

Account Codes				Account Name	Total Budget
Fund	Dept.	Acct.	Proj.		
410	0000	470010	21018	Debt Proceeds	\$ 750,000
Total Project Revenue					\$ 750,000

Section 5: The Finance Director is hereby directed to maintain within the capital project fund sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

Section 6: Funds may be advanced from the General Fund as necessary for the purpose of making payments as due. Reimbursement requests shall be made in an orderly and timely manner.

Section 7: The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and Section 4.

Section 8: The Finance Director is further instructed to include a detailed analysis of past and future revenues and expenses during each annual budget submission made to the Governing Board.

Section 9: Copies of this capital project shall be furnished to the City Clerk, Finance Director and City Manager for direction in carrying out this project.

ADOPTED by the City Council of the City of Hendersonville, North Carolina, on this 3rd day of June, 2021.

Barbara G. Volk, Mayor

ATTEST:

City Clerk

Approved as to form:

City Attorney

Ordinance # _____

**CAPITAL PROJECT ORDINANCE FOR
THE ACQUISITION, CONSTRUCTION AND INSTALLATION
OF THE EDWARDS PARK DEVELOPMENT PROJECT**

BE IT ORDAINED by the Governing Board of the City of Hendersonville, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1: The project authorized is a City parks infrastructure project described as the Edwards Park Development Project.

Section 2: The project will include land and utility improvements of the City’s land at Edwards Park, to convert it into green space and park amenities, in accordance with plans drafted by professional engineers and architects.

Section 3: The following amounts are appropriated for the project:

Account Number				Account Name	Total Budget
Fund	Dept.	Acct.	Project		
410	1002	550103	21019	Capital Outlay - CIP	\$ 750,000
Total Project Appropriation					\$ 750,000

Section 4: The following revenues are anticipated to be available via debt proceeds and transfers from the General Fund for project expenses:

Account Codes				Account Name	Total Budget
Fund	Dept.	Acct.	Proj.		
410	0000	470010	21019	Debt Proceeds	\$ 750,000
Total Project Revenue					\$ 750,000

Section 5: The Finance Director is hereby directed to maintain within the capital project fund sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

Section 6: Funds may be advanced from the General Fund as necessary for the purpose of making payments as due. Reimbursement requests shall be made in an orderly and timely manner.

Section 7: The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and Section 4.

Section 8: The Finance Director is further instructed to include a detailed analysis of past and future revenues and expenses during each annual budget submission made to the Governing Board.

Section 9: Copies of this capital project shall be furnished to the City Clerk, Finance Director and City Manager for direction in carrying out this project.

ADOPTED by the City Council of the City of Hendersonville, North Carolina, on this 3rd day of June, 2021.

Barbara G. Volk, Mayor

ATTEST:

City Clerk

Approved as to form:

City Attorney

Ordinance # _____

**CAPITAL PROJECT ORDINANCE FOR
THE ACQUISITION, CONSTRUCTION AND INSTALLATION
OF THE WATER TREATMENT PLANT MASTER PLAN PROJECT**

BE IT ORDAINED by the Governing Board of the City of Hendersonville, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1: The project authorized is a City parks infrastructure project described as the Water Treatment Plant Master Plan Project.

Section 2: The following amounts are appropriated for the project:

Account Codes				Account Name	Total Budget
Fund	Dept.	Account	Project		
460	7035	550102	21020	Capital Outlay - Fees and Services	\$ 300,000
Total Project Revenue					\$ 300,000

Section 3: The following revenues are anticipated to be available via Water and Sewer Fund reserves:

PROJECT TO BE FUNDED USING \$300,000 OF EXISTING RESERVES.

Section 4: The Finance Director is hereby directed to maintain within the capital project fund sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

Section 5: Funds may be advanced from the Water and Sewer Fund as necessary for the purpose of making payments as due. Reimbursement requests shall be made in an orderly and timely manner.

Section 6: The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and Section 4.

Section 7: The Finance Director is further instructed to include a detailed analysis of past and future revenues and expenses during each annual budget submission made to the Governing Board.

Section 8: Copies of this capital project shall be furnished to the City Clerk, Finance Director and City Manager for direction in carrying out this project.

ADOPTED by the City Council of the City of Hendersonville, North Carolina, on this 3rd day of June, 2021

Barbara G. Volk, Mayor

ATTEST:

City Clerk

Approved as to form:

City Attorney

Resolution # _____

**HENDERSONVILLE, NORTH CAROLINA
DECLARATION OF OFFICIAL INTENT TO REIMBURSE**

BE IT RESOLVED by the City Council of the City of Hendersonville, North Carolina, this declaration (the "Declaration") is made pursuant to the requirements of the United States Treasury Regulations Section 1.150-2 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations Section.

The undersigned is authorized to declare the official intent of HENDERSONVILLE, North Carolina (the "Issuer") with respect to the matters contained herein.

Expenditures to be Incurred. The Issuer anticipates incurring expenditures (the "Expenditures") for THE ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE CITY HALL AND OPS SPACE STUDY RENOVATIONS PROJECT, ORDINANCE # _____ (the "Projects").

Plan of Finance. The Issuer intends to finance the costs of the Projects with the proceeds of debt to be issued by the Issuer (the "Borrowing"), the interest on which is to be excluded from gross income for Federal income tax purposes.

Maximum Principal Amount of Debt to be Issued. The maximum principal amount of the Borrowing to be incurred by the Issuer to finance the Project is **\$3,000,000**.

Declaration of Official Intent to Reimburse. The Issuer hereby declares its official intent to reimburse itself with the proceeds of the Borrowing for any of the Expenditures incurred by it prior to the issuance of the Borrowing.

ADOPTED by the City Council of the City of Hendersonville, North Carolina, on this 3rd day of June, 2021.

Barbara G. Volk, Mayor

ATTEST:

City Clerk

Resolution # _____

**HENDERSONVILLE, NORTH CAROLINA
DECLARATION OF OFFICIAL INTENT TO REIMBURSE**

BE IT RESOLVED by the City Council of the City of Hendersonville, North Carolina, this declaration (the "Declaration") is made pursuant to the requirements of the United States Treasury Regulations Section 1.150-2 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations Section.

The undersigned is authorized to declare the official intent of HENDERSONVILLE, North Carolina (the "Issuer") with respect to the matters contained herein.

Expenditures to be Incurred. The Issuer anticipates incurring expenditures (the "Expenditures") for THE ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE DOGWOOD PARK DEVELOPMENT PROJECT, ORDINANCE # _____ (the "Projects").

Plan of Finance. The Issuer intends to finance the costs of the Projects with the proceeds of debt to be issued by the Issuer (the "Borrowing"), the interest on which is to be excluded from gross income for Federal income tax purposes.

Maximum Principal Amount of Debt to be Issued. The maximum principal amount of the Borrowing to be incurred by the Issuer to finance the Project is **\$750,000**.

Declaration of Official Intent to Reimburse. The Issuer hereby declares its official intent to reimburse itself with the proceeds of the Borrowing for any of the Expenditures incurred by it prior to the issuance of the Borrowing.

ADOPTED by the City Council of the City of Hendersonville, North Carolina, on this 3rd day of June, 2021.

Barbara G. Volk, Mayor

ATTEST:

City Clerk

Resolution # _____

**HENDERSONVILLE, NORTH CAROLINA
DECLARATION OF OFFICIAL INTENT TO REIMBURSE**

BE IT RESOLVED by the City Council of the City of Hendersonville, North Carolina, this declaration (the "Declaration") is made pursuant to the requirements of the United States Treasury Regulations Section 1.150-2 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations Section.

The undersigned is authorized to declare the official intent of HENDERSONVILLE, North Carolina (the "Issuer") with respect to the matters contained herein.

Expenditures to be Incurred. The Issuer anticipates incurring expenditures (the "Expenditures") for THE ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE EDWARDS PARK DEVELOPMENT PROJECT, ORDINANCE # _____ (the "Projects").

Plan of Finance. The Issuer intends to finance the costs of the Projects with the proceeds of debt to be issued by the Issuer (the "Borrowing"), the interest on which is to be excluded from gross income for Federal income tax purposes.

Maximum Principal Amount of Debt to be Issued. The maximum principal amount of the Borrowing to be incurred by the Issuer to finance the Project is **\$750,000**.

Declaration of Official Intent to Reimburse. The Issuer hereby declares its official intent to reimburse itself with the proceeds of the Borrowing for any of the Expenditures incurred by it prior to the issuance of the Borrowing.

ADOPTED by the City Council of the City of Hendersonville, North Carolina, on this 3rd day of June, 2021.

Barbara G. Volk, Mayor

ATTEST:

City Clerk

**CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2021 - 2022**

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
ADMINISTRATION	
General	
Application for Certificate of Public Convenience & Necessity (taxicab)	\$60.00
CDs	\$1.00
Copy Charges (per page)	
Black	\$0.15
Color	\$0.25
City Council Agenda Subscription	
Meeting Subscription & Printing	\$15.00 per agenda packet
Annual Subscription & Printing	\$180.00 per fiscal year
Special Event Vendors: (per day)	
Single-Day Food Vendors	\$30.00
Multi-Day Food Vendors	\$55.00 per day
Non-Food Vendors	\$15.00
DEVELOPMENT ASSISTANCE	
General	
Administrative Review	No Charge
Annexation Waiver, Voluntary (contiguous or satellite)	\$26.00
Comprehensive Plan (per page)	
Black	\$0.15
Color	\$0.25
Conditional Use	\$200.00
Copy Charges (per page)	
Black	\$0.15
Color	\$0.25
Large Format Copy	\$10.00
Demolition Admin Fee	\$100.00
Floodplain Development Permit	\$300.00
Non-Conforming Use	\$100.00
Nuisance Fee (Admin. Cost Doubles for each Offense within a Year)	Cost + \$100 Admin. Cost
Outdoor Dining Fee (Annual)	\$0.50 per Sq. Ft.
Sign Permits (based on cost of sign)	
Minimum	\$40.00
\$1,000	\$45.00
\$2,000	\$50.00
\$3,000	\$55.00
\$4,000	\$60.00
\$5,000	\$65.00
\$6,000	\$70.00
\$7,000	\$75.00
\$8,000	\$80.00
\$9,000	\$85.00
\$10,000	\$90.00
Over \$10,000	\$40.00 per \$1000 over \$10,000

**CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2021 - 2022**

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
Site Plan Reviews & Amendments	
Commercial, Industrial or Institutional	
5,000 - 19,999 square feet in floor area	\$300.00
20,000 - 50,000 square feet in floor area	\$450.00
Minor Planned Residential Developments	
3 - 10 dwellings	\$300.00
11 - 50 dwellings	\$450.00
Conditional Use Reviews & Amendments	\$100/acre (\$500 minimum)
Street Closing Petition (\$1,000 deposit)	Actual Cost
Subdivision Ordinance (per page)	\$0.15
Subdivision Plats	\$20/lot
Telecommunications Towers, Antennas and Equipment	
Basic Permit (C-3, I-1)	\$450.00
Special Use Permit	\$2500.00 ¹
Small Wireless Facilities (first 5 facilities)	\$100.00 each
Additional small wireless facilities on the same application	\$50.00 each
Temporary Use Permit	\$60.00
Traffic Impact Analysis Study	\$1,000.00
Variance	\$75.00
Zoning Map	\$5.00
Zoning Ordinance (per page)	\$0.15
Zoning Ordinance Map Amendment (Legislative Rezoning)	
Commercial or Industrial	\$275.00
Residential < 3 acres	\$175.00
Residential > 3 acres	\$225.00
Zoning Ordinance Text Amendments	\$175.00
Zoning Permit	\$50.00
¹ Applicable only to applications required to meet the additional standards contained in Section 16-4-23.4.	
Fees for towers proposed for siting in PCD or PID district are included in the fee for conditional use review.	

**CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2021 - 2022**

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
FIRE DEPARTMENT	
General	
Illegal Burn Fee	\$100.00
Operational Permits	
ABC License Fee	\$50.00
Amusement Buildings	\$50.00
Carnival and Fairs	\$50.00
Combustible dust-producing operations	\$100.00
Covered and Open Mall Buildings	\$50.00
Exhibits and trade shows (per event)	\$50.00
Explosives	\$100.00
Flammable and Combustible Liquids	\$100.00
Fumigation and thermal insecticide fogging	\$100.00
Liquid or gas-fueled vehicles or equipment in assembly buildings	\$100.00
Private Hydrants	\$50.00
Pyrotechnic special effects material	\$100.00
Spraying and Dipping	\$100.00
Temporary membrane structures, tents, and canopies (excludes special events)	\$50.00
Construction Permits	
Automatic fire extinguishing systems	\$100.00
Battery systems	\$100.00
Compressed gas	\$100.00
Cryogenic fluids	\$100.00
Emergency responder radio coverage system	\$100.00
Fire alarm and detection systems and related equipment	\$100.00
Fire pumps and related equipment	\$100.00
Flammable and Combustible liquids	\$100.00
Gates and barricades across fire apparatus access roads	\$100.00
Hazardous Materials	\$100.00
Industrial Ovens	\$100.00
LP Gas	\$100.00
Private fire hydrant	\$100.00
Smoke control or smoke exhaust systems	\$100.00
Solar photovoltaic power systems	\$100.00
Spraying and Dipping	\$100.00
Standpipe systems	\$100.00
Temporary membrane structures, tents, canopies (per site, excludes special	\$50.00
Construction Plans Review	
Commercial hood suppression systems	\$100.00
Explosives and fireworks	\$100.00
Petroleum tanks and appurtenances	\$100.00

**CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2021 - 2022**

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
Sprinkler systems, fire alarm systems and Emergency Responder Radio Coverage Systems	
Minimum up to 1,000 square feet	\$50.00
1,001 - 5,000 square feet	\$100.00
5,001 - 10,000 square feet	\$150.00
10,001 - 25,000 square feet	\$200.00
25,001 - 50,000 square feet	\$250.00
50,001 - 100,000 square feet	\$300.00
100,001 - 200,000 square feet	\$350.00
Over 200,000 square feet	\$400.00
Work without a permit	\$250.00
Fire Inspection Fees	
Minimum up to 1,000 square feet	\$50.00
1,001 - 5,000 square feet	\$100.00
5,001 - 10,000 square feet	\$150.00
10,001 - 25,000 square feet	\$200.00
25,001 - 50,000 square feet	\$250.00
50,001 - 100,000 square feet	\$300.00
100,001 - 200,000 square feet	\$350.00
Over 200,000 square feet	\$400.00
R-2 & S Occupancies (Apartment Complexes, Storage Units, etc...)	
1-20 Units	\$50.00
21-50 Units	\$100.00
51-100 Units	\$150.00
101-150 Units	\$200.00
151-200 Units	\$250.00
201-250 Units	\$300.00
251-300 Units	\$350.00
Over 300 Units	\$400.00
Re-inspections	
Re-inspection Fee (Follow-up) per re-inspection	\$100.00
Hazardous Material Response Fees	
Chief Officer - per officer (per hr.)	\$75.00
Engine Company Response - per engine (per hr.)	\$150.00
Fire Marshal/Deputy Fire Marshal - per person (per hr.)	\$50.00
Ladder/Truck Response - per ladder/truck (per hr.)	\$200.00
Materials/Supplies Used	Actual replacement cost
Off Duty/Call Back Personnel	Average hourly rate x 1.5
Site Assessment Fee	\$50.00

**CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2021 - 2022**

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
FINANCE	
General	
Beer License - On Premises	\$15.00
Beer License - Off Premises	\$5.00
Carnival Permit	\$100/week + \$5 per device
Returned item fee	\$25.00
Itinerant Merchant/Peddlers Permit	\$100.00
Motor Vehicle Tag Fee	\$15.00
Wholesale Dealers License - Beer Only	\$37.50
Wholesale Dealers License - Wine Only	\$37.50
Wholesale Dealers License - Beer & Wine	\$62.50
Wine License - On Premises	\$15.00
Wine License - Off Premises	\$10.00
<p><i>*In accordance with G.S. 105-113.77 and G.S. 105-113.79 If a business has multiple locations in one county or city, that business will need to obtain separate ABC licenses for each location. City beer and wine taxes must increase by 10% for each additional license of the same type issued to the same taxpayer for use at a separate location. Furthermore, G.S. 105-236 applies penalties for failure to pay for and obtain local beer and wine license taxes. Operating a business without the required privilege license triggers a monthly penalty of 5 % of the applicable privilege license tax, up to a total of 25 %. Failure to pay the required tax triggers a separate 10% penalty. These violations are also Class 1 misdemeanors.</i></p>	

POLICE	
General	
Fingerprinting	\$10.00
Precious Metals Dealer Background Check	\$75.00
Precious Metals Dealer Permit	\$180.00
Parking Fees, Fines & Penalties:	
All Other Parking Violations C.O. 50	\$25.00
Construction parking permit (per day)	\$5.00
Crosswalk	\$25.00
Fire Lane	\$100.00
Fire Hydrant	\$100.00
Habitual Offender (3 Tickets or more in 30 days)	\$100.00
Handicapped	\$250.00
Limited Zone (Same Block Parking)	\$50.00
Loading Zone/15 minute parking	\$25.00
Monthly Parking Space - G Permit Interior	\$40.00
Monthly Parking Space - G Permit Exterior	\$30.00
Monthly Parking Space - R Permit Interior	\$30.00
Monthly Parking Space - R Permit Exterior	\$20.00
Monthly Parking Space - S Permit Interior	\$20.00
Monthly Parking Space - S Permit Exterior	\$10.00
Overtime/Expired meter	\$25.00
Parking meter (per 1/2 hour)	\$0.50
Penalty after 15 days	\$25.00
Penalty after 30 days additional	\$50.00
Subsequent overtime	\$50 + Doubles each O/T

CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2021 - 2022

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
PUBLIC WORKS	
Ball Field Rates and Fees	
Field Rental (6:00am to 10:00pm)	
12 Week Seasons	\$20.00 per player
Tournaments	\$150.00 per day
Camps	\$100.00 per day
Field Operation and Maintenance	
Field Preparation by City Staff	\$75.00
Key Deposit for Field Lighting Access	\$25.00
Facility Cleaning by City Staff	\$50.00
Permit Cancellation Processing Fee	\$25.00
Boyd Park Mini-Golf Admission	
Adults	\$3.00
Children	\$2.00
Course Rental (full day - with concessions)	\$200.00
Course Rental (full day - without concessions)	\$300.00
Miscellaneous	
Backhoe (per hour)	\$80.00
Building Maintenance Fees (per hour)	\$45.00
Bush Hogs/Tractor Mowing (per hour)	\$80.00
Electrical Usage for Special Events - 20 Amps or Less	\$25.00 per day
Electrical Usage for Special Events - 21 Amps - 50 Amps	\$50.00 per day
Electrical Usage for Special Events - over 50 Amps	\$100.00 per day
Encroachment Permit Fee	\$20.00
Fleet Maintenance Fees (per hour)	\$45.00
Gas Utility Cuts (per 5' X 5' cut)	\$400.00
Sidearm Mower Rental (per hour)	\$125.00
Water/Flusher Truck (per load)	\$100.00
Water/Sewer Utility Cuts	\$400.00
Weed Eater/Hedge Trimmer (per hour)	\$40.00
Oakdale Cemetery Lots (per grave space)	
City Resident	\$500.00
Out of City Resident	\$1,000.00
Infant Lots - City Resident	\$250.00
Infant Lots - Out of City Resident	\$500.00
Operation Center Room Rental Rates	
Large Assembly Room (8 a.m. - 5 p.m.)	\$100.00
Large Assembly Room (5 p.m. - 10 p.m.)	\$50.00
Small Assembly Room (8 a.m. - 5 p.m.)	\$20.00
Small Assembly Room (5 p.m. - 10 p.m.)	\$10.00
Park Usage	
Berkeley Park - Large Pavilion (May through September)	\$50.00 per half day
Berkeley Park - Field Usage for Organized Groups (per player per season)	\$20.00
Patton Park - Small Pavilion	\$25.00 per half day
Patton Park - Large Pavilion (May through September)	\$50.00 per half day
Patton Park - Field Usage for Organized Groups (per player per season)	\$10.00

CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2021 - 2022

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE/ FEE
Patton Pool	
Daily Admittance Fee (adults)	\$5.00
Daily Admittance Fee (children) (3yrs or younger will be free with adult)	\$4.00
Lap Swim	\$4.00
Punch Pass - Adult - City Resident (15 admissions)	\$38.00
Punch Pass - Adult - Non City Resident (15 admissions)	\$60.00
Punch Pass - Youth - City Resident (15 admissions)	\$30.00
Punch Pass - Youth - Non City Resident (15 admissions)	\$45.00
Season Pass - Family - City Resident	\$150.00
Season Pass - Family - Non City Resident	\$300.00
Season Pass - Individual Adult - City Resident	\$75.00
Season Pass - Individual Adult - Non City Resident	\$150.00
Season Pass - Individual Senior - City Resident	\$60.00
Season Pass - Individual Senior - Non City Resident	\$120.00
Season Pass - Individual Youth - City Resident	\$60.00
Season Pass - Individual Youth - Non City Resident	\$120.00

ENVIRONMENTAL SERVICES	
General	
Sanitation Service Deposit	\$60.00
Utility Bill Late Fee	\$10.00 or 5% of past due balance, whichever is greater
Small Special Load (collected with pickup truck and city staff)	\$50.00
Large Special Loads (tipping fee added to special fee)	\$150.00
Stolen/Damaged Cart Replacement Fee	\$100.00
General	
Illegal Dumping Fee - Offense 1	Warning
Illegal Dumping Fee - Offense 2	\$50.00
Illegal Dumping Fee - Offense 3	\$100.00
Illegal Dumping Fee - Offense 4 (+)	\$150.00
Commercial Waste and Recycling	
Commercial Recycling (up to four 65gal. bins, collected once/week)	\$14.00 per bin
Commercial Recycling (up to four 65gal. bins, collected twice/week)	\$28.00 per bin
Commercial Waste (per 96gal. bin)	\$28.00 per bin
Commercial Waste and Recycling (96gal. bin)	\$28.00 per set of bins
Residential Waste and Recycling	
Residential Waste - 32gal.	\$20.00 per bin
Residential Waste, Assisted - 32gal.	\$20.00 per bin
Residential Waste and Recycling - 32gal.	\$20.00 per set of bins
Residential Waste and Recycling, Assisted - 32gal.	\$20.00 per set of bins
Residential Waste - 96gal.	\$22.00 per bin
Residential Waste, Assisted - 96gal.	\$22.00 per bin
Residential Waste and Recycling - 96gal.	\$22.00 per set of bins
Residential Waste and Recycling, Assisted - 96gal.	\$22.00 per set of bins

Note: 1 set of bins includes 1 waste and 1 recycling container.

**CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2021 - 2022**

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
STORMWATER	
Single-Family Residential Stormwater Fee	\$5.00 per month
Multi-Unit Residential Stormwater Fee	\$5.00 per unit, per month
Non-Residential Property Stormwater Fee, per ERU*	\$5.00 per month
Non-Residential Property Stormwater Fee Cap**	\$250.00 per month
OR	
Non-Residential Property Stormwater 50% Credit (if < \$250.00)**	50% Credit
Stormwater Service Charge Credit Application Fee	\$50.00
<i>*Note 1: 1 Equivalent Residential Unit (ERU) = 3,000sqft.</i>	
<i>**Note 2: Non-Residential properties are eligible for either a cap or a credit, not both.</i>	

WATER AND SEWER	
Water	
General	
Residential Water & Sewer Deposit	
Tier 1	\$0.00
Tier 2	\$80.00
Tier 3	\$120.00
Customer unable to perform utility credit check - Residential	\$240.00
Residential - Rental Water & Sewer Deposit	
Tier 1	\$60.00
Tier 2	\$80.00
Tier 3	\$120.00
Customer unable to perform utility credit check - Residential Rental	\$240.00
Commercial Water & Sewer Deposit	
Tier 1	\$125.00
Tier 2	\$175.00
Tier 3	\$250.00
Customer unable to perform utility credit check - Commercial/Industrial	\$500.00
Utility Bill Late Fee	\$10.00 or 5% of past due balance, whichever is greater

**CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2021 - 2022**

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
Inside City Limits	
Base Charge by Meter Size	
3/4"	\$7.43
1"	\$8.67
1 1/2"	\$11.74
2"	\$15.67
3"	\$24.89
4"	\$38.04
6"	\$70.89
8"	\$110.32
Volumetric Charges	
Residential	
0 to 6,000 gallons	\$4.00 per 1000 gallons
6,000 to 14,000 gallons	\$4.40 per 1000 gallons
14,000 gallons and greater	\$5.00 per 1000 gallons
Commercial/Industrial	
0 to 40,000 gallons	\$4.00 per 1000 gallons
40,000 to 200,000 gallons	\$3.65 per 1000 gallons
200,000 gallons and greater	\$3.28 per 1000 gallons
Irrigation	
0 to 40,000 gallons	\$5.00 per 1000 gallons
40,000 gallons and greater	\$5.50 per 1000 gallons
Outside City Limits	
Base Charge by Meter Size	
3/4"	\$10.40
1"	\$12.14
1 1/2"	\$16.44
2"	\$21.94
3"	\$34.84
4"	\$53.25
6"	\$99.25
8"	\$154.45
Volumetric Charges	
Residential	
0 to 6,000 gallons	\$5.60 per 1000 gallons
6,000 to 14,000 gallons	\$6.16 per 1000 gallons
14,000 gallons and greater	\$7.00 per 1000 gallons
Commercial/Industrial	
0 to 40,000 gallons	\$5.60 per 1000 gallons
40,000 to 200,000 gallons	\$5.11 per 1000 gallons
200,000 gallons and greater	\$4.60 per 1000 gallons
Irrigation	
0 to 40,000 gallons	\$7.00 per 1000 gallons
40,000 gallons and greater	\$7.70 per 1000 gallons

**CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2021 - 2022**

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
Wholesale	
Base Charge by Meter Size	
3/4"	\$10.40
1"	\$12.14
1 1/2"	\$16.44
2"	\$21.94
3"	\$34.84
4"	\$53.25
6"	\$99.25
8"	\$154.45
Volumetric Charges	
Municipal/Wholesale	
All Usage	\$4.00 per 1000 gallons
Bulk Water	
All Usage	\$7.00 per 1000 gallons
Other Customers	
Public Schools	
Base Charge per Account	\$7.43
All Usage	\$4.00 per 1000 gallons
Taps & Connections	
Water Main Tap and Service, 3/4" Meter	\$1,000.00
Water Main Tap and Service, 1" Meter	\$1,400.00
Water Main Tap and Service > 1" Meter	Cost plus 10%
Water Service - Stub Out, 3/4" (install meter box and meter)	\$600.00
Water Service - Stub Out, 1" (install meter box and meter)	\$650.00
Water Service - Stub Out, >1" (install meter box/multi-box/vault and meter)	Cost plus 10%
Water Service - Drop Meter, 3/4" (install meter only)	\$300.00
Water Service - Drop Meter, 1" (install meter only)	\$350.00
Water Service - Drop Meter, >1" (install meter and MXU only)	
1.5" Meter and Set-up	\$1,850.00
2" Meter and Set-up	\$2,125.00
4" Meter and Set-up	\$4,350.00
6" Meter and Set-up	\$7,275.00
8" Meter and Set-up	\$11,575.00
Irrigation Tee, 3/4" (install meter box and meter)	\$600.00
Irrigation Tee, 1" (install meter box and meter)	\$650.00
Meters	
Turn On/Off/Set Meter During Business Hours	\$40.00
Turn On/Off/Set Meter After Business Hours	\$100.00
Meter Replacement Charge	Cost plus 10%
Test Meter, at customer's request (<1-in.); if meter faulty - No Charge	\$45.00
Test Meter, at customer's request (>1-in.); if meter faulty - No Charge	Cost plus 10%

CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2021 - 2022

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
Engineering Review Fees	
Line Extensions	\$400.00
Pump Stations	\$150.00
Storage Tanks	\$75.00
Failure to Install Backflow Assembly, 1st Notice	\$400.00
Failure to Install Backflow Assembly, 2nd Notice	\$500.00
Failure to Test Backflow Assembly Annually	\$100.00
Failure to Replace/Repair Backflow Assembly	\$500.00
Falsifying Records Regarding the Testing of Backflow Assemblies	\$500.00
Water Line Inspections (\$100 min)	\$3.00 per linear foot
Miscellaneous Fees	
Assist with Fire Hydrant Flow/Pressure Testing Conducted by Others	\$50.00
Chemical Analysis of Water	Cost plus 10%
Drill for Main Tap, Cost/Inch of Diameter	\$150.00
Fire Hydrant Installation	Cost plus 10%
Assist with Hydrant Flow/Pressure Testing Conducted by Others	\$50.00
Small Meter Box Access Program Permit Fee (good for 5-years, requires renew:	\$50.00
Small Meter Box Access Key, each	Cost plus 10%
Illegal Use of Fire Hydrant	\$500 + Damages
Premise Visit	\$40.00
Reconnection of Service at Main	Cost plus 10%
Replace Removed Meter due to additional usage after non-payment cut-off	
During Business Hours	\$75.00
After Business Hours	\$100.00
Water Conservation Incentives Program Rebate Schedule	
Clothes Washer (\$75 min; \$150 max) - Limit one per account	15% of purchase price
High-Efficiency Toilet (\$25 min; \$100 max) - Limit 2 per residential account	15% of purchase price
Customer-Side Shut-Off Valve - Limit one per account	up to \$300.00
Weather-Based Irrigation System Controller - Limit one per account	**50% of purchase price or \$200, whichever is less
<i>Limited number of rebates offered annually</i>	

**CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2021 - 2022**

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
Sewer	
General	
Residential Water & Sewer Deposit	
Tier 1	\$0.00
Tier 2	\$80.00
Tier 3	\$120.00
Customer unable to perform utility credit check - Residential	\$240.00
Residential - Rental Water & Sewer Deposit	
Tier 1	\$60.00
Tier 2	\$80.00
Tier 3	\$120.00
Customer unable to perform utility credit check - Residential Rental	\$240.00
Commercial Water & Sewer Deposit	
Tier 1	\$125.00
Tier 2	\$175.00
Tier 3	\$250.00
Customer unable to perform utility credit check - Commercial/Industrial	\$500.00
Utility Bill Late Fee	\$10.00 or 5% of past due balance, whichever is greater
Inside City Limits	
Base Charge by Meter Size	
3/4"	\$8.00
1"	\$10.09
1 ^{1/2} "	\$15.29
2"	\$21.55
3"	\$36.27
4"	\$57.30
6"	\$109.82
8"	\$172.87
Volumetric Charges	
All Usage	\$5.68 per 1000 gallons
Sewer Only-Flat Rate	\$29.58 per month
Outside City Limits	
Base Charge by Meter Size	
3/4"	\$12.00
1"	\$15.14
1 ^{1/2} "	\$22.93
2"	\$32.32
3"	\$54.41
4"	\$85.94
6"	\$164.73
8"	\$259.30
Volumetric Charges	
All Usage	\$8.52 per 1000 gallons
Sewer Only-Flat Rate	\$44.66 per month

CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2021 - 2022

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
Wholesale	
Base Charge by Meter Size	
3/4"	\$12.00
1"	\$15.14
1 1/2"	\$22.93
2"	\$32.32
3"	\$54.41
4"	\$85.94
6"	\$164.73
8"	\$259.30
Volumetric Charges	
All Usage	\$8.52 per 1000 gallons
Other Customers	
Public Schools	
Base Charge per Account	\$8.00
All Usage	\$5.68 per 1000 gallons
Municipal	
Base Charge per Account	\$8.00
All Usage	\$8.52 per 1000 gallons
Internal Sewer	
Base Charge per Account	See Wholesale Charges
All Usage	\$8.52 per 1000 gallons
Henderson County Sewer	
Base Charge per Account	See Wholesale Charges
All Usage	\$8.52 per 1000 gallons
<i>Note: City sewer rates are not applicable to the Cane Creek Sanitary Sewer District</i>	
Taps and Connections	
4" Gravity Sewer Service Installation	\$1,600.00
6" Gravity Sewer Service Installation	\$2,000.00
8" Gravity Sewer Service Installation	\$2,400.00
Surcharges	
Biochemical Oxygen Demand (BOD), per lb. in excess of 250-mg/l	\$0.28
Total Suspended Residue (TSR), per lb. in excess of 250-mg/l	\$0.17
Ammonia nitrogen, per lb. in excess of 30-mg/l	\$1.65
Engineering Review Fees	
Line Extensions	\$300.00
Pump Stations	\$75.00
Sewer Line Inspections (\$100 min)	\$5.00 per linear foot
Miscellaneous Fees	
Concrete Core Drill (manhole), Cost/Inch of Diameter	\$200.00
Drill for Main Extension or Fire Line Connection, Cost/Inch of Diameter	\$150.00
Food Services Sewer Connection Application Fee	\$75.00
Nondischarge Permit Fee	\$300.00
Pretreatment Program	Cost of Program Per SIU
Septic Tank Waste Disposal, per 1000-gallons	\$60.00
Septic Tank Waste Disposal Permit	\$75.00

**CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2021 - 2022**

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
Equipment Usage (hourly rates)	
Rubber-Tired Backhoe, Small	\$33.00
Rubber-Tired Backhoe, Large	\$38.00
Mini-Excavator, 8,000-lb	\$18.00
Mini-Excavator, 12,000-lb	\$39.00
Excavator, 30,000-lb	\$65.00
Vac Truck	\$75.00
Dump Truck (single-axle), Small	\$20.00
Dump Truck (single-axle), Large	\$35.00
Dump Truck (dual axle)	\$55.00
Dump Truck (triaxle)	\$65.00
Pick-Up Truck	\$14.00
Harben	\$25.00
Camera Truck	\$75.00
Air Compressor	\$20.00
Air Hammer/Pusher	\$0.65
Soil Tamp	\$20.00

10- Year Water Rate Forecast

Rate Equalization (%): **150%** **145%** **140%** **135%** **130%** **125%** **120%** **115%** **110%** **105%** **100%** **100%** **100%**

	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	FY30-31	FY31-32
	Adopted	Adopted	Proposed	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Base Charges													
3/4"	\$ 6.00	\$ 6.52	\$ 7.43	\$ 7.85	\$ 8.23	\$ 8.72	\$ 9.38	\$ 10.00	\$ 10.91	\$ 11.67	\$ 12.25	\$ 12.25	\$ 12.25
1"	7.11	7.61	8.67	9.22	9.64	10.61	11.37	12.16	13.22	14.11	14.78	14.74	14.71
1.5"	9.87	10.51	11.74	12.60	13.14	15.29	16.33	17.49	18.96	20.17	21.06	20.94	20.82
2"	13.17	14.04	15.67	16.66	17.34	20.92	22.29	23.93	25.87	27.46	28.61	28.39	28.18
3"	20.92	22.29	24.89	26.16	27.18	34.07	36.22	38.94	42.00	44.48	46.24	45.78	45.32
4"	31.96	34.06	38.04	39.73	41.22	52.85	56.11	60.39	65.05	68.79	71.44	70.63	69.82
6"	59.58	63.48	70.89	73.63	76.29	99.77	105.81	113.96	122.61	129.54	134.35	132.68	131.01
8"	92.71	98.79	110.32	114.32	118.40	156.10	165.46	178.27	191.71	202.45	209.88	207.18	204.48
Vol. Charges - Residential													
0 - 6 kgal	\$ 2.85	\$ 3.17	\$ 4.00	\$ 4.41	\$ 4.62	\$ 4.88	\$ 5.08	\$ 5.35	\$ 5.64	\$ 5.95	\$ 6.27	\$ 6.30	\$ 6.32
6 - 14 kgal	3.14	3.49	4.40	4.85	5.08	5.37	5.59	5.88	6.20	6.55	6.90	6.93	6.95
> 14 kgal	3.56	3.97	5.00	5.51	5.77	6.10	6.35	6.68	7.05	7.44	7.84	7.88	7.90
Vol. Charges - Commercial/Industrial													
0 - 40 kgal	\$ 2.85	\$ 3.17	\$ 4.00	\$ 4.41	\$ 4.62	\$ 4.88	\$ 5.08	\$ 5.35	\$ 5.64	\$ 5.95	\$ 6.27	\$ 6.30	\$ 6.32
40 - 200 kgal	2.35	2.75	3.65	\$ 4.21	\$ 4.62	\$ 4.88	\$ 5.08	\$ 5.35	\$ 5.64	\$ 5.95	\$ 6.27	\$ 6.30	\$ 6.32
> 200 kgal	2.22	2.53	3.28	\$ 3.74	\$ 4.62	\$ 4.88	\$ 5.08	\$ 5.35	\$ 5.64	\$ 5.95	\$ 6.27	\$ 6.30	\$ 6.32
Vol. Charges - Irrigation													
0 - 40 kgal	\$ 3.56	\$ 3.97	\$ 5.00	\$ 5.51	\$ 5.77	\$ 6.10	\$ 6.35	\$ 6.68	\$ 7.05	\$ 7.44	\$ 7.84	\$ 7.88	\$ 7.90
> 40 kgal	3.56	3.97	5.50	\$ 6.06	\$ 6.35	\$ 6.71	\$ 6.99	\$ 7.35	\$ 7.75	\$ 8.18	\$ 8.62	\$ 8.66	\$ 8.69

Inside City

10- Year Water Rate Forecast

Rate Equalization (%): **150%** **145%** **140%** **135%** **130%** **125%** **120%** **115%** **110%** **105%** **100%** **100%** **100%**

	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	FY30-31	FY31-32
	Adopted	Adopted	Proposed	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Base Charges													
3/4"	\$ 9.00	\$ 9.45	\$ 10.40	\$ 10.60	\$ 10.70	\$ 10.90	\$ 11.25	\$ 11.50	\$ 12.00	\$ 12.25	\$ 12.25	\$ 12.25	\$ 12.25
1"	10.66	11.03	12.14	12.44	12.54	13.27	13.65	13.99	14.54	14.81	14.78	14.74	14.71
1.5"	14.80	15.24	16.44	17.01	17.08	19.11	19.59	20.11	20.86	21.18	21.06	20.94	20.82
2"	19.76	20.35	21.94	22.49	22.54	26.15	26.75	27.52	28.45	28.84	28.61	28.39	28.18
3"	31.37	32.32	34.84	35.32	35.33	42.59	43.46	44.78	46.20	46.71	46.24	45.78	45.32
4"	47.95	49.39	53.25	53.64	53.59	66.06	67.33	69.45	71.56	72.23	71.44	70.63	69.82
6"	89.37	92.05	99.25	99.40	99.17	124.71	126.97	131.05	134.87	136.02	134.35	132.68	131.01
8"	139.07	143.25	154.45	154.33	153.92	195.12	198.55	205.01	210.88	212.57	209.88	207.18	204.48
Vol. Charges - Residential													
0 - 6 kgal	\$ 4.28	\$ 4.60	\$ 5.60	\$ 5.95	\$ 6.00	\$ 6.10	\$ 6.10	\$ 6.15	\$ 6.20	\$ 6.25	\$ 6.27	\$ 6.30	\$ 6.32
6 - 14 kgal	4.70	5.06	6.16	6.55	6.60	6.71	6.71	6.77	6.82	6.88	6.90	6.93	6.95
> 14 kgal	5.34	5.75	7.00	7.44	7.50	7.63	7.63	7.69	7.75	7.81	7.84	7.88	7.90
Vol. Charges - Commercial/Industrial													
0 - 40 kgal	\$ 4.28	\$ 4.60	\$ 5.60	\$ 5.95	\$ 6.00	\$ 6.10	\$ 6.10	\$ 6.15	\$ 6.20	\$ 6.25	\$ 6.27	\$ 6.30	\$ 6.32
40 - 200 kgal	3.52	3.99	5.11	5.69	6.00	6.10	6.10	6.15	6.20	6.25	6.27	6.30	6.32
> 200 kgal	3.33	3.67	4.60	5.05	6.00	6.10	6.10	6.15	6.20	6.25	6.27	6.30	6.32
Vol. Charges - Irrigation													
0 - 40 kgal	\$ 5.34	\$ 5.75	\$ 7.00	\$ 7.44	\$ 7.50	\$ 7.63	\$ 7.63	\$ 7.69	\$ 7.75	\$ 7.81	\$ 7.84	\$ 7.88	\$ 7.90
> 40 kgal	5.34	5.75	7.70	8.18	8.25	8.39	8.39	8.46	8.53	8.59	8.62	8.66	8.69

Outside City

10- Year Water Rate Forecast

Rate Equalization (%): **150%** **145%** **140%** **135%** **130%** **125%** **120%** **115%** **110%** **105%** **100%** **100%** **100%**

	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	FY30-31	FY31-32
	Adopted	Adopted	Proposed	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Wholesale & Other													
Base Charges													
3/4"	\$ 9.00	\$ 9.45	\$ 10.40	\$ 10.60	\$ 10.70	\$ 10.90	\$ 11.25	\$ 11.50	\$ 12.00	\$ 12.25	\$ 12.25	\$ 12.25	\$ 12.25
1"	10.66	11.03	12.14	12.44	12.54	13.27	13.65	13.99	14.54	14.81	14.78	14.74	14.71
1.5"	14.80	15.24	16.44	17.01	17.08	19.11	19.59	20.11	20.86	21.18	21.06	20.94	20.82
2"	19.76	20.35	21.94	22.49	22.54	26.15	26.75	27.52	28.45	28.84	28.61	28.39	28.18
3"	31.37	32.32	34.84	35.32	35.33	42.59	43.46	44.78	46.20	46.71	46.24	45.78	45.32
4"	47.95	49.39	53.25	53.64	53.59	66.06	67.33	69.45	71.56	72.23	71.44	70.63	69.82
6"	89.37	92.05	99.25	99.40	99.17	124.71	126.97	131.05	134.87	136.02	134.35	132.68	131.01
8"	139.07	143.25	154.45	154.33	153.92	195.12	198.55	205.01	210.88	212.57	209.88	207.18	204.48
Vol. Charges - Municipal/Wholesale													
All Usage	\$ 2.85	\$ 3.17	\$ 4.00	\$ 4.41	\$ 4.62	\$ 4.88	\$ 5.08	\$ 5.35	\$ 5.64	\$ 5.95	\$ 6.27	\$ 6.30	\$ 6.32
Vol. Charges - Bulk Water													
All Usage	\$ 5.34	\$ 5.75	\$ 7.00	\$ 7.44	\$ 7.50	\$ 7.63	\$ 7.63	\$ 7.69	\$ 7.75	\$ 7.81	\$ 7.84	\$ 7.88	\$ 7.90
Base Charges - Public Schools													
	\$ 6.00	\$ 6.52	\$ 7.43	\$ 7.85	\$ 8.23	\$ 8.72	\$ 9.38	\$ 10.00	\$ 10.91	\$ 11.67	\$ 12.25	\$ 12.25	\$ 12.25
Vol. Charges - Public Schools													
All Usage	\$ 2.85	\$ 3.17	\$ 4.00	\$ 4.41	\$ 4.62	\$ 4.88	\$ 5.08	\$ 5.35	\$ 5.64	\$ 5.95	\$ 6.27	\$ 6.30	\$ 6.32

10- Year Wastewater Rate Forecast

Rate Equalization (%):	150%	150%	150%	150%	150%	150%	150%	150%	150%	150%	150%	150%	150%
	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	FY30-31	FY31-32
	Adopted	Adopted	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed

Inside City	Base Charges													
	3/4"	\$ 7.21	\$ 7.67	\$ 8.00	\$ 8.07	\$ 8.33	\$ 8.83	\$ 9.00	\$ 9.17	\$ 9.33	\$ 9.40	\$ 9.47	\$ 9.50	\$ 9.67
	1"	9.07	9.64	10.09	10.18	10.51	11.15	11.24	11.20	11.37	11.83	11.88	12.16	12.54
	1.5"	13.66	14.53	15.29	15.41	15.92	16.88	17.02	16.90	16.90	17.85	17.84	18.42	19.09
	2"	19.20	20.42	21.55	21.73	22.45	23.79	23.99	23.82	23.83	25.09	25.03	25.78	26.67
	3"	32.14	34.18	36.27	36.57	37.78	40.05	40.38	40.10	40.11	42.01	41.82	42.89	44.22
	4"	50.62	53.82	57.30	57.77	59.68	63.27	63.79	63.34	63.36	66.18	65.80	67.34	69.30
	6"	96.77	102.90	109.82	110.73	114.39	121.26	122.27	121.41	121.44	126.55	125.68	128.40	131.93
	8"	152.17	161.81	172.87	174.31	180.07	190.87	192.47	191.11	191.16	199.02	197.58	201.70	207.12
	Vol. Charges													
Per 1 kgal	\$ 5.05	\$ 5.07	\$ 5.68	\$ 5.20	\$ 5.20	\$ 5.93	\$ 6.33	\$ 6.67	\$ 6.73	\$ 6.80	\$ 6.87	\$ 10.40	\$ 10.50	

10- Year Wastewater Rate Forecast

Rate Equalization (%):	150%	150%	150%	150%	150%	150%	150%	150%	150%	150%	150%	150%	150%
	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	FY30-31	FY31-32
	Adopted	Adopted	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed

Outside City	Base Charges													
	3/4"	\$ 10.82	\$ 11.50	\$ 12.00	\$ 12.10	\$ 12.50	\$ 13.25	\$ 13.50	\$ 13.75	\$ 14.00	\$ 14.10	\$ 14.20	\$ 14.25	\$ 14.50
	1"	13.60	14.46	15.14	15.27	15.77	16.72	16.86	16.80	17.06	17.75	17.81	18.24	18.82
	1.5"	20.49	21.79	22.93	23.12	23.88	25.32	25.53	25.35	25.36	26.77	26.76	27.62	28.64
	2"	28.81	30.63	32.32	32.59	33.67	35.69	35.99	35.74	35.74	37.64	37.55	38.66	40.00
	3"	48.21	51.26	54.41	54.86	56.67	60.07	60.58	60.15	60.16	63.02	62.73	64.34	66.34
	4"	75.93	80.74	85.94	86.66	89.53	94.90	95.69	95.02	95.04	99.27	98.69	101.01	103.95
	6"	145.16	154.35	164.73	166.10	171.59	181.88	183.41	182.11	182.16	189.82	188.52	192.59	197.89
	8"	228.26	242.72	259.30	261.46	270.10	286.31	288.71	286.67	286.74	298.54	296.37	302.54	310.68
	Vol. Charges													
Per 1 kgal	\$ 7.58	\$ 7.60	\$ 8.52	\$ 7.80	\$ 7.80	\$ 8.90	\$ 9.50	\$ 10.00	\$ 10.10	\$ 10.20	\$ 10.30	\$ 10.40	\$ 10.50	

10- Year Wastewater Rate Forecast

Rate Equalization (%): **150%** **150%** **150%** **150%** **150%** **150%** **150%** **150%** **150%** **150%** **150%** **150%** **150%**

	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	FY30-31	FY31-32
	Adopted	Adopted	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed

Wholesale & Other													
Base Charges													
3/4"	\$ 10.82	\$ 11.50	\$ 12.00	\$ 12.10	\$ 12.50	\$ 13.25	\$ 13.50	\$ 13.75	\$ 14.00	\$ 14.10	\$ 14.20	\$ 14.25	\$ 14.50
1"	13.60	14.46	15.14	15.27	15.77	16.72	16.86	16.80	17.06	17.75	17.81	18.24	18.82
1.5"	20.49	21.79	22.93	23.12	23.88	25.32	25.53	25.35	25.36	26.77	26.76	27.62	28.64
2"	28.81	30.63	32.32	32.59	33.67	35.69	35.99	35.74	35.74	37.64	37.55	38.66	40.00
3"	48.21	51.26	54.41	54.86	56.67	60.07	60.58	60.15	60.16	63.02	62.73	64.34	66.34
4"	75.93	80.74	85.94	86.66	89.53	94.90	95.69	95.02	95.04	99.27	98.69	101.01	103.95
6"	145.16	154.35	164.73	166.10	171.59	181.88	183.41	182.11	182.16	189.82	188.52	192.59	197.89
8"	228.26	242.72	259.30	261.46	270.10	286.31	288.71	286.67	286.74	298.54	296.37	302.54	310.68
Vol. Charges - Wholesale, Internal, Henderson County													
All Usage	\$ 7.58	\$ 7.60	\$ 8.52	\$ 7.80	\$ 7.80	\$ 8.90	\$ 9.50	\$ 10.00	\$ 10.10	\$ 10.20	\$ 10.30	\$ 10.40	\$ 10.50
Base Charges - Public Schools													
	\$ 7.21	\$ 7.67	\$ 8.00	\$ 8.07	\$ 8.33	\$ 8.83	\$ 9.00	\$ 9.17	\$ 9.33	\$ 9.40	\$ 9.47	\$ 9.50	\$ 9.67
Vol. Charges - Public Schools													
All Usage	\$ 5.05	\$ 5.07	\$ 5.68	\$ 5.20	\$ 5.20	\$ 5.93	\$ 6.33	\$ 6.67	\$ 6.73	\$ 6.80	\$ 6.87	\$ 10.40	\$ 10.50

Capital Improvement Plan

FY21-22

Table with columns: DEPARTMENT, FISCAL YEAR, TITLE, TOTAL COST, and various fiscal years (FY21-22 to FY31+), plus Fund, Dept, Obj, and Funding Source. Rows are categorized by City Engineer, Environmental Services, and Fire.

Capital Improvement Plan

FY21-22

DEPARTMENT	FISCAL YEAR	TITLE	TOTAL COST	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	FY30-31	FY31+	Fund.	Dept.	Obj.	Funding Source	
Police		Body Camera Systems Replacements & Cradle	32,000	4,000	8,000	4,000	-	8,000	-	-	8,000	-	-	-	10	1300	554001	GF Cash	
		Domain Server Replacement	10,000	10,000	-	-	-	-	-	-	-	-	-	-	10	1300	554001	GF Cash	
		Laptop Replacements	176,000	22,000	22,000	-	-	22,000	22,000	-	-	22,000	22,000	44,000	10	1300	554001	GF Cash	
		New Vehicle (marked)	53,000	53,000	-	-	-	-	-	-	-	-	-	-	10	1300	554002	Loan	
		New Vehicle (marked)	53,000	53,000	-	-	-	-	-	-	-	-	-	-	10	1300	554002	Loan	
		Replace 14-42 2009 Jeep Cherokee (unmarked)	39,000	39,000	-	-	-	-	-	-	-	-	-	-	10	1300	554002	Loan	
		Replace 14-44 2013 Ford Explorer (marked)	53,000	53,000	-	-	-	-	-	-	-	-	-	-	10	1300	554002	Loan	
		Replace 14-47 2014 Ford Explorer (marked)	53,000	53,000	-	-	-	-	-	-	-	-	-	-	10	1300	554002	Loan	
		Replace 14-48 2014 Ford Explorer (marked)	53,000	53,000	-	-	-	-	-	-	-	-	-	-	10	1300	554002	Loan	
		Replace 14-49 2014 Ford Explorer (marked)	53,000	53,000	-	-	-	-	-	-	-	-	-	-	10	1300	554002	Loan	
		Replace 14-52 2015 Ford Explorer (marked)	53,000	53,000	-	-	-	-	-	-	-	-	-	-	10	1300	554002	Loan	
		Replace 14-53 2015 Ford Explorer (marked)	53,000	53,000	-	-	-	-	-	-	-	-	-	-	10	1300	554002	Loan	
		Tasers	48,750	16,250	-	16,250	-	-	16,250	-	-	-	-	-	10	1300	554001	GF Cash	
		Video Server	45,000	15,000	-	-	-	-	-	-	-	15,000	15,000	-	10	1300	554001	GF Cash	
		2022 Total		774,750	530,250	30,000	20,250	-	46,250	22,000	-	23,000	37,000	22,000	44,000				
			Annual Vehicle Replacement	334,866	-	334,866	-	-	-	-	-	-	-	-	-	10	1300	554002	Loan
		2023 Total		334,866	-	334,866	-	-	-	-	-	-	-	-	-				
			911 Computer Replacement (all 911 funds)	10,000	-	-	10,000	-	-	-	-	-	-	-	-	10	1300	554001	GF Cash
			Annual Vehicle Replacement	385,528	-	-	385,528	-	-	-	-	-	-	-	-	10	1300	554002	Loan
			Computer Replacements	50,000	-	-	25,000	25,000	-	-	-	-	-	-	-	10	1300	554001	GF Cash
			Laptop Replacements	88,000	-	-	22,000	22,000	-	-	-	22,000	-	-	22,000	10	1300	554001	GF Cash
		2024 Total		533,528	-	-	442,528	47,000	-	-	-	22,000	-	-	22,000				
			911 Voice Logger (all 911 funds)	30,000	-	-	-	30,000	-	-	-	-	-	-	-	10	1300	554001	N/A
		Annual Vehicle Replacement	367,710	-	-	-	367,710	-	-	-	-	-	-	-	10	1300	554002	Loan	
	2025 Total		397,710	-	-	-	397,710	-	-	-	-	-	-	-					
		Annual Vehicle Replacement	335,469	-	-	-	-	335,469	-	-	-	-	-	-	10	1300	554002	Loan	
	2026 Total		335,469	-	-	-	-	335,469	-	-	-	-	-	-					
		Annual Vehicle Replacement	327,776	-	-	-	-	-	327,776	-	-	-	-	-	10	1300	554002	Loan	
	2027 Total		327,776	-	-	-	-	-	327,776	-	-	-	-	-					
		Annual Vehicle Replacement	322,504	-	-	-	-	-	-	322,504	-	-	-	-	10	1300	554002	Loan	
	2028 Total		322,504	-	-	-	-	-	-	322,504	-	-	-	-					
		Annual Vehicle Replacement	325,820	-	-	-	-	-	-	-	325,820	-	-	-	10	1300	554002	Loan	
	2029 Total		325,820	-	-	-	-	-	-	-	325,820	-	-	-					
		Annual Vehicle Replacement	393,921	-	-	-	-	-	-	-	-	393,921	-	-	10	1300	554002	Loan	
	2030 Total		393,921	-	-	-	-	-	-	-	-	393,921	-	-					
		Annual Vehicle Replacement	377,545	-	-	-	-	-	-	-	-	-	377,545	-	10	1300	554002	Loan	
	2031 Total		377,545	-	-	-	-	-	-	-	-	-	377,545	-					
		Netmotion Server Replacement	10,000	-	-	-	-	-	-	-	-	-	-	10,000	10	1300	554001	GF Cash	
	2031+ Total		10,000	-	-	-	-	-	-	-	-	-	-	10,000					
Police Total			4,133,889	530,250	364,866	462,778	444,710	381,719	349,776	322,504	370,820	430,921	399,545	76,000					

Project	Project #	Funding Source	Estimated Cost	FY20-21				FY21-22				FY22-23				FY23-24				FY24-25				FY25-26			
				Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
				Jul	Oct	Jan	Apr	Jul	Oct	Jan	Apr	Jul	Oct	Jan	Apr	Jul	Oct	Jan	Apr	Jul	Oct	Jan	Apr	Jul	Oct	Jan	Apr
NCDOT - Shepherd / Erkwood	17119	Reserve	150,000			P																					
NCDOT - Old Airport Road	17116	Reserve	700,000				P																				
Basin Six I&I Study	20009	Reserve	150,000																								
Multi-Area Streambank Restoration	16012	2022 SRF	2,982,484							P																	
WWTP Master Plan	19007	Reserve	300,000																								
Etowah Water Improvements	16003	2020 Rev. Bond	7,000,000																								
Northside Water Improvements	16019	2022 SRF	5,370,932								P																
NCDOT - I-26	17141	2023 Rev. Bond	3,941,645																P								
Hebron Pressure Zone Water Improvements	19037	Reserve	450,000																								
Clear Creek Interceptor	18033	2022 Rev. Bond	4,078,232																								
7th Avene Streetscape - Water Replacement	18022	Reserve	300,000																								
Ewart Hill Reservoir Rehabilitation	19025	Reserve	500,000																								
French Broad River Intake	16007	2020 SRF	17,209,228																P								
NCDOT - Highland Lake Road	17127	Reserve	400,000												P												
4th and Ashe Improvements	18017	2023 SRF	2,683,620																P								
Church Street Improvements	19014	2022 Rev. Bond	5,780,000																								
WTP Master Plan	20026	Reserve	300,000																								
Rutledge Road Improvements	17002	Reserve	476,000																								
Old Brickyard Road	20010	Reserve	460,000																								
Mud Creek Interceptor Replacement	18032	2024 SRF	8,802,000		E	E	E	E	E										P								
Water Distribution System Master Plan Update	TBD	Reserve	300,000																								
WTP 15 MGD Expansion	19207	2023 Rev. Bond	1,387,000																								
North Fork Reservoir Dredging	19010	2023 Rev. Bond	800,000																								
Biosolids Handling and Disposal Dryer - Phase I	16036	2023 Rev. Bond	13,235,000																								
WWTP UV Disinfection System	16023	2023 Rev. Bond	1,794,000																								
Equalization Basin I&I Improvements	19013	2023 Rev. Bond	6,000,000																								
Sewer Collection System Master Plan Update	TBD	Reserve	300,000																								
Long John Mountain Interconnect	18014	2026 Rev. Bond	8,450,000													E	E	E	E	E	E						
NCDOT - Highway 191	16126	2028 Rev. Bond	11,275,000																								
NCDOT - Highway 64	18140	2028 Rev. Bond	1,200,000																								
NCDOT - White/South Main	17126	2028 Rev. Bond	4,000,000																								
TOTAL PROJECT COST			110,775,141																								

E	Easement Acquisition	P	Payment Due
	Evaluation		Permitting/Design
	Study		Utility Construction
	Bidding		Completed

City of Hendersonville
Pay and Classification Schedule

Market Increase = 10.00% July 1st, 2021 - June 30th, 2022

Grade	Job Classification Title	Minimum	Midpoint	Maximum
1	Not assigned	22,609.96	28,510.73	34,406.48
2	Not assigned	23,740.46	29,936.26	36,126.80
3	Not assigned	24,927.48	31,433.08	37,933.15
4	Not assigned	26,173.86	33,004.73	39,829.80
5	Not assigned	27,482.55	34,654.97	41,821.29
6	Environmental Services Worker I	28,856.68	36,387.72	43,912.36
6	Property Maintenance Worker I	28,856.68	36,387.72	43,912.36
6	Street Maintenance Worker I	28,856.68	36,387.72	43,912.36
7	Customer Service Collection Specialist	30,299.51	38,207.10	46,107.97
7	Facilities Maintenance Technician	30,299.51	38,207.10	46,107.97
8	Administrative Assistant I	31,814.49	40,117.46	48,413.37
8	Customer Service Representative	31,814.49	40,117.46	48,413.37
8	Environmental Services Worker II	31,814.49	40,117.46	48,413.37
8	Line Maintenance Mechanic I	31,814.49	40,117.46	48,413.37
8	Meter Services Technician	31,814.49	40,117.46	48,413.37
8	Police Support Specialist	31,814.49	40,117.46	48,413.37
8	Property Maintenance Worker II	31,814.49	40,117.46	48,413.37
8	Street Maintenance Worker II	31,814.49	40,117.46	48,413.37
8	Warehouse Specialist	31,814.49	40,117.46	48,413.37
8	WTP Operator I	31,814.49	40,117.46	48,413.37
8	WWTP Operator I	31,814.49	40,117.46	48,413.37
9	Evidence Technician/Admin Assistant	33,405.21	42,123.33	50,834.04
9	Facilities Maintenance Mechanic I	33,405.21	42,123.33	50,834.04
9	Senior Police Support Specialist	33,405.21	42,123.33	50,834.04
9	Traffic Control Technician I	33,405.21	42,123.33	50,834.04

City of Hendersonville
Pay and Classification Schedule

Market Increase = 10.00% July 1st, 2021 - June 30th, 2022

Grade	Job Classification Title	Minimum	Midpoint	Maximum
10	Building Maintenance Technician	35,075.47	44,229.50	53,375.74
10	Environmental Services Equip Operator	35,075.47	44,229.50	53,375.74
10	Fleet Technician I	35,075.47	44,229.50	53,375.74
10	Line Maintenance Mechanic II	35,075.47	44,229.50	53,375.74
10	Police Telecommunicator	35,075.47	44,229.50	53,375.74
10	Property Maintenance Equip Operator	35,075.47	44,229.50	53,375.74
10	Street Maintenance Equipment Operator	35,075.47	44,229.50	53,375.74
10	Utilities Locator	35,075.47	44,229.50	53,375.74
10	Utility Billing Specialist	35,075.47	44,229.50	53,375.74
10	WTP Operator II	35,075.47	44,229.50	53,375.74
10	WWTP Operator II	35,075.47	44,229.50	53,375.74

11	Administrative Assistant II	36,829.24	46,440.97	56,044.53
11	Downtown Event Coordinator	36,829.24	46,440.97	56,044.53
11	Environmental Services Crew Leader	36,829.24	46,440.97	56,044.53
11	Facilities Maintenance Mechanic II	36,829.24	46,440.97	56,044.53
11	Firefighter/EMT	36,829.24	46,440.97	56,044.53
11	Generator Maintenance Technician	36,829.24	46,440.97	56,044.53
11	Lead Telecommunicator	36,829.24	46,440.97	56,044.53
11	Property Maintenance Crew Leader	36,829.24	46,440.97	56,044.53
11	Street Maintenance Crew Leader	36,829.24	46,440.97	56,044.53
11	Traffic Control Technician II	36,829.24	46,440.97	56,044.53
11	Utility Operations Support Specialist	36,829.24	46,440.97	56,044.53
11	Utility Production Specialist	36,829.24	46,440.97	56,044.53

12	CCTV Crew Leader	38,670.71	48,763.02	58,846.76
12	Fire Inspector I	38,670.71	48,763.02	58,846.76
12	Fleet Technician II	38,670.71	48,763.02	58,846.76
12	Inflow Infiltration Technician	38,670.71	48,763.02	58,846.76
12	Leak Detection Technician	38,670.71	48,763.02	58,846.76
12	Line Maintenance Crew Leader	38,670.71	48,763.02	58,846.76
12	Police Officer	38,670.71	48,763.02	58,846.76
12	Senior Firefighter/EMT	38,670.71	48,763.02	58,846.76
12	WTP Operator III	38,670.71	48,763.02	58,846.76
12	WWTP Operator III	38,670.71	48,763.02	58,846.76
12	Zoning Enforcement Officer	38,670.71	48,763.02	58,846.76

City of Hendersonville
Pay and Classification Schedule

Market Increase = 10.00% July 1st, 2021 - June 30th, 2022

Grade	Job Classification Title	Minimum	Midpoint	Maximum
13	Administrative Assistant III	40,604.25	51,201.17	61,789.10
13	Fire Engineer	40,604.24	51,201.17	61,789.10
13	Fire Inspector II	40,604.24	51,201.17	61,789.10
13	GIS Technician I	40,604.24	51,201.17	61,789.10
13	Parking Services Supervisor	40,604.24	51,201.17	61,789.10
13	Police Communications Supervisor	40,604.24	51,201.17	61,789.10
13	Revenue Clerk	40,604.24	51,201.17	61,789.10
13	WTP Laboratory Technician	40,604.24	51,201.17	61,789.10
13	WWTP Laboratory Technician	40,604.24	51,201.17	61,789.10

14	Accounting Coordinator	42,634.45	53,761.22	64,878.55
14	Engineering Technician I	42,634.45	53,761.22	64,878.55
14	Environmental Compliance Coordinator	42,634.45	53,761.22	64,878.55
14	Fire and Life Safety Educator	42,634.45	53,761.23	64,878.55
14	Fleet Technician III	42,634.45	53,761.23	64,878.55
14	Instrumentation & Electrical Technician	42,634.45	53,761.22	64,878.55
14	Lead Customer Support Specialist	42,634.45	53,761.23	64,878.55
14	Meter Services Supervisor	42,634.45	53,761.23	64,878.55
14	Paralegal & Grants Coordinator	42,634.45	53,761.23	64,878.55
14	Police Detective	42,634.45	53,761.23	64,878.55
14	Utility Operations Support Coordinator	42,634.45	53,761.23	64,878.55

15	AMI Data Analyst	44,766.18	56,449.29	68,122.48
15	Assistant Fire Marshal	44,766.17	56,449.29	68,122.48
15	Assistant to the Utilities Director	44,766.17	56,449.29	68,122.48
15	Budget & Management Analyst I	44,766.18	56,449.29	68,122.48
15	Building Maintenance Supervisor	44,766.18	56,449.29	68,122.48
15	Chief WTP Operator	44,766.18	56,449.29	68,122.48
15	Chief WWTP Operator	44,766.18	56,449.29	68,122.48
15	Construction Inspector I	44,766.18	56,449.29	68,122.48
15	Engineering Technician II	44,766.18	56,449.29	68,122.48
15	Environmental Services Supervisor	44,766.18	56,449.29	68,122.48
15	Facilities Maintenance Supervisor	44,766.18	56,449.29	68,122.48
15	Fire Lieutenant	44,766.18	56,449.29	68,122.48
15	Fleet Coordinator	44,766.17	56,449.29	68,122.48
15	GIS Technician II	44,766.18	56,449.29	68,122.48
15	Human Resources Analyst	44,766.18	56,449.29	68,122.48
15	Human Resources Coordinator	44,766.18	56,449.29	68,122.48

City of Hendersonville
Pay and Classification Schedule

Market Increase = 10.00% July 1st, 2021 - June 30th, 2022

Grade	Job Classification Title	Minimum	Midpoint	Maximum
15	IT Analyst I	44,766.18	56,449.29	68,122.48
15	Planner I	44,766.18	56,449.29	68,122.48
15	Police Sergeant	44,766.18	56,449.29	68,122.48
15	Property Maintenance Supervisor	44,766.18	56,449.29	68,122.48
15	Street Maintenance Supervisor	44,766.18	56,449.29	68,122.48
15	Traffic Control Supervisor	44,766.18	56,449.29	68,122.48
15	Utility Systems Supervisor	44,766.18	56,449.29	68,122.48
15	WTP Laboratory Supervisor	44,766.18	56,449.29	68,122.48
15	WWTP Laboratory Supervisor	44,766.18	56,449.29	68,122.48

16	Accountant I	47,004.49	59,271.75	71,528.60
16	Construction Inspector II	47,004.49	59,271.75	71,528.60
16	Engineering Technician III	47,004.49	59,271.75	71,528.60
16	Fleet Shop Foreman	47,004.49	59,271.75	71,528.60
16	Stormwater Technician	47,004.49	59,271.75	71,528.60

17	Accountant II	49,354.71	62,235.34	75,105.03
17	Budget & Management Analyst II	49,354.71	62,235.34	75,105.03
17	Construction Inspector III	49,354.71	62,235.34	75,105.03
17	GIS Technician III	49,354.71	62,235.34	75,105.03
17	Human Resources Analyst II	49,354.71	62,235.34	75,105.03
17	Human Resources Coordinator II	49,354.71	62,235.34	75,105.03
17	Planner II	49,354.71	62,235.34	75,105.03

18	Accounting Supervisor	51,822.44	65,347.11	78,860.28
18	Billing Supervisor	51,822.44	65,347.11	78,860.28
18	Cityworks Administrator	51,822.44	65,347.11	78,860.28
18	Civil Engineer I	51,822.44	65,347.11	78,860.28
18	Construction Manager	51,822.44	65,347.11	78,860.28
18	Deputy Fire Marshal	51,822.44	65,347.11	78,860.28
18	Fire Captain	51,822.44	65,347.11	78,860.28
18	Fire Training Officer	51,822.44	65,347.11	78,860.29
18	Fleet Manager	51,822.44	65,347.11	78,860.29
18	Purchasing Administrator	51,822.44	65,347.11	78,860.28
18	Wastewater Treatment Facilities Manager	51,822.44	65,347.11	78,860.28
18	Water Treatment Facilities Manager	51,822.44	65,347.11	78,860.28

City of Hendersonville
Pay and Classification Schedule

Market Increase = 10.00% July 1st, 2021 - June 30th, 2022

Grade	Job Classification Title	Minimum	Midpoint	Maximum
19	Police Lieutenant	54,413.57	68,614.46	82,803.30
20	Civil Engineer II	57,134.25	72,045.18	86,943.46
20	Downtown Division Manager	57,134.24	72,045.18	86,943.46
20	Fire Battalion Chief	57,134.25	72,045.19	86,943.46
20	Senior Accountant	57,134.25	72,045.19	86,943.46
20	Stormwater Administrator	57,134.25	72,045.19	86,943.46
20	Utilities Technology Manager	57,134.25	72,045.19	86,943.46
21	Fire Marshal	59,990.96	75,647.45	91,290.64
22	Assistant Finance Director	62,990.51	79,429.82	95,855.17
22	Assistant Public Works Director	62,990.51	79,429.82	95,855.17
22	City Clerk	62,990.51	79,429.82	95,855.17
22	Civil Engineer III	62,990.51	79,429.82	95,855.17
22	Communications Manager	62,990.51	79,429.82	95,855.17
22	GIS Administrator	62,990.51	79,429.82	95,855.17
22	Operations Manager	62,990.51	79,429.82	95,855.17
22	Planning Division Manager	62,990.51	79,429.82	95,855.17
22	Police Captain	62,990.51	79,429.82	95,855.17
23	Assistant Police Chief	66,140.03	83,401.31	100,647.93
23	Deputy Fire Chief	66,140.03	83,401.31	100,647.93
24	Civil Engineer IV	69,447.03	87,571.38	105,680.32
25	Not assigned	72,919.38	91,949.94	110,964.34
26	Not assigned	76,565.36	96,547.45	116,512.56
27	Not assigned	80,393.62	101,374.81	122,338.18
28	City Engineer	84,413.30	106,443.55	128,455.09
28	Community Development Director	84,413.31	106,443.56	128,455.10
28	Finance Director	84,413.30	106,443.55	128,455.09
28	Fire Chief	84,413.30	106,443.55	128,455.09
28	Human Resources Director	84,413.30	106,443.55	128,455.09
28	Police Chief	84,413.30	106,443.55	128,455.09
28	Public Works Director	84,413.30	106,443.55	128,455.09
28	Utilities Director	84,413.30	106,443.55	128,455.09

City of Hendersonville
Pay and Classification Schedule

Market Increase = 10.00% July 1st, 2021 - June 30th, 2022

Grade	Job Classification Title	Minimum	Midpoint	Maximum
29	Not assigned	88,633.97	111,765.73	134,877.85
30	Not assigned	93,065.67	117,354.02	141,621.74
31	Assistant City Manager	97,718.95	123,221.72	148,702.83
32	Not assigned	102,604.90	129,382.81	156,137.97
33	Not assigned	107,735.14	135,851.95	163,944.87
34	Not assigned	113,121.90	142,644.54	172,142.11
35	Not assigned	118,777.99	149,776.77	180,749.22
36	Not assigned	124,716.89	157,265.61	189,786.68

Pay Scale – Summary

GRADE	MIN	MID	MAX
1	22,609.96	28,510.73	34,406.48
2	23,740.46	29,936.26	36,126.80
3	24,927.48	31,433.08	37,933.15
4	26,173.86	33,004.73	39,829.80
5	27,482.55	34,654.97	41,821.29
6	28,856.68	36,387.72	43,912.36
7	30,299.51	38,207.10	46,107.97
8	31,814.49	40,117.46	48,413.37
9	33,405.21	42,123.33	50,834.04
10	35,075.47	44,229.50	53,375.74
11	36,829.24	46,440.97	56,044.53
12	38,670.71	48,763.02	58,846.76
13	40,604.24	51,201.17	61,789.10
14	42,634.45	53,761.23	64,878.55
15	44,766.18	56,449.29	68,122.48
16	47,004.49	59,271.75	71,528.60
17	49,354.71	62,235.34	75,105.03
18	51,822.44	65,347.11	78,860.28
19	54,413.57	68,614.46	82,803.30
20	57,134.25	72,045.19	86,943.46
21	59,990.96	75,647.45	91,290.64
22	62,990.51	79,429.82	95,855.17
23	66,140.03	83,401.31	100,647.93
24	69,447.03	87,571.38	105,680.32
25	72,919.38	91,949.94	110,964.34
26	76,565.36	96,547.45	116,512.56
27	80,393.62	101,374.81	122,338.18
28	84,413.30	106,443.55	128,455.09
29	88,633.97	111,765.73	134,877.85
30	93,065.67	117,354.02	141,621.74
31	97,718.95	123,221.72	148,702.83
32	102,604.90	129,382.81	156,137.97
33	107,735.14	135,851.95	163,944.87
34	113,121.90	142,644.54	172,142.11
35	118,777.99	149,776.77	180,749.22
36	124,716.89	157,265.61	189,786.68