**February 2, 2021 Minutes – Hendersonville Tree Board (Via Zoom)**

Members Present: Mac Bracket, Pat Christie, Debbie Roundtree, Mark Madsen, and Glenn Lange.

Members Absent: Mia Freeman and Al Kruger.

Tom Wooten and Chad Freeman were also present.

1. Called to order at 3:06 PM.
2. Consideration of the agenda – Motion at add “Update on Tree Species List” as 5 (b) by Mac Bracket. Vote – All Ayes.
3. Consideration of the January 5, 2021 Minutes. Motion to approve by Pat Christie. Vote – All Ayes.
4. Public Relations Update by Mary Jo Padgett – Mary Jo provided her update via email and via Zoom.

REPORT TO: Hendersonville Tree Board

FROM: Mary Jo Padgett, PR Consultant

RE: Publicity Report for February Board meeting

DATE: February 2, 2021

Publicity/ events since last board meeting --

Publicity for Bee Mural Project – A news release was written, approved, and sent to magazines with early deadlines announcing the return of muralist Matthew Willey in late March or early April to complete the Bee Mural on the exterior wall of Hands-On! Children’s Museum in downtown Hendersonville. Follow-up correspondence with magazine editors/writers to supply photos and personal quotes from Matt and Kim Bailey, coordinator of Hendersonville’s Bee City USA program. A second news release will go out in late February. (see attached news release)

Arbor Day Ceremony – I emailed and spoke to Arbor Day coordinators at Four Seasons Rotary Club to begin coordination of event planning and publicity for 2021. They feel sure an event will be forthcoming and will get back with details.

2020 activities report on Tree Board web page – A report will soon be posted on the City website/Tree Board page, and I will send a portion of the report to City Council members with a thank-you note for supporting the Tree Board. It will also be sent to our volunteers as a thank-you note for their service.

Upcoming Calendar --

HENDERSONVILLE TREE BOARD CALENDAR 2021

Late March/early April – Bee Mural Project resumes. Once begun, it is expected to take about a month to complete the mural. A number of activities are being planned during that time, most to occur on-site at the mural project.

 Spring –

 NeighborWoods Project at Green Meadows

 May? – Arbor Day Celebration.

 Late May – Garden Jubilee

 June – Pollinator Month

1. Maintenance of Pollinator Beds at Hands on Museum and Bearcat Loop
2. Kim Bailey provided an update via email and via zoom. Kim gave a short update on the Bee Mural. A discussion about maintaining the pollinator beds at Hands on Museum and obtaining quotes for that work took place. Kelsey Jarvis has submitted a proposal for the beds at Hands on Museum. Tom said projects over $2,500 required three informal bids or proposals. A motion was made to approve the proposal by Kelsey Jarvis for $2,150 by Mac Bracket. All members voted to approve the proposal. Kim will attempt to write bid specifications and find other bidders if the boards includes maintenance of the beds at Bearcat Loop.
3. Kim has been working on updating the Tree Species list for the Tree Board. Tom noted that the City could not recommend or list businesses unless we list every business which would be difficult so it’s best not to list or recommend any of them. Kim will continue to work on this then submit it to the Tree Board for review and consideration of approval at the March meeting.
4. Conditional Use District Projects:
	1. Fleming Street Office Building – The Tree Board’s recommendations have been included in the February Agenda for City Council for this project. Mac asked if they could include additional recommendations. Matthew Manley and Tyler Morrow explained that additional recommendations could be verbally presented at the Council Meeting for consideration. Mark Madsen made a motion that the developer replace each tree over 12-inches in diameter that is removed from the property; and that replacement trees be the same species or their equivalent to existing trees; and all existing trees that are to be preserved, shall be preserved in accordance with Article XV Section 15-4 of the Zoning Ordinance. New (proposed trees) and replacement trees shall also comply with Article XV of the Zoning Ordinance. Vote – all ayes.
	2. Duncan Terrace Project – Motion by Glenn Lange to require the developer to save the three large trees along Duncan Hill Road that are adjacent to the brick residential home; and require the developer to replace each tree over 12 inches in diameter that is removed from the property; and that replacement trees be the same or their equivalent to existing trees in accordance with Article XV of the Zoning Ordinance. In addition, all replacement Broadleaf Canopy Trees shall be 2 ½ inch diameter at breast height (DBH) and all Ornamental Trees shall be 1 ½ inch diameter at breast height (DBH). Vote – all ayes.
	3. Pardee Parking Lot – A motion was made by Pat Christie to support the recommendation by Planning Department Staff and to preserve all trees over 30 inches in diameter at breast height (DBH) in accordance with Article XV Section 15-4 (c) of the Zoning Ordinance. Vote – all ayes.
5. Projects involving Girl Scouts & Hendersonville High School – no discussion on this item.
6. Neighborwoods Project – Debbie Roundtree has twelve property owners who would like to receive some trees. Mac and Debbie will discuss the species and quantity of trees needed for the project. Proposed planting time is this coming spring. Debbie needs a copy of the contract.
7. Tree Board Budget for Fiscal Year 2021 - 2022. Mac would like an update on the current budget. Mac will create a list of items for discussion for the new budget and share it with the other board members.

(HWY 64 Maintenance item – Cost per maintenance event is $750, typically there are two maintenance events per month during the growing season which could be April through October.)

1. Staff Comments - no updates at this time.
2. Adjournment – 5:39 PM.