MINUTES

June 24, 2020 [ELECTRONIC]

SPECIAL MEETING OF THE CITY COUNCIL

ASSEMBLY ROOM – OPERATIONS CENTER | 305 WILLIAMS ST. 4:00 p.m.

Present: Mayor Barbara G. Volk and Council Members: Jeff Miller, Jennifer Hensley

Participating Electronically: Mayor Pro Tem Jerry Smith, Council Member Lyndsey Simpson

Staff Present: City Manager John F. Connet, City Attorney Sam Fritschner, Assistant City Manager Brian Pahle, Communications Manager Allison Nock, Human Resources Director Jennifer Harrell

1. **Call to Order**
   Mayor Volk called the meeting to order at 4:00 p.m. and welcomed those in attendance. A quorum was established with three members in attendance physically and two participating electronically.
2. **Adoption of the Budget Ordinance Making Appropriations for Certain Expenses, Capital Improvements and Indebtedness of the City of Hendersonville, North Carolina, for the Fiscal Year Beginning July 1, 2020 and Ending June 30, 2021 for Fiscal Year 2020-21**

City Manager John F. Connet presented the Fiscal Year 2020-2021 manager recommended budget to City Council for consideration and public hearing at their June 4, 2020 regular meeting. No additional public comments were received.

> City Council Member Jeff Miller moved that City Council resolve to adopt the fiscal year 2020 - 2021 Budget Ordinance, Capital Reserve Fund Ordinance, Resolution of Intent, Reimbursement Resolution, and Capital Project Ordinances as presented.
>
> City Council Member Jerry Smith moved that City Council to resolve to amend the fiscal year 2020-2021 tax rate from $0.49 to $0.48 per $100 of value.

Council Member Lyndsey Simpson inquired of the difference between the two tax rates and Council Member Jerry Smith replied $0.01 is worth $200,000 to $210,000 of property tax revenue. Councilman Smith stated sales tax revenues would be impacted in FY22 by an approximate $60,000 to $80,000 and said the financial impacts of COVID-19 are still unknown.

Council Member Jeff Miller added that the average home savings would be $2.50 per month and stated the City is facing a $0.06 tax increase to cover SAFER grant costs and debt costs in FY22. Councilman Miller reminded everyone staff pay and hiring increases are still frozen and recommended holding the line to make it through this year of unknown outcomes.

Councilman Smith responded that he thinks the City can afford this reduction and stated he wants to say that we are able to cut taxes in the midst of a recession.

Mayor Barbara Volk stated she was not in favor of the amendment and stated she supports a stronger financial footing going into next fiscal year.

> ***City Council Member Jerry Smith moved that City Council resolve to amend the fiscal year 2020-2021 tax rate from $0.49 to $0.48 per $100 of value. The motion failed with four opposed (Simpson, Miller, Hensley, Volk) and one in favor (Smith).***
>
> ***City Council Member Jeff Miller moved that City Council resolve adopt the fiscal year 2020 - 2021 Budget Ordinance, Capital Reserve Fund Ordinance, Resolution of Intent, Reimbursement Resolution, and Capital Project Ordinances as presented. A unanimous vote of the Council followed. Motion carried.***

3. **Closed Session as Provided under NCGS §143-318.11(a)(6).**

Assistant City Manager Brian Pahle announced staff had ended the Zoom meeting feed.

At 4:11 p.m. City Council entered into Closed Session. as provided under NCGS §143-318.11(a)(6).

At 7:47 p.m. City Council returned to Open Session.

There was no further business.

4. Adjourn

The meeting adjourned at 7:47 p.m. upon unanimous assent of the Council.

_____
Barbara G. Volk, Mayor

ATTEST:

_____
Angela L. Reece, City Clerk

CITY OF HENDERSONVILLE
AGENDA ITEM SUMMARY

Submitted By: Brian Pahle & Adam Murr

Department: Admin

Date Submitted: 05/21/2020

Presenter: John Connet

Date of Council Meeting to consider this item: 06/04/2020

Nature of Item: Council Action

Summary of Information/Request: **Item #**

This item contains the City Manager's recommended budget for the City of Hendersonville for fiscal year 2020-21. The recommended budget is balanced in accordance with G.S. 159-8. The budget document, its preparation, and adoption express the basic political values of the City. The Local Government Budget and Fiscal Control Act (LGBFCA) requires mandatory dates at which certain processes must be completed per G.S. 159-10-13.

The annual budget ordinance may be amended any time after its official adoption; however, amendments cannot increase or decrease the tax levy or alter a taxpayer's liability unless the City is ordered to do so by a court of competent jurisdiction, or by a State agency having the power to compel the levy of taxes. Appropriations between departments or divisions within one fund, other than salaries, including contingency appropriations, may be transferred therein by the City Manager as long as the original total appropriated balance for the fund is not changed.

Upon adoption of a budget for FY2020-21, a final approved budget document will be compiled, posted on the City website, furnished in the office of the City Clerk, and submitted to the Government Finance Officers Association (GFOA) for consideration in the Distinguished Budget Presentation Award Program.

Budget Impact: $_____ Is this expenditure approved in the current fiscal year budget? N/A If no, describe how it will be funded.

Suggested Motion:

I move City Council resolve to adopt the fiscal year 2020 - 2021 Budget Ordinance, Capital Reserve Fund Ordinance, Resolution of Intent, Reimbursement Resolution, and Capital Project Ordinances as presented in attachment A.

Attachments:

Attachment A - City of Hendersonville Recommended Budget Fiscal Year 2020 - 2021.

City of Hendersonville, NC



Recommended Budget FY2020-2021

Vision Statement

Hendersonville is a vibrant mountain city where the government and citizens work together for a high quality of life.

Mission Statement

The City of Hendersonville is committed to providing quality, efficient services to all citizens, visitors, and businesses through open communication, timely responses, and quality results.

About the Cover

“Our Four Seasons”

Sponsor(s): Hendersonville Family YMCA

Artist: Dee Ballenger

To Benefit: Hendersonville Family YMCA

Auction Date: October 24th, 2020

Bearfootin’ Public Art

Started in 2003, Bearfootin’ was created as a fun way to raise money for local charities, while displaying colorful artwork along the downtown sidewalks. A yearly event, the public display of art begins every April and continues through October. Local artists create unique and beautiful artwork, made of fiberglass and hand painted, and every year the new art display is unveiled for exhibition in the spring.

The Bearfootin’ Public Art Walk has consistently brought joy to visitors of Historic Downtown Hendersonville while raising a considerable amount of money for local charities and art in Historic Downtown. Sponsored by downtown businesses, each year has a different theme. While most of the years have been bears, there have been several that were other animals. In 2009 it was the year of goats.

Each work is unique and creative, with their personal theme. They are displayed along the sidewalks throughout Main Street and 7th Avenue in Downtown Hendersonville, and can be viewed at any time of the day or night.

Preface

No other aspect of public administration has undergone as much reform or been the focus of attention for political leaders, mayors to presidents, as the annual budget. The budget document and its preparation and adoption express the basic political values of a government. Budgets reflect the negotiations and compromises undergone during the continuous process of budget adoption. They define government's economic and political role in a community, guiding, sanctioning, and limiting administrative action. Budget not only represent plans for the future, they also mold that future by the policies they contain. A good budget establishes a vision for its respective community and communicates, with utmost transparency, the vision for the future.

The budget document is a tool for maintaining financial accountability. Yet as its preparation has evolved, it has become a forum for establishing strategic goals and performance expectations. The resulting budget has become the public record of a community dialogue for improving organizational performance and management oversight. These attributes demand accountability from administrators and policy makers alike. The budget's quality is dependent upon the quality of input provided throughout the budgeting process.

As the City of Hendersonville advances its organizational excellence and budgetary practices, ultimately making the leap from a good organization to a great one, it will be mindful of the aforementioned role of public budgeting. Providing a transparent document, setting policy and providing accountability will be common practice in this City. The most successful cities are helping citizens, customer, and partners discover budget linkages. Our City will provide the tools necessary to not only decipher this important document but also participate in its conception. This practice is not an accomplishment easily achieved however, by acknowledging the aforementioned criteria and goals the City of Hendersonville continues its pursuit of exemplary budget practices.

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the City of Hendersonville for its annual budget for Fiscal Year 2019 which began July 1, 2018. In order to receive this award, a governmental unit must publish a budget document that meets specific program criteria as a policy document, an operations guide, a financial plan, and a communications device.

The City has taken a year off of submission for this award to recreate its budget document in a business intelligence format. This pursuit will provide a live time budget which stakeholders can access at any time and find real time data. This presentation will increase transparency while still meeting GFOA criteria. A submission will be made for the FY20-21 Budget.

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The purpose of the *Budget Guide* is to introduce readers to the budget document and processes, assisting in the reader's understanding of the information contained throughout. The Local Government Budget and Fiscal Control Act (LGBFCA) defines the annual budget as "a proposed plan for raising and spending money for specified programs, functions, activities, or objectives during a fiscal year" [G.S. 159-7(b)(1)]. The *Budget Guide* will briefly describe the sections contained within the budget document, explain the budget process, explain how to read charts and graphs and interpret numbers, as well as how to understand the effects of inflation. Note that sample charts and tables do not reflect accurate financial information for the City of Hendersonville.

The Budget Document

This annual budget provides local officials an opportunity to review and evaluate programs and services. During most of the year, local officials are hard pressed to maintain day-to-day duties and may not have time to evaluate how efficiently and effectively a particular program is achieving its established goals. Even if no changes are made, the City of Hendersonville benefits from the overview of programs and enhances perspective for decisions that must be made every day. The GFOA budget document submitted for FY20-21 will consist of eight major sections: Introduction, Community and Organizational Profile, Financial Summaries, General Fund, Enterprise Funds, Other Funds, Capital Improvement Plan, and Supplemental Information.

Budget Message & Ordinance

The Budget Message is a letter from the City Manager to the City Council that provides an overview of the upcoming fiscal year budget and how it fits with the City Council's priorities. This message should introduce and summarize the budget document, including issues facing the development of the budget, significant budgetary items and trends, and the budgetary effect on short and long-term plans. General Statute 159-11(b) states that the message should include the following:

- A concise explanation of the governmental goals fixed by the budget for the budget year
- Important features of the activities anticipated by the budget
- Reasons for stated changes from the previous year in program goals, programs, and appropriation levels
- Any major changes in fiscal policy

The Budget Ordinance is a statute, legally adopted by the City Council to set spending limits for the coming fiscal year, which runs from July 1 to June 30. The Budget Ordinance also establishes the Capital Improvement Plan, Pay and Classification Schedule, and Fee Schedule set for the coming fiscal year.

Community and Organization Profile

This section of the budget document highlights general information about the Hendersonville community including historical, geographical, demographic, and economic features. Within the organizational profile, the reader will find information about the City's governmental structure and the financial policies and management systems that guide the budget process.

Financial Summaries

The Financial Summaries section provides a summary of revenues, expenditures, fund balance, and debt obligation for the City of Hendersonville's funds. Information provided in both numerical and narrative format increases the reader's ability to determine how much money each fund is spending and generating.

A fund is an independent fiscal and accounting entity. Funds make it easier to keep track of accounts that operate similar types of activity and share the same set of accounting records. The City of Hendersonville operates two major funds, the General Fund and the Water and Sewer Fund. The City also operates a variety of other non-major governmental funds.

General Fund

The General Fund accounts for all governmental services that do not generate sufficient revenue to support their activities, such as general government, public safety, and public works. The reader will find information on each department, including a description of the department's purpose, prior fiscal year accomplishments, coming fiscal year initiatives, budget highlights, budget trends, personnel counts, and performance measures.

Enterprise Funds

The Water and Sewer Fund is an enterprise fund, which means it operates as a public enterprise. Public enterprises generate funding through user charges and most are self-supporting. User charges refer to charges applied to those who voluntarily use or receive certain government services or facilities. City customers pay fees for water consumption and sewer usage to cover the cost of water distribution and wastewater treatment. The City is permitted by law to charge higher rates for customers outside their boundaries; such higher rates are common. The rates established by the Water and Sewer Fund are not subject to regulation by the State Utilities Commission. Additionally, the City operates an Environmental Services Fund and Stormwater Fund: enterprise funds that provides sanitation and stormwater services, respectively. These Funds are self-supporting, utilizing a base charge and other user fees.

Other Funds

The City of Hendersonville has a variety of other funds including the Main Street Tax District Fund, the Historic Seventh Avenue Tax District Fund, Health and Welfare Fund, Capital Reserve Fund, to name a few. Each fund accounts for revenues and expenditures associated with a special function or area.

Each fund consists of individual line items that represent specific expenditures and revenues. Examples of line item expenditures include, but are not limited to, salaries, insurance, maintenance and repair, supplies, and capital outlay. Examples of line item revenues include, but are not limited to, property tax revenues, sales tax revenues, grants, and fees. Line items are the most detailed way to list budgeted expenditure and revenue information.

Capital Improvement Plan (CIP)

A Capital Improvement Plan (CIP) is the central planning tool for capital projects and acquisitions. The CIP is a multiyear forecast detailing major capital infrastructure and equipment needs, appropriations needed to satisfy needs, sources of financing for specified projects, and the impacts of projects on the organization. The CIP is commonly reevaluated annually, the document changes as project timelines come closer to execution.

Supplemental Information

This section contains other financial information about the City of Hendersonville, a glossary of terms used throughout the document, and other pertinent City information, such as personnel listings and summary information.

The Budget Process

In accordance with the Local Government Budget and Fiscal Control Act (LGBFCA), the budget document for fiscal year ending June 30, 2021, meets the balanced budget and inclusiveness requirements. The inclusiveness requirement means the City may only spend moneys that have been budgeted [G.S. 159-8(a)]. The balanced budget requirement means that any budget ordinance, project ordinance, financial plan, or internal service fund must balance. General Statute 159-8(a) defines a balanced budget as "the sum of estimated net revenues and appropriated fund balances is equal to the appropriations." A final legal limit on this budget document is G.S. 159-15, addressing a local government's ability to set a property tax levy and the regulations regarding that levy. Whether this budget is used primarily as a planning vehicle or as a means of reaching political agreement about budgetary policies, this document adheres to the three legal limits listed above and follows a process provided by the LGBFCA.

There are three general stages of budget preparation and enactment including: (1) departmental formulation of expenditure requests and revenue estimates, (2) preparation of a recommended budget document by the budget officer, and (3) review and enactment of the annual budget ordinance by the respective governing body.

At the start of the budgeting process, it is common for the budget officer to produce a budget calendar, detailing the dates by which each stage in the annual budget process is to be completed. The LGBFCA requires mandatory dates at which certain processes must be completed [G.S. 159-10-13]. Departmental requests must be submitted to the budget officer before April 30. A recommended budget must be given to the governing body no later than June 1, and the governing body must enact the budget ordinance at the start of the fiscal year, July 1.

The following is a copy of the City of Hendersonville's proposed Budget Calendar for FY20-21:

City of Hendersonville Budget Calendar Fiscal Year 2020-2021		
Budget Procedure	**Legally Required Date**	**Projected Date**
Distribute CIP Requests		10/14/2019
Department Head Retreat		11/21/2019 - 11/22/2019
CIP Requests Due		12/06/2019
CIP Meeings w/ Department Heads		December & January
Distribute Budget Request Forms		01/06/2020
Budget Request Forms Due	04/30/2020	02/07/2020
Preliminary Rev./Exp. Estimates		02/11/2020 - 02/14/2020
Council Retreat & Budget Preview		02/27/2020 - 02/28/2020
Special Appropriations Due		02/28/2020
Prelim. Budget Review - Admin.		03/03/2020 - 03/06/2020
Meetings w/ Dept. Heads		03/16/2020 - 03/20/2020
Revised Rev./Exp. Estimates		03/27/2020
Budget Review & Adjustments		April
Budget Memos		April
Budget Workshop		05/08/2020
Public Notice of Budget Hearing	By 06/01/2020	05/15/2020
Budget to City Council and Clerk	By 06/01/2020	05/15/2020
Public Budget Hearing & Adoption	By 07/01/2020	06/04/2020
Fee Schedule, Pay Scale, Special Budgets, and CIP included in Budget Ordinance *See the Local Government Budget and Fiscal Control Act for information on budget formulation and adoption*		

Upon submission of the annual budget document, the governing body must schedule a public hearing, detailing that a budget has been submitted and that copies are available for public inspection [G.S. 159-12(b)]. The notice will provide the time, date, and place of the budget hearing. The City of Hendersonville strives to provide ample time between notice and the hearing date in order to provide the public an opportunity to attend the hearing. These strong public participation practices will improve the City's responsiveness and accountability. Stakeholder input throughout the planning and budgeting process is highly recommended by the National Advisory Council on State and Local Budgeting Recommended Budget Practices.

Several legal provisions apply to the governing body review and adoption of the Budget Ordinance. First, ten days must elapse between submission of the budget and adoption of the Budget Ordinance [G.S. 159-13(a)]. Also, the governing body may conduct its review in both special and regular meetings. Open meetings laws (see G.S. 143-318.12) apply to the aforementioned situations, each board member must be notified of said meetings, and only budget matter may be discussed during said meetings (G.S. 159-17). There is no provision allowing for closed sessions for the local budget process.

Another process in budget preparation and enactment is amending the budget. A policy statement detailing the procedures required in amending the budget is found in the *Community & Organization Profile* section of this document. A budget may need to be amended because revenue forecasts are developed months in advance of the fiscal year, these revenue collections may deviate, and expenditures and emergencies may arise requiring extra funding. A policy should specify the exact circumstances under which the legislative body may amend the budget. Most budget amendments follow the same deliberative process: the Manager first proposes a package of amendments and the full Council then considers and acts upon the proposal.

Finally, the budget is enacted upon official adoption of the Budget Ordinance, not later than July 1st. If the budget is not adopted, then G.S. 159-16 requires that an interim budget be adopted. The purpose of an interim budget is to ensure normal operations continue without any changes in program funding. Upon adoption of the Budget Ordinance, G.S. 159-13(d) requires the budget be entered into governing body's minutes within five days of adoption.

Reading the Budget Document

The budget document contains an abundance of diverse and valuable information. The hefty amount of numbers and information can make navigating and deciphering the document a difficult task for any reader. This section is meant to assist the reader in understanding the data presented and other supplemental information.

Sections of the budget are identified in the top right corner of each page. These headings identify the subject, fund, department, or division being discussed and assist the reader in locating the information for which they are looking. Within each section, bold and underlined headings identify major topics related to that section. Under these headings, the reader may find written information as well as information presented in table or chart form. The document highlights other important terms and categories by identifying them in bold or italic. This document also provides a glossary of terms located in the *Supplemental Information* section located at the end of this document.

Interpreting Tables & Charts

The budget document uses tables and charts to provide visual representations of data. The tables and charts allow readers to easily compare funds and departments as well as observe historical trends. Most sections contain tables and charts similar to the examples depicted in this section. The diagrams identify the major characteristics of each table and chart and explain what information the reader can find.

The following are examples of summary tables which a reader may encounter in reading this budget document (all data is fictional):

Prior year actual budget data from audit reports

Current year budget, including amendments

Adopted budget for the upcoming year

	FY18-19 ACTUAL	FY19-20 REVISED 5/5/2020	FY20-21 BUDGET	DOLLAR CHANGE
EXPENDITURES				
Personnel/Benefits	9,542,877	10,825,544	11,488,748	663,204
Operating	4,141,715	4,776,070	4,624,186	(151,884)
Capital	756,444	796,750	786,793	(9,957)
Debt Service	860,850	1,129,571	1,420,319	290,748
TOTAL EXPENDITURES	**15,301,886**	**17,527,935**	**18,320,046**	**792,111**

Includes salaries, FICA costs, insurance, 401k, & retirement costs

Includes all items not associated with personnel, benefits, or capital such as utilities, dues, phone, supplies, etc…

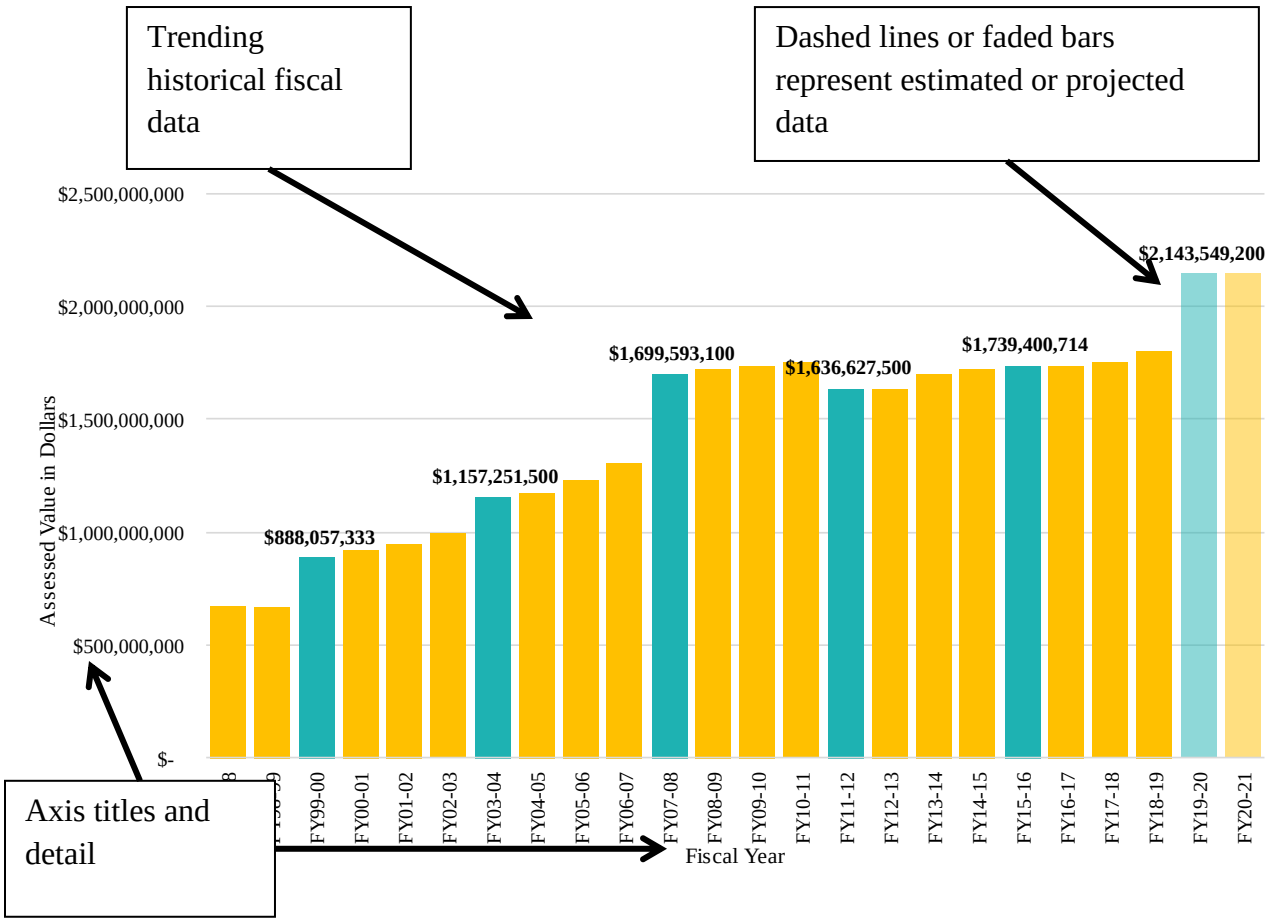
	FY18-19 ACTUAL	FY19-20 REVISED 5/5/2020	FY20-21 BUDGET	DOLLAR CHANGE
EXPENDITURES				
Personnel/Benefits	9,542,877	10,825,544	11,488,748	663,204
Operating	4,141,715	4,776,070	4,624,186	(151,884)
Capital	756,444	796,750	786,793	(9,957)
Debt Service	860,850	1,129,571	1,420,319	290,748
TOTAL EXPENDITURES	**15,301,886**	**17,527,935**	**18,320,046**	**792,111**

Includes capital items such as land, vehicles, equipment, etc…

Includes annual debt service payments

Change between current year and adopted budgets

The following is an example of a historical chart which a reader may encounter in reading this budget document (all data is fictional):



Performance Budgeting

Performance measurement is the creation of criteria for reporting the quality or quantity of performance by a specific individual or organization. In response to heightened public scrutiny and pressure for increased service quality, the public sector has seen an equal increase in performance measurement initiatives. A good set of performance measures will reveal how efficiently a given service was rendered, at what level of quality it was delivered, and what effect it is having on the recipients of the service and the community as a whole. The following is a list of some of the advantages of engaging in performance measurement:

- ✓ Accountability/communication
- ✓ Support of planning/budgeting efforts
- ✓ Catalyst for improved operations
- ✓ Program evaluation
- ✓ Reallocation of resources

- ✓ Directing operations
- ✓ Contract monitoring
- ✓ Benchmarking

The City of Hendersonville is aware that without considerable thought and planning a performance measurement initiative can produce externalities, or unwanted/anticipated results. For example, say the City adopts a *tons of asphalt used per employee* performance measure. If not monitored and communicated effectively, then the City may experience employees digging cutouts wider and deeper than necessary (i.e., using more asphalt) to "improve" their performance ratings. The overall implication of any performance measurement is that managers and supervisors can select the appropriate measure by narrowly defining the function they want to know more about and effectively communicating the purpose to which they want to put that information. A reader will find a *Performance Budgeting* section in the City's GFOA budget which will further detail the continued initiative.

Current Dollars, Constant Dollars, and Inflation Comparisons

Comparing the amount of revenues received or expenditures spent by a local government one year to the amount received or spent in another year can be misleading. Although the more recent number may be large, it might represent resources with less buying or spending power than the smaller figure from an earlier year. This is the result of market inflation. So, steadily increasing expenditures may be more attributable to inflation rather than loss of efficiency or service expansion. Meaningful comparisons can be made possible by controlling for inflation and converting current dollars to constant dollars. Comparisons can also be seen by converting revenue and expenditure numbers to an index.

The saying "a dollar doesn't go as far as it used to," is exactly right. Consider the case of current dollars and constant dollars. First, current dollars are those dollars that are represented in financial statements. They are real and represent the actual spending that year. Constant dollars are a conversion of the current dollars, controlling for the effects of inflation. So, a current dollar is $1.00; however, a constant dollar may be worth $0.85. This conversion is done using a price index. There are two good indexes that provide representative effects of inflation. They are the Consumer Price Index (CPI) and the Implicit Price Deflator (IPD); this document utilizes the CPI. It is important to remember that these gauges are not perfect but do provide more meaningful values for comparisons.

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CITY COUNCIL:
BARBARA G. VOLK
Mayor
JERRY A. SMITH, JR.
Mayor Pro Tem
JEFF MILLER
DR. JENNIFER HENSLEY
LYNDSEY SIMPSON

CITY OF HENDERSONVILLE

The City of Four Seasons

ADMINISTRATION

OFFICERS:
JOHN F. CONNET
City Manager
SAMUEL H. FRITSCHNER
City Attorney
TAMMIE K. DRAKE
City Clerk

May 18th, 2020

The Honorable Barbara G. Volk, Mayor
Members of the City Council
Hendersonville, North Carolina

Dear Mayor Volk and Members of the City Council,

Pursuant to section 159-11 of the North Carolina General Statutes, I am pleased to present the recommended budget for Fiscal Year (FY) 2020-2021 for your review and consideration.

The FY20-21 Budget is based upon information presented and discussed during our City Council/Staff Retreat on February 27th – 28th, 2020. In addition, the City Council attended one Budget Workshop on May 8th, 2020. These meetings provided an avenue for priority setting, fact finding, and general inquiries regarding the City's Budget for FY20-21.

The City maintains six focus areas, provided as follows:

Economic Vitality: Hendersonville is a welcoming place for all businesses and promotes growth-encouraging policies.

Strong Partnerships: Hendersonville develops strong partnerships with residents, government agencies, non-profits, and visitors to ensure effective two-way communication.

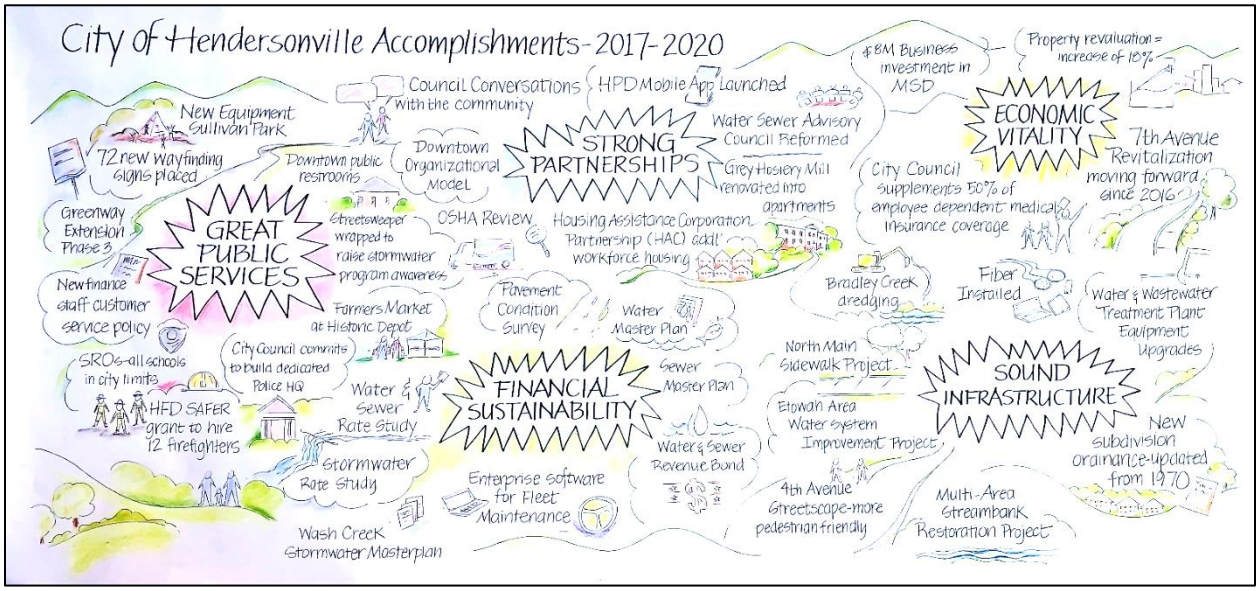
Sound Infrastructure: Hendersonville constructs and maintains efficient and accessible roads, sidewalks, and greenway trails – extending connectivity. Hendersonville provides high quality water and wastewater services and protects natural resources – ensuring capacity for sustainable growth.

Numerous Amenities: Hendersonville advances the beauty, diversity, and well-being of western North Carolina by supporting the community's ability to provide educational, recreational, and cultural activities, events, and programs for all residents and visitors.

Great Public Services: Hendersonville provides high quality customer service – enhancing the health, safety, and quality of life for citizens and visitors.

Financial Sustainability: Hendersonville supports fiscal policies and controls that ensure the long-term financial health and responsiveness of the City to unforeseen challenges and opportunities. Hendersonville promotes the responsible management of public resources to ensure efficient and effective delivery of quality services.

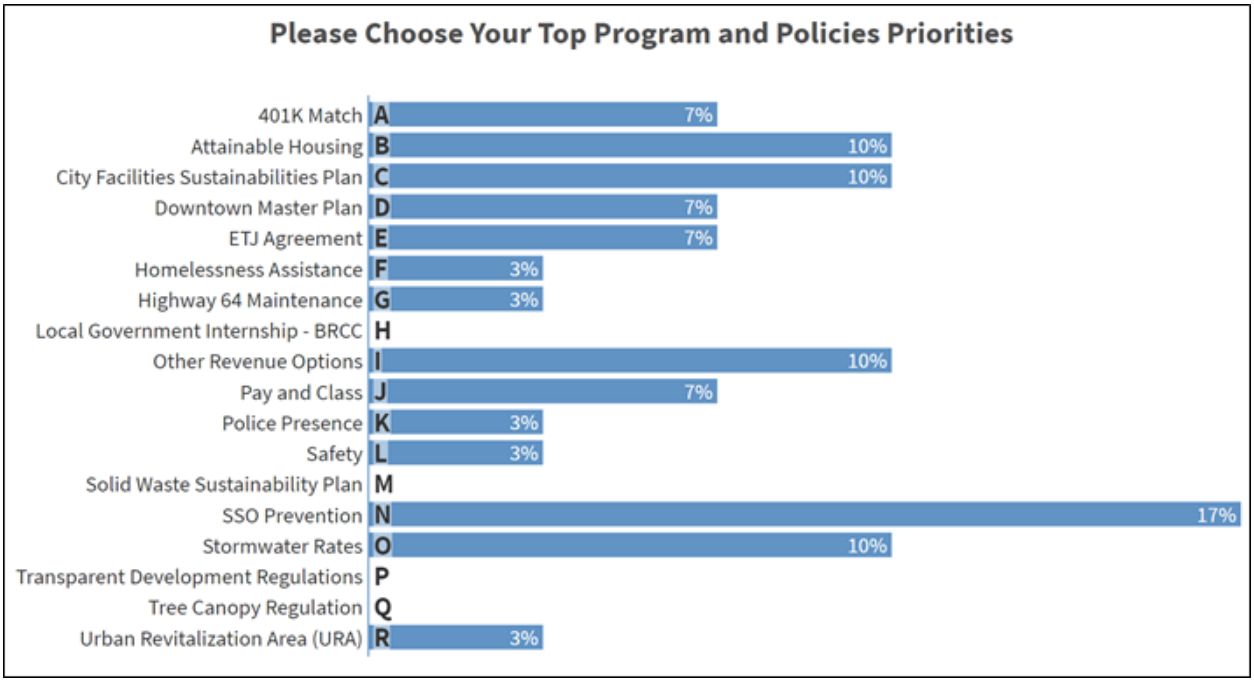
At the 2020 Council Retreat we reviewed many of the City's prior year accomplishments. Below is the graphic of the wall charts of successes reviewed at the Retreat:



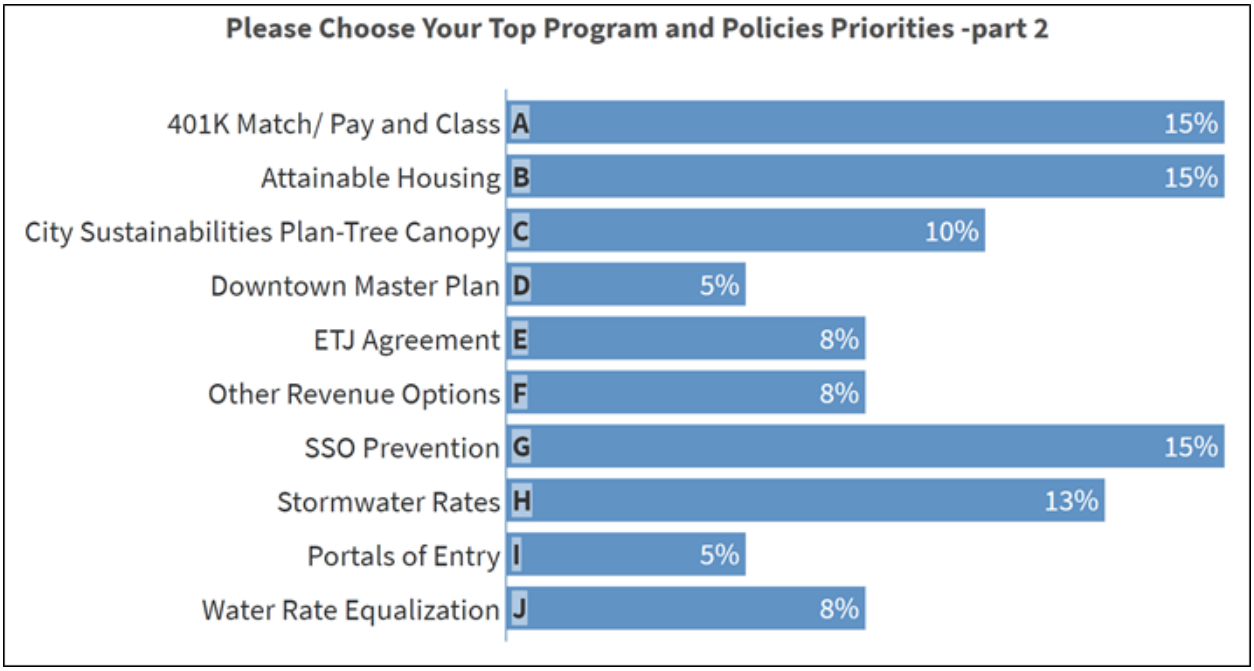
We continue to enhance our programs and services in this budget for fiscal year 2020-21. We plan to review our accomplishments and conduct this exercise again in FY23-24.

City Council Members have expressed their motivations for serving on City Council, individual interests and concerns, 2030 legacy vision, and ranked program, policy, and project priorities.

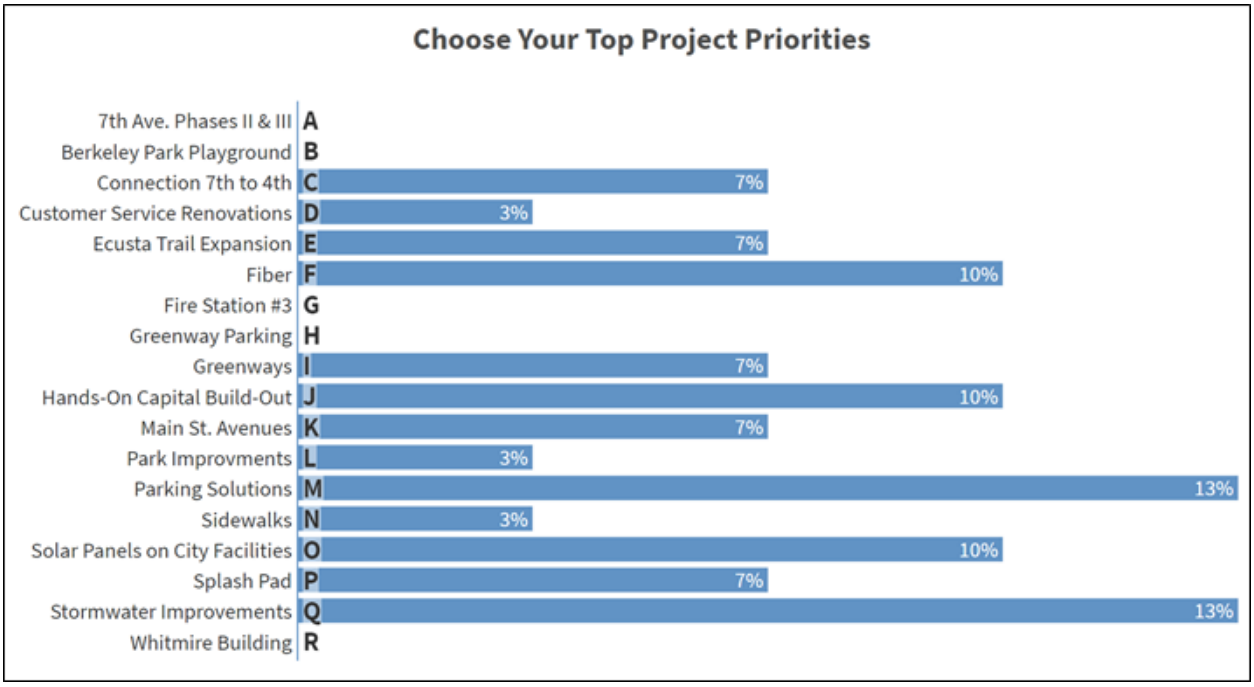
Programs and Policies:



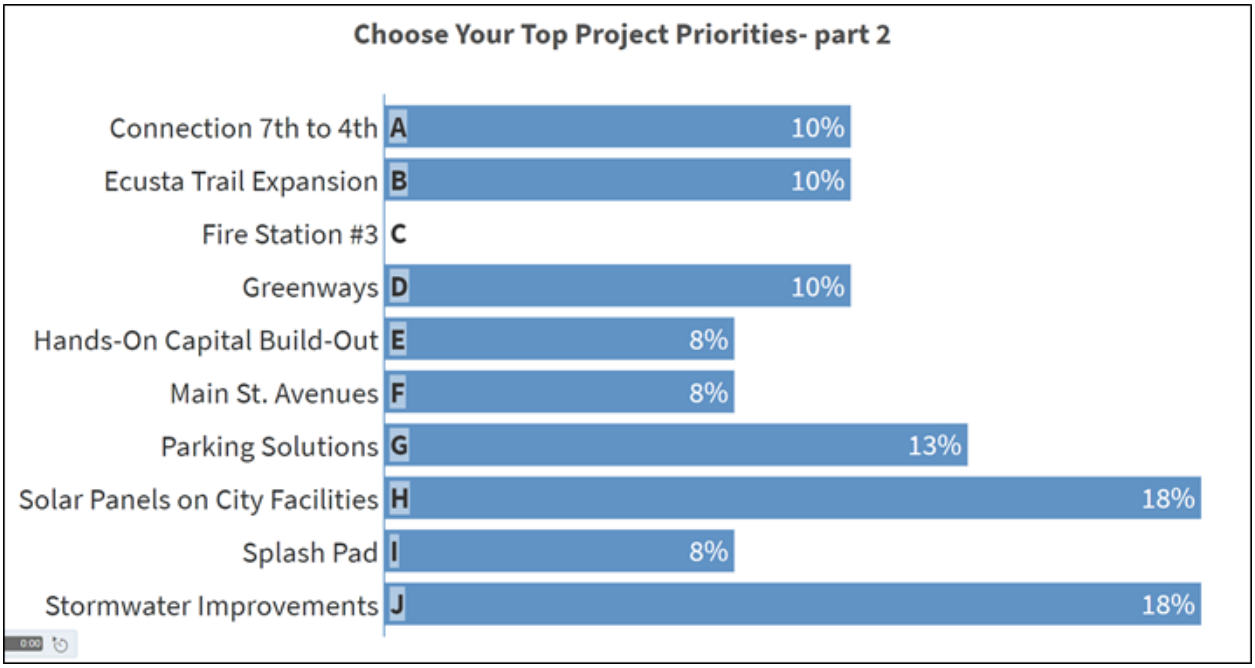
Programs and Policies, narrowed down:



Projects:



Projects, narrowed down:



The City Council agreed to keep the strategic focus areas as previously defined and expanded on their 2030 legacy vision for Hendersonville. The following vision and focus areas were developed at the Council/Staff Retreat:

- ***Attainable Housing***
  - Higher Density
  - Lower Unhoused Population
  - Strengthening Economy
  - Development Assistance
- ***Zero Hungry Children***
  - Access to Food
- ***Sound Public Transportation***
- ***Sustainability***
  - Less Plastic
  - Recycling
  - Solar
  - Composting
  - No Styrofoam
- ***Unified Water and Sewer Rates***
  - Support Economic Development
  - Water Quality
  - Promote Growth
  - Profitable, Stable, and Expanded System
- ***Expanded Greenway System***
  - Business and Development along Greenways
- ***Strong Fund Balance***
- ***Improved Infrastructure***
  - Walkability
  - Sidewalks Throughout
  - Zero Sanitary Sewer Overflows (SSOs)
  - Stormwater
- ***Tax Base Growth***
  - Low Tax Rate
- ***Competitive Employee Benefits***
- ***Two Large Economic Investments***
  - Similar to Sierra Nevada
- ***Downtown Economic Prosperity***
  - Master Plan Document
  - Expand Main Street Infrastructure
- ***High Levels of Service***
- ***Partnership with the County***
- ***More Recreational Opportunities***
  - Berkeley Park
- ***Cohesive Council***
- ***Increased Community Participation***
  - Communicate
  - Engage
  - Diversity

The vision, projects, and priorities listed above guided decision making in this budget process. City Council and Staff reviewed these items at the May 8th, 2020 Budget Workshop.

The following budget message contains an overview of all budgeted funds for FY20-21.

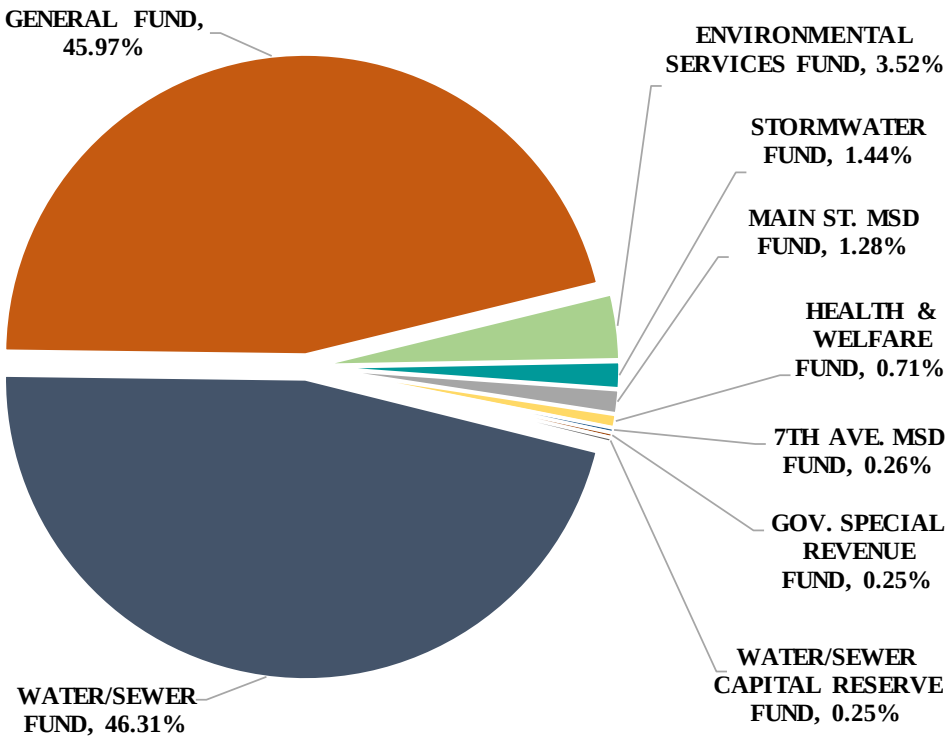
Introduction

The following document contains the City Manager's FY20-21 Recommended Budget. This budget includes nine (9) governmental and proprietary funds. The table below presents the budget for each City fund and the total budget in balance:

MAJOR FUNDS OVERVIEW FY20-21

	EXPENDITURES	REVENUES	FUND BALANCE APPROP.
WATER/SEWER FUND	$ 18,455,397	$ 17,605,675	$ 849,722
GENERAL FUND	18,320,046	17,062,891	$ 1,257,155
ENVIRONMENTAL SERVICES FUND	1,404,017	1,308,800	$ 95,217
STORMWATER FUND	575,423	541,790	$ 33,633
MAIN ST. MSD FUND	509,553	472,410	$ 37,143
HEALTH & WELFARE FUND	282,480	282,480	$ -
7TH AVE. MSD FUND	102,256	75,250	$ 27,006
GOV. SPECIAL REVENUE FUND	100,500	21,000	$ 79,500
WATER/SEWER CAPITAL RESERVE FUND	100,000	100,000	$ -
SUB-TOTAL	**$ 39,849,672**	**$ 37,470,296**	**$ 2,379,376**
TOTAL IN BALANCE		**$ 39,849,672**	

The chart below presents each fund as a percent of total expenditures:



General Fund

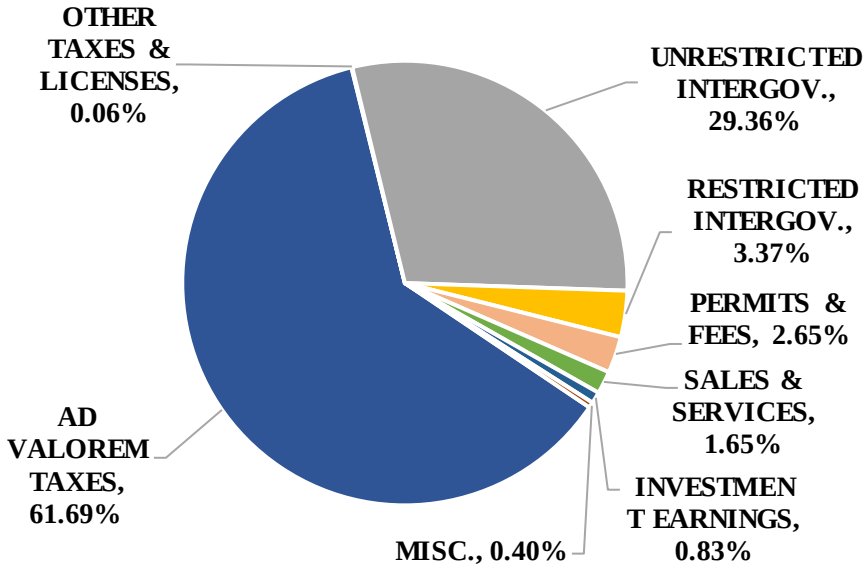
The General Fund is the primary fund in terms of the operating budget. It is "general" because any transaction that cannot be accounted for in another fund must be recorded in the General Fund. The General Fund Budget totals **$18,320,046** for FY20-21.

General Fund – Revenues

The following section will detail the City's operating revenues for the General Fund. The total budget for General Fund revenues, excluding "Other Financing Sources", is **$16,772,891**. The table below details the City's General Fund operating revenues by source for FY20-21:

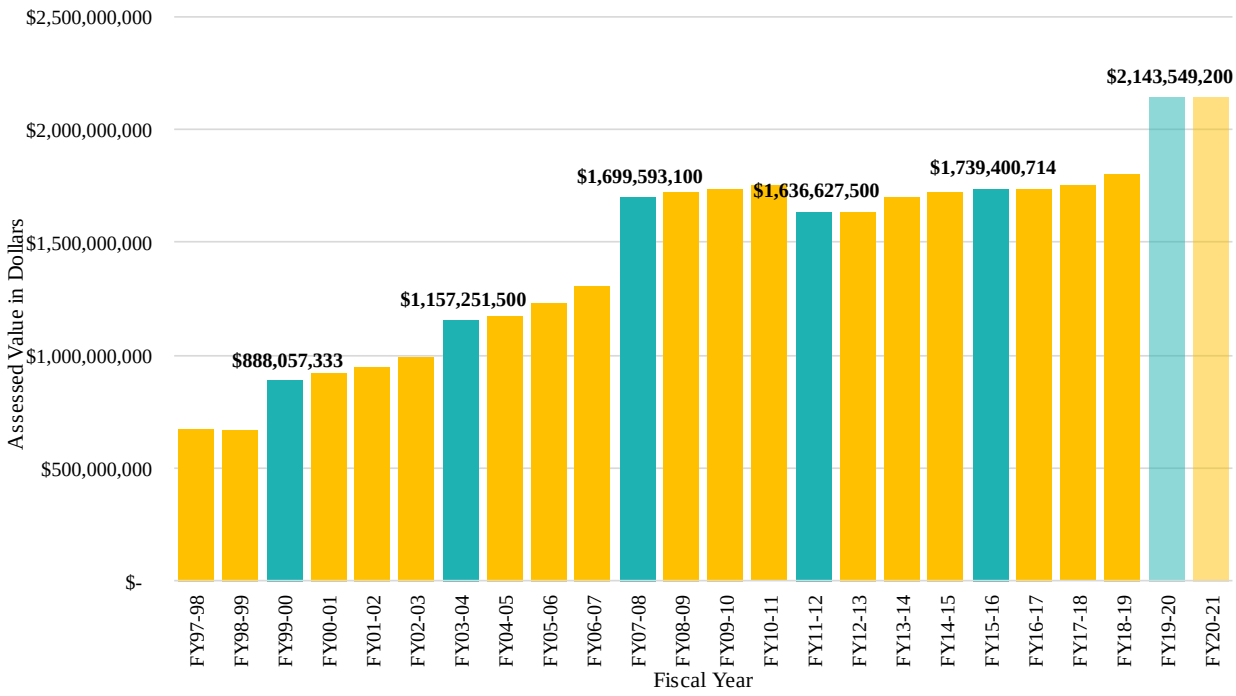
	FY19-20 REVISED	FY19-20 ESTIMATE	FY20-21 BUDGET	FY20-21 ESTIMATE	DOLLAR CHANGE	PERCENT CHANGE
	5/5/2020	5/5/2020				
REVENUES						
Ad Valorem Taxes	(10,377,123)	(10,436,233)	(10,347,500)	(10,660,538)	29,623	-0.3%
Other Taxes & Licenses	(9,500)	(8,897)	(9,500)	(9,787)	-	0.0%
Unrestricted Intergov.	(5,066,626)	(5,142,764)	(4,923,846)	(5,072,805)	142,780	-2.8%
Restricted Intergov.	(529,645)	(529,645)	(564,645)	(581,727)	(35,000)	6.6%
Permits & Fees	(446,750)	(395,411)	(444,400)	(457,844)	2,350	-0.5%
Sales & Services	(297,500)	(241,845)	(276,500)	(284,865)	21,000	-7.1%
Investment Earnings	(140,000)	(127,180)	(140,000)	(140,000)	-	0.0%
Miscellaneous	(90,090)	(94,125)	(66,500)	(68,512)	23,590	-26.2%
TOTAL REVENUES	**(16,957,234)**	**(16,976,100)**	**(16,772,891)**	**(17,276,078)**	**184,343**	**-1.1%**

The chart below presents each source as a percent of total budgeted revenues for FY20-21:



Ad Valorem Tax: Ad valorem taxes encompass the largest portion of the General Fund revenues. These are the most controllable revenues in the City budget. The recommended tax rate is **$0.49** per **$100** valuation, no change over last fiscal year. The $0.49 level is estimated to generate **$9,600,000** in ad valorem tax revenue for the current year and **$700,000** in ad valorem motor

vehicle tax revenue. The chart below presents the total assessed value for all property in the City of Hendersonville, less tax-exempt property:



The green columns represent years where a county-wide revaluation of real property took place. Transparent column represents estimates for FY19-20 and FY20-21.

Property taxes total **$10.3M** for the FY21 budget. They are estimated to total **$10.5M** for FY20. We have taken a conservative approach for FY21, budgeting a quarter percent (0.25%) decrease over the current year budget. Additionally, we have budgeted a decrease in collections by one percentage point and decreased budget for delinquent collections. While we hope to see continued increases in our tax base, we are unsure of the COVID-19 impacts on property owner's ability to pay and/or other relief programs that may be put in place by the state or federal government in response to the declining economic situation. A conservative approach will put us in good position to pivot and amend the budget mid-year (January 2021) if an economic recovery looks likely. Property tax continues to be the most stable revenue source for local government in North Carolina and pending any major externalities should remain relatively stable until the next county-wide revaluation in FY24.

Unrestricted Intergov. – Sales Taxes: Two and one-half percent (2.5%) of sales tax paid on retail sales in North Carolina represents the local sales tax portion levied by the City and County. These taxes consist of a one percent (1.0%) tax that was first levied in 1971, a one-half cent ($0.50) levied in 1983, a one-half cent ($0.50) levied in 1986 and a one-half cent ($0.50) levied in 2001. The State of North Carolina collects the sales tax and distributes it to the local units. Sales tax revenues are distributed on a proportional ad valorem tax levy basis in Henderson

County. The City of Hendersonville has the second largest tax levy in Henderson County and receives the second largest proportional share of sales tax revenues behind Henderson County.

Local option sales taxes are an elastic revenue source for the City, totaling approximately **$3.29M** for the FY21 budget. This is a sharp decline over our FY20 estimate of **$3.55M**, approximately **-8%**. The pre-COVID FY21 budget included sales tax revenues at a conservative **$3.60M** and in reality, actuals could have neared **$3.90M** under pre-COVID conditions. This estimated decrease in revenues has substantial impacts on budget development. There are a mix of items driving the recommendation and estimate for sales tax revenues in FY21:

- The average economic forecast for April – June (FY20 - Q4) by major banking institutions is a decrease of gross domestic product (GDP) by 21%
- Data out of China showed a dramatic drop in retails sales for the months of January and February, an approximate 21% decrease
- Comparatively, the worst quarter for GDP during the Great Recession was an 8.4% decrease
- The Bureau for Economic Analysis shows a 5% decrease in FY20 Q3 GDP, worse than originally forecasted
- Henderson County occupancy tax was down 62% in the month of March
- The North Carolina League of Municipalities (NCLM) has provided a range of potential scenarios based on known conditions, estimating a decrease of 20% for a quarter, to an increase of 3% for a quarter in FY21
- ABC Revenues are expected to increase over 30% for the month of March
- Motor vehicle registrations and associated fees and taxes are expected to be down 10% to 30% for Q4 of FY20
- A survey has been formulated through statewide associations, polling NC local governments, and results are similar to these estimates
- The City expects an increase in its percentage share of sales tax distributions based on last year's county-wide revaluation

Ultimately, the City has to observe its own variables and community while drafting a conservative budget. The following is the proposed sales tax estimate for the coming quarters:

Fiscal Year | Quarter	% Change (year-over-year)
FY20 | Quarter 4 (April – June)	-20%
FY21 | Quarter 1 (July – Sept.)	-10%
FY21 | Quarter 2 (Oct. – Dec.)	-7%
FY21 | Quarter 3 (Jan. – March)	-3%
FY21 | Quarter 4 (April – June)	+10%

This estimate and the expected increase in distributions from the County local government share resulted in the recommended $3.29M budget. If actuals play out to be better than expected, we can amend the budget mid-year. Remember sales tax collections lag four (4) months from when the sale was made. So, we will not see the COVID impact until July of 2020, reflecting sales in April.

The table below displays actual sales tax data form FY19, the COVID estimate for FY20, and the budget for FY21:

		Actual	COVID Estimate			COVID Estimate		
Reflects Sales	**Collection**	**FY18-19**	**FY19-20**	**$ Change (FY19 - FY20)**	**% Change (FY19 - FY20)**	**FY20-21**	**$ Change (FY20 - FY21)**	**% Change (FY20 - FY21)**
July	Oct.	$ 269,759	$ 322,477	$ 52,718	19.54%	$ 290,229	$ (32,248)	-10.00%
Aug.	Nov.	275,817	331,148	55,330	20.06%	298,033	(33,115)	-10.00%
Sep.	Dec.	300,964	310,301	9,337	3.10%	279,271	(31,030)	-10.00%
	Q1	**846,541**	**963,926**	**117,385**	**13.87%**	**867,533**	**(96,393)**	**-10.00%**
Oct.	Jan.	274,379	315,075	40,696	14.83%	293,020	(22,055)	-7.00%
Nov.	Feb.	286,120	324,699	38,579	13.48%	301,970	(22,729)	-7.00%
Dec.	March	316,834	346,410	29,577	9.34%	322,162	(24,249)	-7.00%
	Q2	**877,333**	**986,184**	**108,852**	**12.41%**	**917,151**	**(69,033)**	**-7.00%**
Jan.	April	249,842	286,237	36,395	14.57%	277,650	(8,587)	-3.00%
Feb.	May	238,235	270,397	32,162	13.50%	262,285	(8,112)	-3.00%
March	June	321,678	365,105	43,427	13.50%	354,152	(10,953)	-3.00%
	Q3	**809,756**	**921,739**	**111,983**	**13.83%**	**894,087**	**(27,652)**	**-3.00%**
April	July	309,372	247,498	(61,874)	-20.00%	272,248	24,750	10.00%
May	August	322,908	258,327	(64,582)	-20.00%	284,159	25,833	10.00%
June	Sep.	338,487	270,790	(67,697)	-20.00%	297,869	27,079	10.00%
	Q4	**970,768**	**776,615**	**(194,154)**	**-20.00%**	**854,276**	**77,661**	**10.00%**
	Total	**$ 3,504,398**	**$ 3,648,464**	**$ 144,066**	**4.11%**	**$ 3,533,048**	**$ (115,416)**	**-3.16%**
	Minus Transfers to MSD Funds	**210,264**	**218,908**	**8,644**	**4.11%**	**211,983**	**(6,925)**	**-3.16%**
	Sub-Total GF	**3,294,134**	**3,429,556**	**135,422**	**4.11%**	**3,321,065**	**(108,491)**	**-3.16%**
	Sub-Total Main St. MSD	**175,220**	**182,423**	**7,203**	**4.11%**	**176,652**	**(5,771)**	**-3.16%**
	Sub-Total 7th Ave. MSD	**35,044**	**36,485**	**1,441**	**4.11%**	**35,330**	**(1,154)**	**-3.16%**

It is important to note that the City's collections lag the actual taxable sale by four months. The "Minus Transfers to MSD Funds" row reflects a portion of sales tax revenue that is distributed to the City's two municipal service districts (MSDs), based on the percentage of assessed value. The Main

St. MSD receives **5%** of the actual revenues and the 7th Avenue MSD receives **1%** of the actual revenues. This continues to be a strong revenue source for the two MSDs.

This table highlights the dollar change and percent change from FY19 to FY20 and FY20 to FY21. You can see the estimates for FY20 Q4 through FY21 Q4 representing the -20% to +10% respectively. This is a comparison on year over year data, not our estimate from pre-COVID conditions. Under the pre-COVID trend our sales tax collections were estimated to end FY20 substantially higher.

The following table will highlight the same information compared to our pre-COVID trend:

		Actual	Pre-COVID Trend			COVID Estimate		
Reflects Sales	**Collection**	**FY18-19**	**FY19-20***	**$ Change (FY20* - FY20)**	**% Change (FY20* - FY20)**	**FY20-21**	**$ Change (FY20* - FY21)**	**% Change (FY20* - FY21)**
July	Oct.	$ 269,759	322,477	$ -	0.00%	$ 290,229	$ (32,248)	-10.00%
Aug.	Nov.	275,817	331,148	-	0.00%	298,033	(33,115)	-10.00%
Sep.	Dec.	300,964	310,301	-	0.00%	279,271	(31,030)	-10.00%
	Q1	**846,541**	**963,926**	**-**	**0.00%**	**867,533**	**(96,393)**	**-10.00%**
Oct.	Jan.	274,379	315,075	-	0.00%	293,020	(22,055)	-7.00%
Nov.	Feb.	286,120	324,699	-	0.00%	301,970	(22,729)	-7.00%
Dec.	March	316,834	346,410	-	0.00%	322,162	(24,249)	-7.00%
	Q2	**877,333**	**986,184**	**-**	**0.00%**	**917,151**	**(69,033)**	**-7.00%**
Jan.	April	249,842	286,237	-	0.00%	277,650	(8,587)	-3.00%
Feb.	May	238,235	270,397	-	0.00%	262,285	(8,112)	-3.00%
March	June	321,678	365,105	-	0.00%	354,152	(10,953)	-3.00%
	Q3	**809,756**	**921,739**	**-**	**0.00%**	**894,087**	**(27,652)**	**-3.00%**
April	July	309,372	351,138	(103,640)	-29.52%	272,248	(78,890)	-22.47%
May	August	322,908	366,501	(108,174)	-29.52%	284,159	(82,342)	-22.47%
June	Sep.	338,487	384,183	(113,393)	-29.52%	297,869	(86,314)	-22.47%
	Q4	**970,768**	**1,101,822**	**(325,207)**	**-29.52%**	**854,276**	**(247,546)**	**-22.47%**
	Total	**$ 3,504,398**	**$ 3,973,671**	**$ (325,207)**	**-8.18%**	**$ 3,533,048**	**$ (440,624)**	**-11.09%**
	Minus Transfers to MSD Funds	**210,264**	**238,420**	**(19,512)**	**-8.18%**	**211,983**	**(26,437)**	**-11.09%**
	Sub-Total GF	**3,294,134**	**3,735,251**	**(305,695)**	**-8.18%**	**3,321,065**	**(414,186)**	**-11.09%**
	Sub-Total Main St. MSD	**175,220**	**198,684**	**(16,260)**	**-8.18%**	**176,652**	**(22,031)**	**-11.09%**
	Sub-Total 7th Ave. MSD	**35,044**	**39,737**	**(3,252)**	**-8.18%**	**35,330**	**(4,406)**	**-11.09%**

You can see the dollar and percent change is even more dramatic than the budget comparison. Sales tax collections were trending at a positive **13%** over prior year actuals, before the global COVID-19 pandemic. In total, due to COVID-19, sales taxes are down **8%** over FY19 and are estimated to be down **11%** over FY20. In total, this is a **$765k** impact on budgeted revenues.

To gauge potential impacts to this elastic revenue source, historical information from the Great Recession was reviewed. The following table displays statewide sales tax distributions to Henderson County and the City of Hendersonville from FY07-08 through FY11-12:

Statewide Distributions

	FY08	FY09 *	FY10 **	FY11	FY12
Henderson County	29,256,952	26,630,115	21,098,348	19,864,266	20,915,188
$ Change		(2,626,837)	(5,531,767)	(1,234,082)	1,050,922
% Change		-8.98%	-20.77%	-5.85%	5.29%
City of Hendersonville	2,823,802	2,493,674	2,205,038	2,192,962	2,315,327
$ Change		(330,128)	(288,636)	(12,076)	122,365
% Change		-11.69%	-11.57%	-0.55%	5.58%

Local Distribution Method

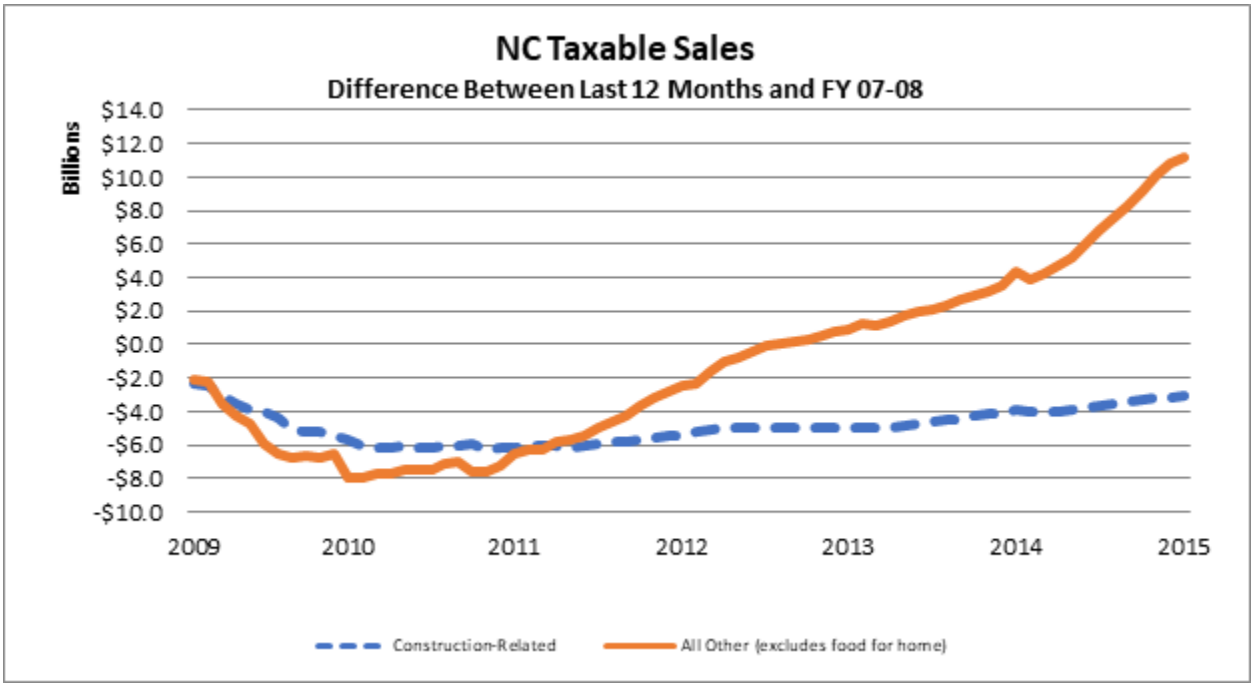
Jurisdiction	Jan. 2008 Per Capita % Share	Jan. 2009 Ad Val. % Share	Jan. 2010 Ad Val. % Share	Jan. 2011 Ad Val. % Share	Jan. 2012 Ad Val. % Share
Henderson County	77.25%	84.60%	84.68%	84.84%	84.21%
Flat Rock	2.41%	0.91%	0.89%	0.89%	0.88%
Fletcher	4.12%	3.27%	3.33%	3.33%	3.87%
Hendersonville	9.64%	8.87%	8.76%	8.61%	8.56%
Laurel Park	1.72%	1.47%	1.45%	1.43%	1.60%
Mills River	4.85%	0.86%	0.86%	0.88%	0.85%
Saluda*	0.00%	0.02%	0.02%	0.02%	0.02%
Total	100.00%	100.00%	100.00%	100.00%	100.00%

*County Changes Dist. Method

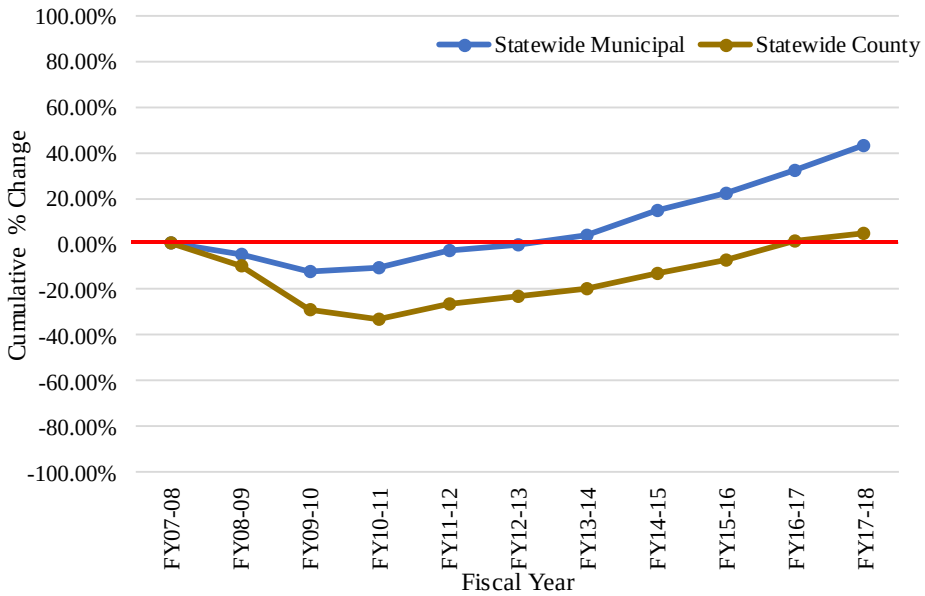
**Medicaid Swap/City Hold Harmless

The table highlights the dollar change and percent change for both jurisdictions, year-over-year. There are varying degrees of change for both jurisdictions and the local distribution method and the city hold harmless impacts are evident. In FY08-09 the County changed the local distribution method to ad valorem, which is based on each jurisdiction's share or total tax levy. The prior method, per capita or by population, provided the City with a great share. This partially explains the difference in sales tax distributions percent change between the two jurisdictions. Additionally, the County began paying a portion of local sales taxes to hold municipalities harmless from a loss of local sales tax authority. Ultimately, a local view of sales tax distributions does not provide grounded data for analysis in predicting statewide sales tax impacts. However, it does provide background on an important lens to consider when analyzing sales taxes, and this is the local distribution method. Referenced above, we considered this variable in our estimate for FY20-21.

Alternatively, looking at statewide collections, we are able to see a trend related to construction sales and their impacts when compared to other industries. The chart below displays North Carolina taxable sales by industry between the last 12 months and FY07-08 (pre-Great Recession):



All other industries recovered around 2012 and 2013 while construction related sales taxes lagged behind. We know that the Great Recession was a banking and real estate driven recession and is reflected in the slow growth of construction and development related sales taxes.



The chart above, displays statewide sales tax revenue for counties and municipalities.

As shown in the chart, sales taxes did not recover until 2014 municipalities and 2017 for counties, while other industries had recovered in 2012. This shows the strong impacts of construction related sales on local revenues. All in all, this trend relates to our estimate for FY20-21. We are expecting a downturn due to COVID-19 and, as of now, expect the hardest hit industry to be retail and service-related industries. While these industries will be greatly impacted, we are still seeing local growth in construction and development. Additionally, hardware stores, grocery, and online sales, appear to be stable or growing. This provides some insight as to what may happen with local sales tax revenues.

Restricted Intergov. – Powell Bill Street Allocation: Two years ago, the General Assembly eliminated the tie between the gas tax and Powell Bill funds and instead made the Powell Bill a direct appropriation of state dollars. The General Assembly could choose to adjust the amount of Powell Bill funds during its budget process. The current year includes an increase in Powell Bill allocation from last year, expected to increase the City's distribution by **$35,000**, reflected in the revenue summary table. In addition to Powell Bill funds provided by the State, the City contributes approximately **$200,000** of motor vehicle tag fee revenue to the program. The total funding budgeted for the Powell Bill line item in FY20-21 is **$618,682**.

In addition to the Powell Bill funds, this revenue source accounts for various other restricted intergovernmental contributions. Some of these funds are for ABC law enforcement, Hendersonville Housing Authority police officers, and school resource officer reimbursements.

Sales & Services: Sales and services revenues are budgeted to decrease by **$21,000** or **-7%**. This reflects a more conservative budget for an expected decrease in usage of services and their related fees. There are no other major changes to note.

Fund Balance: The North Carolina Local Government Commission (LGC) recommends that local governments maintain a minimum available fund balance of no less than eight percent (8%) of expenditures. The City of Hendersonville's fund balance goal is to maintain an available fund balance greater than the 50th percentile of its population group average, as encouraged by the LGC. If the available fund balance drops below this mark, then the City Manager has to present a plan to Council as to how to achieve the adopted goal. The City of Hendersonville's available fund balance as of June 30th, 2019 is **$5,182,283**, or **32.82%** of expenditures. The total fund balance is **$7,372,526** as of June 30th, 2019. The proposed FY19-20 budget estimates that the total fund balance will increase by **$205,054** at end of year. This is a strong fund balance and is within City Council's stated goal.

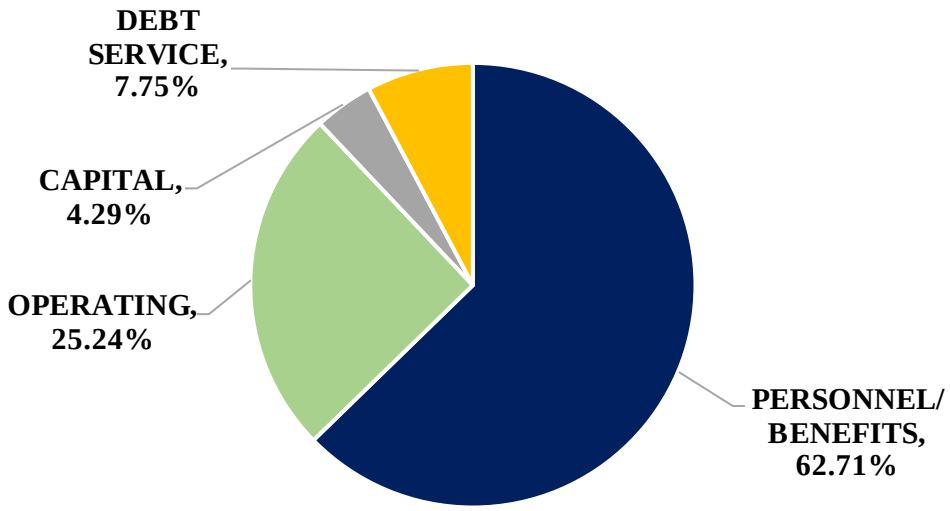
As many questions and unknowns remain; how long will "shelter-in-place" orders stay in effect?, what will a subsequent recession look like?, will consumer spending quickly rebound?, will we develop "herd immunity" or will there be a second wave of virus outbreaks?, will federal stimulus affect us locally?, etc... we still have a sound foundation to lean on. The purpose of this available fund balance is to meet operating needs, deter cash-flow shortfalls, and provide the opportunity to respond to unforeseen needs or opportunities as they arise. We are in a strong financial position and are expected to increase the strength closing out the fiscal year 2019-20.

General Fund – Expenditures

The following section will detail the City's operating expenditures for the General Fund. The total budget for General Fund expenditures is **$18,320,046**. The table below details the City's General Fund expenditures by type for FY20-21:

	FY19-20 REVISED	FY19-20 ESTIMATE	FY20-21 BUDGET	FY20-21 ESTIMATE	DOLLAR CHANGE	PERCENT CHANGE
	5/5/2020	5/5/2020				
EXPENDITURES						
Personnel/Benefits	10,825,544	10,145,892	11,488,748	10,767,459	663,204	6.1%
Operating	4,776,070	4,476,218	4,624,186	4,333,869	(151,884)	-3.2%
Capital	796,750	746,728	786,793	737,396	(9,957)	-1.2%
Debt Service	1,129,571	1,129,571	1,420,319	1,420,319	290,748	25.7%
TOTAL EXPENDITURES	**17,527,935**	**16,498,409**	**18,320,046**	**17,404,044**	**792,111**	**4.5%**

The chart below presents each expenditure type as a percent of total budgeted expenditures for FY20-21:



Personnel and benefits type expenditures make up the largest portion of General Fund expenditures, at approximately **63%** of the total budget. Operating expenditures make up another large portion at **25%** of the total budget. The remainder of the General Fund budget is spent on capital outlay and debt service.

Personnel/Benefits: Personnel and benefits type expenditures include salaries, stipends, insurance, retirement contributions, and respective taxes (i.e. income tax, etc.). The total increase, for this expenditure type, between the FY19-20 and FY20-21 budgets is **$663,204**, or **+6.13%**. This increase is a result of an increase in health insurance premiums, the addition of a 50% dependent coverage benefit, and an increase in the Local Government Employees Retirement System (LGERS) employer contribution rate. The remainder of the increase is due to

natural growth from merit and market increases. The performance-based pay program amounts are currently not scheduled to change **(+1.00% Achieves/+1.75% Exceeds/+2.50% Outstanding**). The market, "cost-of-living", adjustment is proposed to be **1.50%**. The following variables and their impacts are displayed below:

- Salary increases (market 1.50% and merit 1.00%, 1.75%, or 2.50%) make up $260k
- Retirement benefit contributions increased 1.2 percentage points per category increasing the budget by approximately $200k
- Law enforcement officer separation allowances increased by $40k due to retirements
- Health insurance dependent coverage increased close to $100k, with 33 new members signing up for dependent coverage in the General Fund
- New SAFER grant firefighters increased the budget by approximately $60k

Included in this budget is $13k for a pay and classification study. This study will be conducted through the course of FY21 and will enable us, with comparative data, to make decisions on pay levels moving into FY22. Additionally, it is management's recommendation that all pay raises included in the budget be frozen until the City Manager has deemed it financially feasible to provide them. This is proposed to give time for the City react to the still unknown severity of economic impacts from COVID-19 while still providing the option for raises in the budget if conditions improve. If these raises are awarded, they will follow procedures established by the City Manager. We will continue with a hiring freeze until the City Manager directs otherwise and there are no new requested positions included in this budget.

Operating & Capital: Operating and capital budget levels are set approximately **3.18%** and **1.25%** below the prior year's budget, respectively. These areas were impacted the most in budget development. A total of **$583k** was adjusted out of the requested budget for operating costs and a total of **$1.65M** was adjusted out for capital requests. This budget includes only essential capital expenses and has provided only the barebone level necessity for regular operations like gas/diesel, repair/maintenance, and the like. Some items included in the recommended budget for FY21 are, but not limited to:

- Replacement of Fire Department extrication equipment
- Vehicle replacements in the Police and Fire Departments
- City Hall roof and entry step maintenance and sealing
- Security hardware for City facilities
- Re-roofing the Whitmire Activity Center
- Replacement of three (3) A/C units at City Operations

- Replacement of 1994, 2000, and 2002 Public Works dump trucks (to be financed)

Debt Service: Debt service type expenditures are those associated with the payment of principal and interest owed by the City. The total debt service budget for FY21 totals, **$1.4M**. This is a **25.74%** increase over the prior year budget. This increase is attributable to the police department project interim financing, $230,000, the 7th Avenue streetscape project financing, $149,333, and the financing for the addition of new Fire Engine #3, $71,953, totaling $451,286. The FY20 budget had included $143k for the PD project, expecting payments beginning in February of 2020, however delays have led to payments not beginning until FY21. There are other natural decreases in debt service payments on existing debt, due to principal being paid off. This accounts for the other decreases over FY20, leading to the total $290k increase detailed in the table above for FY21.

Additionally, the table below displays expected debt issuances and assumptions for major governmental project over the next four years:

Description	Amount	Timing (FY)	Funding Type	Structure	Term	Principal Deferral	Rate
Police Headquarters Facility (Interim)	11,500,000	2020	Interim Funding				
7th Avenue Streetscape	1,400,000	2021	L.O.B.	Level Principal	20	0	4.000%
Fire Engine 3 Purchase	800,000	2021	L.O.B.	Level D/S	15	0	4.000%
Parking Deck	8,000,000	2021	L.O.B.	Level Principal	20	0	4.000%
Fire Engine 1 Replacement	800,000	2022	L.O.B.	Level D/S	15	0	4.000%
Police Headquarters Facility (Long Term Takeou	11,500,000	2022	USDA	Structured	35	0	2.750%
Fire Ladder 1 Replacement	1,500,000	2023	L.O.B.	Level D/S	15	0	4.000%
Fire Station 1 Construction	8,000,000	2023	L.O.B.	Level Principal	20	0	4.000%

These projects, combined with new firefighter costs related to a SAFER grant award, drive the need for increased revenues in future years. The current model proposes a $0.06 tax increase in FY21-22, increased parking meter revenues through meter installations on Main Street, and a minimum of 15% revenue recovery at the next county-wide revaluation, set to occur in FY23-24.

The City will continue to evaluate major projects and their long-term impacts.

Water & Sewer Fund

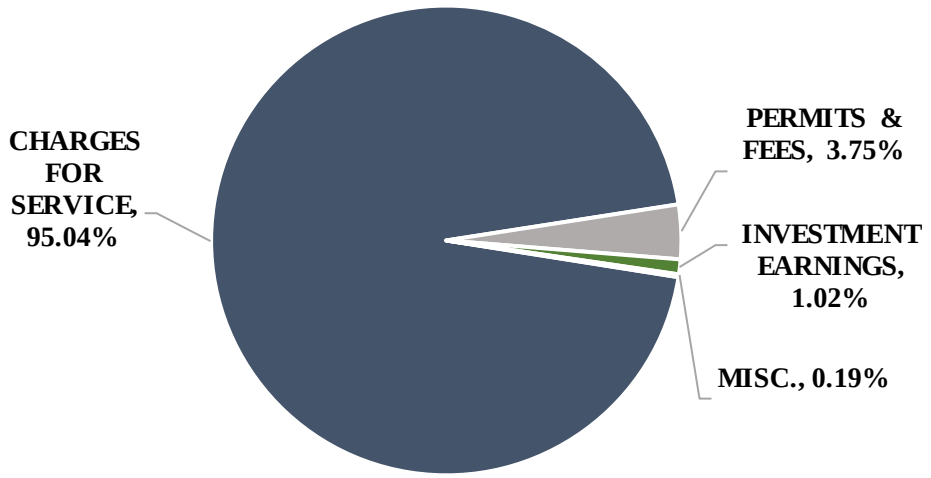
The Water and Sewer Fund is an enterprise fund and is primarily funded through user charges. The Fund is the largest part of the City of Hendersonville's operating budget, **46.31%** or **$18,455,397** of the total **$39,849,672** budget for FY20-21.

Water & Sewer Fund – Revenues

The following section will detail the City's operating revenues for the Water and Sewer Fund. The total operating revenue budget for this Fund, excluding "Other Financing Sources" is **$17,605,675**. The following table shows the revenues for FY20-21:

	FY19-20 REVISED	FY19-20 ESTIMATE	FY20-21 BUDGET	FY20-21 ESTIMATE	DOLLAR CHANGE	PERCENT CHANGE
	5/5/2020	5/5/2020				
REVENUES						
Charges for Service	(15,688,321)	(16,466,937)	(16,732,300)	(16,901,351)	(1,043,979)	6.7%
Permits & Fees	(605,905)	(635,976)	(659,975)	(666,643)	(54,070)	8.9%
Investment Earnings	(210,000)	(210,000)	(180,000)	(180,000)	30,000	-14.3%
Miscellaneous	(30,900)	(32,434)	(33,400)	(33,737)	(2,500)	8.1%
TOTAL REVENUES	**(16,535,126)**	**(17,345,347)**	**(17,605,675)**	**(17,781,732)**	**(1,070,549)**	**6.5%**

The chart below presents revenue sources as a percent of total budgeted revenues for FY20-21:



Rate Adjustments: The Water and Sewer Fund generates revenue via various user charges and fees. User charges comprise about 95% of all utility revenues. Proposed changes to rate structure in the Water and Sewer Fund will increase revenue for the utility system in order to fund necessary capital improvements. Changes in the proposed rate structure will accomplish a number of objectives: (1) raises base charge revenues to a sufficient level to match required expenditures, (2) maintains the utility's debt service coverage ratio at a 1.0 or higher, and (3)

funds the debt and capital needs of the utility system. These changes for customers will be experienced to different degrees. Industrial and commercial customers can expect a more notable change in charges as the City moves away from a declining block structure. Residential customers will experience gradual and less notable change than industrial and commercial customers. Overall, the changes will enhance equitable service delivery, ensuring long-term sustainability for the system.

City Council has adopted the practice of charging customers outside City limits a different rate than customers inside City limits. The rate differential encourages the growth for the City of Hendersonville. In FY20-21, the City Council has recommended a rate differential of 145% for water service and 150% for wastewater service.

Charges for Service: Charges for service total $16.7 million (95.0%) for the FY21 Water and Sewer Fund budget. They are estimated to total $15.7 million for FY20. We forecast a steady level of service use by our customers but are awaiting the true impact of the COVID-19 pandemic. Examining government regulation related to the virus, it is reasonable to assume we may see a decrease in commercial and industrial customer service usage and an increase in residential usage as businesses operate under unique, restricted, circumstances and families spend more time at home. We have delayed disconnections and late payments for utility bills during the pandemic; however, we continue to see customers paying bills in standard fashion.

Despite the trends, which seem to indicate business as usual, we have taken a conservative approach in budgeting charges for service revenue in FY20-21, estimating actual collections will exceed budget by **101.0%**. To put this estimate in perspective, for FY19-20, we initially estimated revenues would exceed budget by **104.9%**. We feel confident this conservative approach to estimating budget and actual revenues will support the Fund in FY20-21. Should trends move the needle either direction moving into the new fiscal year, we will be prepared with budget solutions to correct course by December 2020 (mid-fiscal year).

Permits and Fees: Permits and fees are the second largest revenue source for the Water and Sewer Fund. Permits and fees are an elastic revenue source, primarily driven by the amount of development and connection to the water and sewer system. This revenue source is relatively elastic; it varies based on market activity. For the FY21, permits and fees are budgeted at $659,975 (3.7%). This is a slight decrease over our FY20 end of year estimate of $730,944, approximately -9.7%. While this is a decrease compared to our estimate, the amount is an increase over our FY20 revised budget of $605,905. Despite COVID-19, we still anticipate growth and development, and some connection to the water and sewer system. The budgeted FY21 revenues remain conservative, yet optimistic.

Industrial/Commercial Rate Comparisons: The City Manager is recommending that City Council phase commercial and industrial rates to a flat block structure over a 5-year period, opposed to the current declining block structure. This will give current industries time to react to

the changes and provide an opportunity to maintain a competitive edge for utility costs as they relate to economic development. The 5-year phased implementation maintains an affordable Hendersonville water and sewer rate for a majority of meter size and usage scenarios.

Other Financing Sources – Fund Balance: Similar to the General Fund, the Water and Sewer Fund maintains a fund balance or retained earnings. Unlike the General Fund; however, the LGC does not provide a recommended minimum level. The City Council has established and adopted its own policy goal of a range from 50% - 75% of expenditures. This level is higher than the General Fund because water and sewer type infrastructure and expenditures are typically more costly. The fund balance as of June 30th, 2019 was **$13,196,690**, or **76.08%** of estimated operating expenditures for FY19-20. This fund balance calculation is provided on a modified accrual basis of accounting. It is estimated that the Water and Sewer Fund's fund balance will increase by **$1,179,926** to end FY19-20 at **$14,376,616**. In FY20-21, we estimate an increase in fund balance of **$1,161,874**; bringing the total fund balance at the end of FY20-21 to **$15,538,491.** It is important to note the fund balance increases are planned for the financing of future capital projects. The City continually monitors its rates and works to prioritize, plan, and execute capital projects. The high fund balance level in the Water and Sewer Fund is an indicator the City is taking necessary steps to carry out projects essential to providing water and wastewater service to customers.

The table below summarizes other financing sources and uses, as well as fund balance estimates:

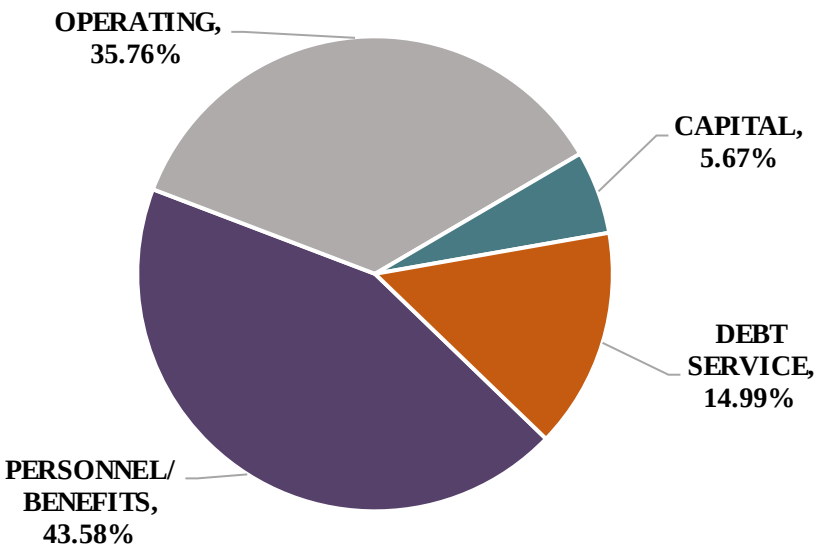
	FY19-20 REVISED	FY19-20 ESTIMATE	FY20-21 BUDGET	FY20-21 ESTIMATE	DOLLAR CHANGE	PERCENT CHANGE
	5/5/2020	5/5/2020				
OTHER FINANCING (SOURCES)/USES						
Insurance Settlements	-	-	-	-	-	0.0%
Proceeds of Debt	-	-	-	-	-	0.0%
Sale of Fixed Assets	(7,025)	(7,025)	-	-	7,025	-100.0%
Transfers (In)	(142,000)	(142,000)	-	-	142,000	-100.0%
Transfers Out	280,000	280,000	100,000	100,000	(180,000)	-64.3%
TOTAL OTHER FINANCING (SOURCES)/USES	**130,975**	**130,975**	**100,000**	**100,000**	**(30,975)**	-23.6%
Fund Balance Appropriated	1,511,431	-	849,722	(1,161,874)	(661,709)	-505.2%
NET CHANGE IN FUND BALANCE	**-**	**(1,179,926)**	**-**	**(1,161,874)**	**-**	**0.0%**
FUND BALANCE, BEGINNING OF YEAR		**13,196,690**		**14,376,616**		
FUND BALANCE, END OF YEAR		**14,376,616**		**15,538,491**		

Water & Sewer Fund – Expenditures

Hendersonville Water and Sewer is responsible for providing water service to more than 65,000 residents and businesses and sewer service to more than 21,000 residents and businesses of both Hendersonville and Henderson county. The Water and Sewer Fund continues to evaluate and improve its already high-quality services through work with various outside consultants, stakeholder groups, and internal strategic priority meetings. The recommended expenditures in this memo reflect the priorities identified in the above-mentioned initiatives. Below is a breakdown of the Fund's total expenditures for FY20-21:

	FY19-20 REVISED	FY19-20 ESTIMATE	FY20-21 BUDGET	FY20-21 ESTIMATE	DOLLAR CHANGE	PERCENT CHANGE
	5/5/2020	5/5/2020				
EXPENDITURES						
Personnel/Benefits	7,638,538	6,719,575	7,998,419	7,057,499	359,881	4.7%
Operating	6,315,226	5,555,465	6,564,192	5,791,992	248,966	3.9%
Capital	1,682,476	1,480,064	1,040,645	918,225	(641,831)	-38.1%
Debt Service	2,279,342	2,279,342	2,752,141	2,752,141	472,799	20.7%
TOTAL EXPENDITURES	**17,915,582**	**16,034,446**	**18,355,397**	**16,519,857**	**439,815**	**2.5%**

The chart below presents expenditures by type as a percent of total budgeted expenditures for FY20-21:



Personnel/Benefits: Personnel and benefits expenditures include salaries, insurance, retirement contributions, and respective taxes (i.e. income tax, etc.). The total increase, for this expenditure type, between the FY19-20 and FY20-21 budgets is **$359,881** or **+4.71%**. This increase is the result of a salary increases from merit and cost of living adjustments, health insurance dependent coverage costs, and retirement expense increases:

- Salary increases (market 1.50% and merit 1.00%, 1.75%, or 2.50%) make up $201,521
- Health insurance dependent coverage increased $138,659, with 27 new members signing up for dependent coverage in the Water and Sewer Fund
- Retirement expense increased $87,810 (18.3%) in FY21 for the Water and Sewer Fund

Operating: Operating type expenditures include everything that is not considered capital, salaries/benefits, or debt; it includes a wide array of expenditures. The change between the FY19-20 and FY20-21 budgets is an increase of **$248,966**, or **+3.94%**. It is important to note when considering operating expenditures, is their likelihood to fluctuate from budget to actual spending. This is common due to the nature of system repair and maintenance. Leaks and other damage to the system vary in severity and tend to drive the need for a high initial budget that may not always be completely used during the year.

Capital: The Utility's pay-go capital budget is significantly lower than historical averages, totaling **$1,040,645**, or **-38.1%** compared to FY19-20's budget. The decrease in capital related expenditures is mainly attributed to the COVID-19 pandemic, which has caused staff to create a highly conservative budget. Pay-Go funded projects are typically smaller, frequently purchased, or common equipment and vehicles.

In addition to pay-go financed projects, the City has planned for reserve and debt series funded projects. Reserve projects are major projects funded through the Water and Sewer Fund's fund balance (savings). Reserve funded projects allow the City to purchase or complete larger projects while reducing dependence on debt (loans/bonds). The City plans to fund projects totaling $2.36 million using reserves. Funds were made available through transfers to these projects over previous fiscal years.

Debt series projects are funded through borrowing. Debt funded projects are typically larger projects that would be difficult to fund within a reasonable timeframe through pay-go or when reserves are not available. There will be debt series funded projects beginning in FY20-21; however, debt will not be issued for the projects until FY21-22 and payments on the debt will not begin until later years. Total expense for debt series funded projects beginning in FY20-21 is anticipated to be $13.89 million.

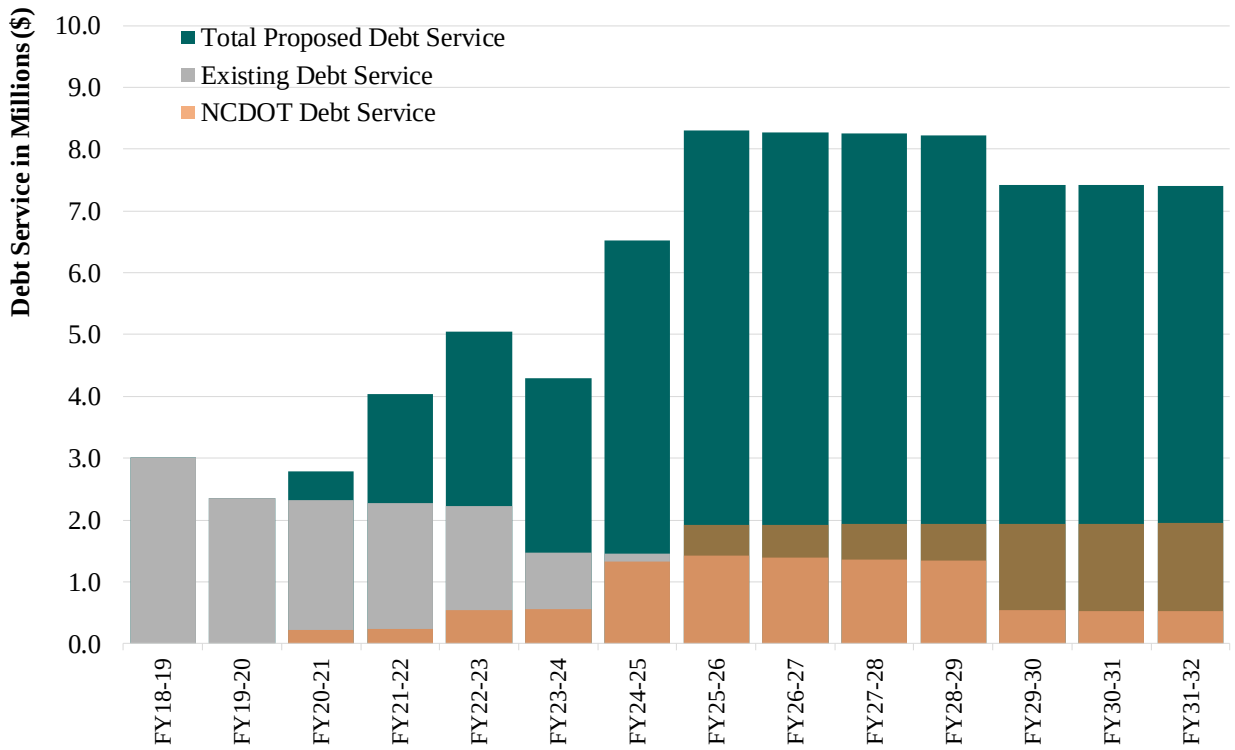
Debt Service: As outlined in the capital projects section, the City funds a number of projects through debt financing. Debt financing helps the City meet current obligations using future financial resources. Debt financing requires payments on principal and interest over a fixed number of years.

In FY20-21, the City added debt for the projects listed below:

- Northside Water Project SRF $5,370,932
  - 1.23% interest
  - 20-year term
- Streambank Project $2,982,484
  - 0.00% interest
  - 20-year term
- Revenue Bond $12,897,000 par amount
  - 1.87% interest
  - 15-year term

There is approximately **$130.40** million worth of debt issuances proposed in the 10-year CIP. Rate recommendations are based on the ability to fund these proposed projects while maintaining acceptable debt service coverage, operating, and available fund balance ratios.

The following chart details the Utility's total existing and proposed debt service payments through FY31-32:



In addition to in-house financial metrics, the Water and Sewer Fund's financial metrics are also tracked through the Environmental Finance Center (EFC), a Division of the University of North Carolina School of Government (UNC SOG). The public may access financial metrics from the UNC SOG any time by visiting https://efc.sog.unc.edu.

Debt Service Coverage Ratio: The Fund's debt service ratio (DSCR) is anticipated to remain healthy. The University Of North Carolina School of Government reported the City has a **1.54** ratio in FY19-20. Applying the same formula, the City anticipates a **1.87** DSCR in FY20-21. This ratio indicates there is sufficient revenue to cover day-to-day expenditures plus payments on principal and interest.

Operating Ratio: Operating Ratios for utilities are also provided through the UNC School of Government. This ratio indicates whether operating revenues cover operations and capital expenses. The Operating Ratio for the Water and Sewer Fund in FY19-20 is **1.03**, which exceeds the recommended 1.00. For FY20-21, the Operating Ratio is anticipated to be **1.13**.

Revenue Bond Covenants: In FY19-20, the City secured its first Water and Sewer System Revenue Bond. Associated with the revenue bond is a General Indenture which details certain covenants. Section 6.6 of the General Indenture includes a detailed list of covenants and bond tests to be met. In summary, the City has agreed to establish and maintain rates that will fulfil the requirements below:

Annual Net Revenues in the current Fiscal Year, together with 20% of the balance in the Surplus Fund at the end of the preceding Fiscal Year, at least equal to:

- 100% of Current Expenses
- 120% of annual principal and interest requirements of parity bonds
- 100% of debt service requirements for subordinate, general obligation and other indebtedness

AND

Annual Net Revenues in the current Fiscal Year at least equal to:

- 100% of Current Expenses
- 110% of annual principal and interest requirements of parity bonds
- 100% of debt service requirements for subordinate, general obligation and other indebtedness.

Transfers Out: A major part of the prior year budgets are transfers to capital project ordinances. In FY19-20, transfers out totaled approximately **$280,000**. Funds transferred out were planned uses of the Fund's reserves to pay for major projects. Looking forward to FY20-21, **$100,000** in transfers are anticipated to occur. This includes a transfer for **$100,000** to the Water and Sewer Capital Reserve Fund. The Capital Reserve Fund transfer will support water and sewer infrastructure as well as the business community by reserving funds for economic development related utility expenses.

Other Funds

In addition to the two largest City funds, the City budgets for a variety of other funds. These include enterprise funds, special revenue funds, capital reserve funds, and internal service funds. These remaining funds make up approximately **7.88%**, or **$3,146,915**, of the total budget for FY20-21.

Downtown Program

Under the authority provided by N.C.G.S. 160A-536, the City levies two separate municipal service district (MSD) taxes in addition to its base ad valorem taxing authority. These two MSDs participate in the North Carolina Main Street Program and provide services above and beyond the standard services provided throughout the City. Using the National Trust for Historic Preservation's Main Street Four Point Approach, the Advisory Committees seek to support and build upon inherent strengths in the City's two historic commercial districts. The Main Street Four Point approach includes Organization, Design, Economic Restructuring and Promotions. The two historic commercial districts that are part of the City of Hendersonville's Downtown Economic Development Program are each defined by Municipal Service Districts.

Main Street MSD Fund: The Main Street municipal service district is bounded by Church and King Streets to the west and east and 7th Avenue and Allen Street to the north and south. This special tax district funds the varied work of the City and the Main Street Advisory Committee as it relates to supporting a vibrant Main Street district. In the FY19-20 budget there are recommended changes to the tax rates for the Main Street MSD. The Main Street MSD tax rate is recommended to stay at **$0.26 per $100 valuation**. This Fund will be responsible for the payments associated with the Main Street Public Restrooms project. The MSD also supports various special events and infrastructure. The total budget for the Fund is **$509,553** in FY20-21.

7th Avenue MSD Fund: The 7th Avenue District's boundary encompasses the Avenue from Four Seasons Boulevard east to the Oklawaha Greenway and extends down Locust Street at its intersection with 7th north to 9th Avenue. The 7th Avenue MSD is proposed to stay at **$0.17 per $100 valuation**. The total budget for the Fund is **$102,256** in FY20-21. The 7th Avenue MSD Fund will continue to need to increase its tax rate long-term to enhance its investment in its economic revitalization.

Environmental Services Fund

The Environmental Services Fund (ESF) provides sanitation services to rate payers within the City. The ESF's total budget for FY20-21 is **$1,404,017**, including a fund balance appropriation of **$95,217**. The Fund's balance as of June 30th, 2019 totals **$294,357**. The Fund balance is anticipated to decrease in FY19-20 by approximately **$87,789**.

There are no recommended changes to rates included in the budget; however, Council will need to consider a more financially sustainable funding structure for future capital needs in FY21-22. Fund balance trends, along with increasing growth and service demands at the edge of corporate

limits continues to drive the need to examine utility rates, practices, and level of service expectations.

Stormwater Fund

The Stormwater Fund provides stormwater infrastructure improvements, street and gutter cleaning, and maintains the City's NPDES phase II permit with the State of North Carolina. The total budget for this Fund is **$575,423** in FY20-21. There is a budgeted fund balance appropriation of **$33,633**; however, this is not expected to actually be appropriated at year end, with **$10,952** fund balance anticipated to be used. Major expenses for this fund include infrastructure improvements ($249,725) and an asset inventory and assessment ($100,000).

Currently, the Fund operates on a **$3.00** per month stormwater fee. In FY20-21, the flat fee will increase to **$5.00** per month in the interim, while a utility rate study is completed. The State continues to audit local government stormwater programs. State audits, unfunded mandates, and infrastructure renovations drive the need to examine rates and service provision.

Internal Service Fund

The City provides one internal service fund for the provision of health and welfare employee benefits. Internal service funds are used to account for the financing of goods or services provided by one department or agency of a governmental unit to other departments or agencies of the same governmental unit on a cost-reimbursement basis. The City's Health and Welfare Fund is adopted by ordinance as a financial plan, in accordance with North Carolina law.

Health & Welfare Fund: The total budget for this Fund is **$295,428** in FY19-20, a decrease over the prior year budget. This Fund pays for the City's MERP plan claims and provides other employee benefit services. These services are managed by the Wellness Committee and program. Each City fund makes annual contributions to this Fund to pay for the services provided. One major change in this budget is the adjustment of wellness incentives from a cash pay-out model to all vacation benefits. This is the reason for the decrease in total budget in this Fund. This change will also facilitate the addition of dependent health care coverage subsidies introduced in this FY19-20 budget.

Governmental Special Revenue Fund

The City supports a variety of other programs. These programs are relatively small in comparison to the other functions of the City. Some of the functions that these programs provide are related to police and fire community services, historic preservation, and the City's Walk of Fame Committee. These programs were previously situated in their own funds; however, moving to FY19-20, they have been rolled into a single Governmental Special Revenue Fund. In total the Governmental Special Revenue Funds make up **$100,500** of the total budget. The primary revenue source comes from donations or events which creates uncertainty when budgeting for revenues. The Government Special Revenue fund is balanced using fund balance

until revenues are realized; therefore, the fund is budgeted to need **$79,500** in fund balance for FY19-20.

Water and Sewer Capital Reserve Fund

North Carolina General Statute 159-18 authorizes local governments to establish and maintain capital reserve funds for any purpose which a bond (debt) may be issued. The Water and Sewer Capital Reserve Fund (CRF) was established to raise funds for future economic development projects. In FY20-21 For FY20-21, the City will transfer **$100,000** to the Water and Sewer CRF from the Water and Sewer fund.

Budget in Total

Prior to March 11, 2020, the long-term revenue picture for the City of Hendersonville appeared to be very stable. We were experiencing residential and commercial growth in all parts of the city and the service industry was roaring at a high level. Then on March 11, 2020, the COVID-19 Pandemic took control of our lives and we entered unchartered waters. While we continue to experience growth in the residential development sector, the service industry associated with our tourism and retail economies took a direct hit from the coronavirus stay at home orders and all activity in these sectors came to a screeching halt. Many of our local retail, restaurant and tourism businesses were forced to temporarily close. This turned our vibrant community into a "virtual" ghost town. In addition, many of the County's industries furloughed or laid off employees due to coronavirus concerns or global supply chain limitations. This has driven the county's unemployment rate from 2.9% in December 2019 to 3.7% in March 2020. I am optimistic that as the Governor begins to lift the stay at home restrictions all segments of our economy will reopen, and economic activity will slowly return to normal. However, I do not expect economic activity to reach 2019 levels until at least July 2021.

The 2019 property revaluation resulted in an average increase of twenty five percent, which followed a ten-year period of little or no property base growth. Two large residential development projects are currently being designed and permitted and several other residential and commercial projects are in the pre-development stages. I expect this activity to continue for at least the next twelve months as Hendersonville continues to expand its position as a major residential and commercial center in the Asheville Metropolitan Statistical Area. Prior to the COVID-19 stay at home orders, we were seeing increases in sales tax revenue as a result of a strong local economy and growth in our tax levy. I expect these increases to return in the last quarter of FY20-21. However, long term sales tax revenue is unreliable due to national economic forces, global pandemic events and other local tax levy adjustments. Therefore, the property tax is the only truly reliable revenue source available to the City. The City Council will have to balance the need for future revenue with maintaining a reasonable cost of living in our community.

While the FY20-21 Budget is very conservative, the City Council has made a commitment to maintaining a high level of service to our citizens by significantly investing in facilities, equipment and people. The City Council has committed to supporting our employees and their families by funding all positions at current pay levels, continuing to assume a portion of dependent medical insurance costs and protecting our long-term retirement benefits. Funding for pay raises have been budgeted for FY20-21 but will not be distributed until staff determines sufficient revenue is available to fund the increases. In addition, a hiring freeze has been instituted until the economic picture improves. The City Council is continuing to support the Hendersonville Fire Department by providing matching grant funds for twelve firefighters, moving forward with the purchasing of new fire apparatus and directing staff to proceed with the development of the new Station 1. The construction of the new police headquarters is scheduled

to start in July, and staff has been directed to begin design development for a new downtown parking deck. In addition, over the next twenty-four months, the City will be making significant water and sewer infrastructure improvements. Improvements include a new water intake on the French Broad River, water system improvements in Etowah and Fletcher and other general water and sewer line replacements in the older parts of our system. These items as well as numerous other capital projects, employee benefits and equipment purchase in the FY20-21 Budget are positioning the City of Hendersonville to serve our citizens for the next fifty years.

In planning for the future, we must be vigilant in understanding how the growth of the community directly affects how existing services are provided to our citizens and visitors. Service and program costs can directly impact the long-term financial health of the City of Hendersonville and the affordability of our community. In addition, expecting City departments to maintain a high level of service in a fast-growing community without additional resources will lead to low morale, significant organizational turnover and poor service. City management will work with the City Council to balance service level expectations and the needs for additional personnel and equipment. However, it must be recognized that Hendersonville is a unique community with unique challenges. It will be the responsibility of the City Council, staff and our residents to develop unique solutions to these challenges. We will be responsible for our own destiny.

In summary, this proposed budget is balanced in accordance the State statutes and attempts to address the priorities, which have been set by the City Council for the 2020-2021 Fiscal Year. The budget is fiscally sound, and although it does not fund all the requests made by departments or external agencies, it does address the top priority needs of the City and is set at a level to maintain a high level of service for Hendersonville citizens, customers and partners.

My appreciation is expressed to Brian Pahle, Adam Murr and other staff members who helped in preparing this budget.

I recommend the proposed budget for Fiscal Year 2020-2021 to the Mayor and City Council.

Respectfully submitted,



John F. Connet
City Manager

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Ordinance #_____

BUDGET ORDINANCE

AN ORDINANCE MAKING APPROPRIATIONS FOR CERTAIN EXPENSES, CAPITAL IMPROVEMENTS AND INDEBTEDNESS OF THE CITY OF HENDERSONVILLE, NORTH CAROLINA FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021

WHEREAS, the City of Hendersonville is coming to the conclusion of its fiscal year and will enter into a new fiscal year on July 1, 2020; and

WHEREAS, it is necessary and required that prior to entering into a new fiscal year a budget must be passed and adopted for the operation of the city government; and

WHEREAS, a public hearing and a work session have been held wherein the public has been notified and invited to be present.

THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HENDERSONVILLE, NORTH CAROLINA:

SECTION 1: That the following amounts are hereby appropriated for the governmental and proprietary budgets, together with a financial plan for internal service funds, for the fiscal year beginning July 1, 2020, and ending June 30, 2021:

GOVERNMENTAL FUNDS

General Fund	
General Fund	
Budgeted Revenues	$(16,772,891)
Ad Valorem Taxes	(10,347,500)
Other Taxes & Licenses	(9,500)
Unrestricted Intergovernmental	(4,923,846)
Restricted Intergovernmental	(564,645)
Permits & Fees	(444,400)
Sales & Services	(276,500)
Investment Earnings	(140,000)
Miscellaneous	(66,500)
Budgeted Expenditures	18,320,046
General Government	2,382,533
Development Assistance	448,863
Fire	3,656,734
Police	5,780,107
Public Works	4,631,490
Debt Service	1,420,319
Other Finance (Sources)/Uses	(1,547,155)
Proceeds of Debt	(290,000)
Transfers (In)	(-)
Transfers Out	-
Fund Balance Appropriated	(1,257,155)
Sub-Total Appropriation	**$18,320,046**

Special Revenue Funds	
Governmental Special Revenue Fund	
Budgeted Revenues	$(21,000)
Miscellaneous	(21,000)
Budgeted Expenditures	100,500
Fire	4,000
Historic Preservation	7,500
Police	85,000
Walk of Fame	4,000
Other Finance (Sources)/Uses	(79,500)
Fund Balance Appropriated	(79,500)
Sub-Total Appropriations	**$100,500**
Main Street MSD Fund	
Budgeted Revenues	$(472,410)
Ad Valorem Taxes	(296,375)
Other Taxes & Licenses	(-)
Unrestricted Intergovernmental	(162,785)
Restricted Intergovernmental	(-)
Permits & Fees	(12,250)
Sales & Services	(-)
Investment Earnings	(1,000)
Miscellaneous	(-)
Budgeted Expenditures	509,553
Downtown Program	509,553
Other Finance (Sources)/Uses	(37,143)
Fund Balance Appropriated	(37,143)
Sub-Total Appropriations	**$509,553**
Seventh Avenue MSD Fund	
Budgeted Revenues	$(75,250)
Ad Valorem Taxes	(36,750)
Other Taxes & Licenses	(-)
Unrestricted Intergovernmental	(32,500)
Restricted Intergovernmental	(-)
Permits & Fees	(-)
Sales & Services	(-)
Investment Earnings	(1,000)
Miscellaneous	(5,000)
Budgeted Expenditures	102,256
Downtown Program	102,256
Other Finance (Sources)/Uses	(27,006)
Fund Balance Appropriated	(27,006)
Sub-Total Appropriations	**$102,256**

PROPRIETARY FUNDS

Enterprise Funds

Environmental Services Fund

Budgeted Revenues	$(1,308,800)
Charges for Services	(1,290,000)
Other Taxes & Licenses	(-)
Unrestricted Intergovernmental	(9,000)
Restricted Intergovernmental	(-)
Permits & Fees	(-)
Sales & Services	(-)
Investment Earnings	(8,000)
Miscellaneous	(1,800)
Budgeted Expenditures	1,404,017
Sanitation	1,332,225
Debt Service	71,792
Other Finance (Sources)/Uses	(95,217)
Proceeds of Debt	(-)
Fund Balance Appropriated	(95,217)
Sub-Total Appropriations	**$1,404,017**

Stormwater Fund

Budgeted Revenues	$(541,790)
Charges for Services	(540,000)
Other Taxes & Licenses	(-)
Unrestricted Intergovernmental	(-)
Restricted Intergovernmental	(-)
Permits & Fees	(1,040)
Sales & Services	(-)
Investment Earnings	(750)
Miscellaneous	(-)
Budgeted Expenditures	575,423
Stormwater	541,790
Debt Service	33,633
Other Finance (Sources)/Uses	(33,633)
Proceeds of Debt	(-)
Transfer (In)	(-)
Transfers Out	-
Fund Balance Appropriated	(33,633)
Sub-Total Appropriations	**$575,423**

Water & Sewer Capital Reserve Fund

Budgeted Revenues	$(-)
Miscellaneous	(-)
Budgeted Expenditures	100,000
General Administration	100,000
Other Finance (Sources)/Uses	(100,000)
Fund Balance Appropriated	(-)
Transfers (In)	(100,000)
Transfers Out	-
Sub-Total Appropriations	**$100,000**

Enterprise Funds (Continued)	
Water & Sewer Fund	
Budgeted Revenues	$(17,605,675)
Charges for Services	(16,732,300)
Other Taxes & Licenses	(-)
Unrestricted Intergovernmental	(-)
Restricted Intergovernmental	(-)
Permits & Fees	(659,975)
Sales & Services	(-)
Investment Earnings	(180,000)
Miscellaneous	(33,400)
Budgeted Expenditures	18,355,397
General Business	4,807,525
Water Distribution	2,288,056
Water Facilities Maintenance	1,761,878
Water Operations Support	547,623
Water Treatment Plant	2,340,306
Wastewater Collection	1,700,743
Wastewater Facilities Maintenance	240,121
Wastewater Operations Support	216,457
Wastewater Treatment Plant	1,700,547
Debt Service	2,752,141
Other Finance (Sources)/Uses	(749,722)
Transfers (In)	(-)
Transfers Out	100,000
Fund Balance Appropriated	(849,722)
Sub-Total Appropriations	**$18,455,397**
Internal Service Funds	
Health & Welfare Fund	
Budgeted Revenues	$(282,480)
Charges for Services	(268,380)
Grant Revenue	(-)
Miscellaneous	(14,100)
Budgeted Expenditures	282,480
Employee Benefits	282,480
Other Finance (Sources)/Uses	(-)
Fund Balance Appropriated	(-)
Sub-Total Appropriations	**$282,480**
Total Appropriations	**$39,849,672**

SECTION 2: That the attached detailed budget document be, and the same reflects the estimated revenues, revenue contributions, and budget appropriations of the City of Hendersonville, North Carolina, for the period beginning July 1, 2020, and ending June 30, 2021. A copy of said document shall be furnished to the City Clerk, City Manager and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

SECTION 3: That the City Clerk has published notice of this public hearing and a summary of the proposed budget in a newspaper of local circulation.

SECTION 4: That no appropriations for salaries shall be changed unless authorized by the Council. Appropriations between departments or divisions within one fund, other than salaries, including contingency appropriations, may be transferred therein by the City Manager for the purpose of equalizations when necessary as long as the original total appropriated balance for the fund is not changed. Appropriations within a department, other than salaries, may be transferred by the department head to make equalizations when necessary.

SECTION 5: There is hereby levied a tax at the rate of forty-nine cents ($0.49) per one hundred dollars ($100) valuation of property as listed for taxes as of March 1, 2020. This rate is based on an estimated total valuation of property for the purpose of taxation of $2,013,614,720 and estimated collection rate of 98.00%.

A tax rate is also levied of twenty-six cents ($0.26) per one hundred dollars ($100) valuation of property as listed for taxes as of March 1, 2020, for the Main Street Municipal Service District formed upon a petition of some of the property owners, established for the purpose of infrastructure improvements and special events in the district. This rate is based on an estimated total valuation of property for the purpose of taxation of $115,971,693 and an estimated collection rate of 98.00%.

A tax rate is also levied of seventeen cents ($0.17) per one hundred dollars ($100) valuation of property as listed for taxes as of March 1, 2020, for the Seventh Avenue Municipal Service District formed upon a petition of some of the property owners, established for the purpose of infrastructure improvements and special events in the district. The rate is based on an estimated total valuation of property for the purpose of taxation of $19,321,660 and an estimated collection rate of 98.00%.

There is hereby adopted an official Fee Schedule listing specific fees, licenses, and utility rates charged by the City of Hendersonville for the use of City facilities and equipment for the purposes of making them available to public, specific utility rates the proceeds of which are for the maintenance and expansion of its utility systems, the reproduction of public records and other miscellaneous services to cover the actual cost of producing these documents and information under the provision of NCGS §132-6.2, and other various fees associated with enhanced direct services provided by the City.

The *Fee Schedule* is incorporated by reference and placed on file in the office of the City Clerk.

SECTION 6: That the capital items identified on the following schedule and forecasted for acquisition over the upcoming ten-year period be adopted as the official Capital Improvement Plan of the City of Hendersonville.

The *Capital Improvement Plan* is incorporated by reference and placed on file in the office of the City Clerk.

SECTION 7: The City's Position Allocation to Salary Range which provides all jobs and associated pay bands be adopted as the official Pay and Classification Schedule of the City of Hendersonville.

The *Pay and Classification Schedule* is incorporated by reference and placed on file in the office of the City Clerk.

SECTION 9: This ordinance shall become effective on and after July 1, 2020.

SECTION 10: That all ordinances and parts of ordinances in conflict herewith be and the same hereby repealed.

Passed and adopted at the regular meeting of the City Council of the City of Hendersonville, North Carolina, held this _____ day of June, 2020.

ATTEST: _____
Barbara Volk, Mayor, City of Hendersonville

_____
City Clerk

Approved as to form:

_____
City Attorney

Ordinance #_____

CAPITAL RESERVE FUND ORDINANCE

AN ORDINANCE SETTING CAPITAL RESERVE GUIDELINES FOR THE CITY OF HENDERSONVILLE, NORTH CAROLINA FOR THE YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021

WHEREAS, under North Carolina General Statute 159-18 the City of Hendersonville is authorized to establish and maintain a capital reserve for any purposes for which bonds may be issued; and

WHEREAS, the City Council deems it is in the best interest of the citizens of Hendersonville to establish a capital reserve to fund future capital improvements; and

WHEREAS, the capital reserve fund will be used in conjunction with a multi-year capital improvement program to be reviewed annually during the budget process;

THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HENDERSONVILLE, NORTH CAROLINA:

SECTION 1 BUDGET: That the following Capital Reserve Fund (CRF) budget, purpose, anticipated revenues, and project appropriations are hereby adopted for the operation of the City of Hendersonville and its activities for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Fiscal Year 2020-21		
Capital Reserve Fund Revenues		
Transfer from Water and Sewer Fund	$	100,000
Capital Reserve Fund Expenditures		
Miscellaneous Expense	$	100,000
Total Fund Balance	$	314,021

SECTION 2 PURPOSE: That the purpose of the City of Hendersonville CRF will be to (1) raise funds for future economic development capital projects, (2) provide greater levels of transparency and flexibility in raising and expending funds on capital projects, (3) delineate the timeframe for which revenues will be raised for and expended on capital projects, (4) display the amounts of revenues and expenditures for capital projects funded through the CRF, and (5) detail revenue sources of the fund.

This Capital Reserve Fund Ordinance will, more specifically, be established alongside the City's Budget Ordinance to begin saving for Water and Sewer Fund related economic development projects. The City has recognized the need to fund economic development projects and desires to fund such projects through a CRF to enhance transparency and accountability.

SECTION 3 TIMEFRAME: That revenues for Water and Sewer Fund related capital projects will be raised over a period of five (5) fiscal years- from July 1, 2019 to June 30, 2024.

SECTION 4 AMOUNTS ACCUMULATED: That this fiscal year, the City will transfer $100,000 from the Water and Sewer Fund (Fund 60) to the Capital Reserve Fund (Fund 66). The Capital Reserve Fund (Fund 66) has an estimated total fund balance to end the fiscal year June 30th, 2020 of $314,021. The City will save $500,000 of revenue in the CRF for future economic development projects. The City anticipates expending $500,000 on economic development projects.

SECTION 5 REVENUE SOURCES: That the revenue source planned for the CRF is the Water and Sewer Fund. Each year delineated, the City will transfer $100,000 from the Water and Sewer Fund to the CRF until $500,000 is accumulated.

Passed and adopted at the regular meeting of the City Council of the City of Hendersonville, North Carolina, held this _____ day of June, 2020.

_____

ATTEST: Barbara Volk, Mayor, City of Hendersonville

_____

City Clerk

Approved as to form:

_____

City Attorney

Resolution #_____

RESOLUTION OF INTENT

A RESOLUTION TO CONSIDER AND ADOPT THE RECOMMENDED CAPITAL IMPROVEMENT PLAN (CIP) AND WATER/SEWER RATE SCHEDULE FOR THE CITY OF HENDERSONVILLE, NORTH CAROLINA FOR THE FISCAL YEAR 2020-21 THROUGH THE FISCAL YEAR 2029-30

WHEREAS, the City of Hendersonville recognizes that a Capital Improvement Plan (CIP) enables staff and the Board to plan for a vibrant community; and

WHEREAS, the CIP is a 10-year planning tool designed to help the City plan for the repair, replacement, and acquisition of capital items; to assist in financial planning; to ensure better coordination and evaluation of projects; to provide necessary lead time for project planning, permitting, and design; and to maintain or improve the City's credit rating and fiscal health; and

WHEREAS, the recommended FY20-21 through FY29-30 CIP updates preceding budgets and CIPs of prior fiscal years; and

WHEREAS, this plan is updated annually for Board review; and

WHEREAS, the Board authorizes staff to reallocate undesignated or unused funds within the CIP and Capital Reserve Fund to support other projects that may come about in the course of this timeframe; and

WHEREAS, the City establishes intent to reimburse itself for funds expended with debt proceeds for any projects identified as such in the CIP table; and

WHEREAS, this flexibility in the planning and implementation of capital needs makes the City's CIP responsive to the changing needs of its community; and

WHEREAS, the Board intends to follow the recommendations of the water and sewer rate recommendations as to provide adequate funding for the projects identified in the CIP while maintaining a strong financially sustainable fiscal position; and

WHEREAS, the Board intends to generate sufficient revenues through property taxes and the like, to provide funding for the debt service payments on General Fund projects; and

WHEREAS, this CIP will provide a vibrant future for our community and is intended to further the vision and mission of the City.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HENDERSONVILLE, NORTH CAROLINA that the City of Hendersonville City Council has

received and adopts the recommended Capital Improvement Plan (CIP) and Water/Sewer Rate Schedule in conjunction with the annual City Budget for Fiscal Year 2020-2021.

Passed and adopted at the regular meeting of the City Council of the City of Hendersonville, North Carolina, held this _____ day of June, 2020.

_____

ATTEST: Barbara Volk, Mayor, City of Hendersonville

_____

City Clerk

Approved as to form:

_____

City Attorney

Resolution #_____

HENDERSONVILLE, NORTH CAROLINA
DECLARATION OF OFFICIAL INTENT TO REIMBURSE

BE IT RESOLVED by the City Council of the City of Hendersonville, North Carolina, this declaration (the "Declaration") is made pursuant to the requirements of the United States Treasury Regulations Section 1.150-2 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations Section.

The undersigned is authorized to declare the official intent of HENDERSONVILLE, North Carolina (the "Issuer") with respect to the matters contained herein.

Expenditures to be Incurred. The Issuer anticipates incurring expenditures (the "Expenditures") for THE ACQUISITION, CONSTRUCTION, AND INSTALLATION OF THE NORTH FORK DREDGING PROJECT, ORDINANCE #_____, (the "Project").

Plan of Finance. The Issuer intends to finance the costs of the Projects with the proceeds of debt to be issued by the Issuer (the "Borrowing"), the interest on which is to be excluded from gross income for Federal income tax purposes.

Maximum Principal Amount of Debt to be Issued. The maximum principal amount of the Borrowing to be incurred by the Issuer to finance the Project is **$800,000**

Declaration of Official Intent to Reimburse. The Issuer hereby declares its official intent to reimburse itself with the proceeds of the Borrowing for any of the Expenditures incurred by it prior to the issuance of the Borrowing.

ADOPTED by the City Council of the City of Hendersonville, North Carolina, on this _____ day of June, 2020.

ATTEST: _____
Barbara Volk, Mayor, City of Hendersonville

_____
City Clerk

Approved as to form:

_____
City Attorney

Ordinance #_____

**CAPITAL PROJECT ORDINANCE FOR
THE ACQUISITION, CONSTRUCTION AND INSTALLATION
OF THE BASIN SIX INFLOW AND INFILTRATION PROJECT**

BE IT ORDAINED by the Governing Board of the City of Hendersonville, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1: The project authorized is a City infrastructure project described as the Basin Six Inflow and Infiltration project.

Section 2: The following amounts are appropriated for the project:

Account Codes				Account Name	Total Budget
Fund	Account	Project	Function		
460	550102	20009	110	Capital Outlay Services and Fees	$ 150,000
				Total Project Appropriation	**$ 150,000**

Section 3: The following revenues are anticipated to be available via existing reserves in the Water and Sewer Fund and Water and Sewer Capital Project Fund for project expenses:

PROJECT TO BE FUNDED USING $150,000 OF EXISTING RESERVES.

Section 4: The Finance Director is hereby directed to maintain within the capital project fund sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

Section 5: Funds may be advanced from the Water and Sewer Fund as necessary for the purpose of making payments as due. Reimbursement requests shall be made in an orderly and timely manner.

Section 6: The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and Section 4.

Section 7: The Finance Director is further instructed to include a detailed analysis of past and future revenues and expenses during each annual budget submission made to the Governing Board.

Section 8: Copies of this capital project shall be furnished to the City Clerk, Finance Director and City Manager for direction in carrying out this project.

ADOPTED by the City Council of the City of Hendersonville, North Carolina, on this _____ day of June, 2020.

ATTEST: _____
Barbara Volk, Mayor, City of Hendersonville

_____
City Clerk

Approved as to form:

_____
City Attorney

Ordinance #_____

**CAPITAL PROJECT ORDINANCE FOR
THE ACQUISITION, CONSTRUCTION AND INSTALLATION
OF THE NORTH FORK DREDGING PROJECT**

BE IT ORDAINED by the Governing Board of the City of Hendersonville, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1: The project authorized is a City infrastructure project described as the North Fork Dredging project.

Section 2: The following amounts are appropriated for the project:

Account Codes				Account Name	Total Budget
Fund	Account	Project	Function		
460	550102	19010	100	Capital Outlay Services and Fees	$ 85,000
460	550103	19010	100	Capital Outlay - CIP	715,000
				Total Project Appropriation	**$ 800,000**

Section 3: The following revenues are anticipated to be available via bond proceeds for project expenses:

Account Codes				Account Name	Total Budget
Fund	Account	Project	Function		
460	470100	19010	000	Transfer in from Water and Sewer	$ 85,000
460	470010	19010	000	Bond Proceeds	$ 715,000
				Total Project Revenue	**$ 800,000**

Section 4: The Finance Director is hereby directed to maintain within the capital project fund sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

Section 5: Funds may be advanced from the Water and Sewer Fund as necessary for the purpose of making payments as due. Reimbursement requests shall be made in an orderly and timely manner.

Section 6: The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and Section 4.

Section 7: The Finance Director is further instructed to include a detailed analysis of past and future revenues and expenses during each annual budget submission made to the Governing Board.

Section 8: Copies of this capital project shall be furnished to the City Clerk, Finance Director and City Manager for direction in carrying out this project.

ADOPTED by the City Council of the City of Hendersonville, North Carolina, on this _____ day of June, 2020.

_____

ATTEST: Barbara Volk, Mayor, City of Hendersonville

_____

City Clerk

Approved as to form:

_____

City Attorney

Ordinance #_____

**CAPITAL PROJECT ORDINANCE FOR
THE ACQUISITION, CONSTRUCTION AND INSTALLATION
OF THE OLD BRICKYARD ROAD WATER IMPROVEMENT PROJECT**

BE IT ORDAINED by the Governing Board of the City of Hendersonville, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1: The project authorized is a City infrastructure project described as the Old Brickyard Road Water Improvement project.

Section 2: The following amounts are appropriated for the project:

Account Codes				Account Name	Total Budget
Fund	Account	Project	Function		
460	550102	20010	100	Capital Outlay Services and Fees	$ 60,000
460	550103	20010	100	Capital Outlay - CIP	400,000
				Total Project Appropriation	**$ 460,000**

Section 3: The following revenues are anticipated to be available via transfers from the Water and Sewer Fund and existing reserves in the Water and Sewer Fund and Water and Sewer Capital Project Fund for project expenses:

Account Codes				Account Name	Total Budget
Fund	Account	Project	Function		
460	470100	20010	000	Transfer in from Water and Sewer	$ 60,000
460	470900	20010	000	Fund Balance Appropriation	400,000
				Total Project Appropriation	**$ 460,000**

Section 4: The Finance Director is hereby directed to maintain within the capital project fund sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

Section 5: Funds may be advanced from the Water and Sewer Fund as necessary for the purpose of making payments as due. Reimbursement requests shall be made in an orderly and timely manner.

Section 6: The Finance Director is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and Section 4.

Section 7: The Finance Director is further instructed to include a detailed analysis of past and future revenues and expenses during each annual budget submission made to the Governing Board.

Section 8: Copies of this capital project shall be furnished to the City Clerk, Finance Director and City Manager for direction in carrying out this project.

ADOPTED by the City Council of the City of Hendersonville, North Carolina, on this _____ day of June, 2020.

_____

ATTEST: Barbara Volk, Mayor, City of Hendersonville

_____

City Clerk

Approved as to form:

_____

City Attorney

CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2020 - 2021

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
ADMINISTRATION	
General	
Application for Certificate of Public Convenience & Necessity (taxicab)	$60.00
CDs	$1.00
Copy Charges (per page)	
Black	$0.15
Color	$0.25
City Council Agenda Subscription	
Meeting Subscription & Printing	$15.00 per agenda packet
Annual Subscription & Printing	$180.00 per fiscal year
Special Event Vendors: (per day)	
Single-Day Food Vendors	$30.00
Multi-Day Food Vendors	$55.00 per day
Non-Food Vendors	$15.00

DEVELOPMENT ASSISTANCE	
General	
Administrative Review	No Charge
Annexation Waiver, Voluntary (contiguous or satellite)	$26.00
Comprehensive Plan (per page)	
Black	$0.15
Color	$0.25
Conditional Use	$200.00
Copy Charges (per page)	
Black	$0.15
Color	$0.25
Large Format Copy	$10.00
Demolition Admin Fee	$100.00
Floodplain Development Permit	$300.00
Non-Conforming Use	$100.00
Nuisance Fee (Admin. Cost Doubles for each Offense within a Year)	Cost + $100 Admin. Cost
Outdoor Dining Fee (Annual)	$0.50 per Sq. Ft.
Sign Permits (based on cost of sign)	
Minimum	$40.00
$1,000	$45.00
$2,000	$50.00
$3,000	$55.00
$4,000	$60.00
$5,000	$65.00
$6,000	$70.00
$7,000	$75.00
$8,000	$80.00
$9,000	$85.00
$10,000	$90.00
Over $10,000	$40.00 per $1000 over $10,000

CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2020 - 2021

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
Site Plan Reviews & Amendments	
Commercial, Industrial or Institutional	
5,000 - 19,999 square feet in floor area	$300.00
20,000 - 50,000 square feet in floor area	$450.00
Minor Planned Residential Developments	
3 - 10 dwellings	$300.00
11 - 50 dwellings	$450.00
Conditional Use Reviews & Amendments	$100/acre ($500 minimum)
Street Closing Petition ($1,000 deposit)	Actual Cost
Subdivision Ordinance (per page)	$0.15
Subdivision Plats	$20/lot
Telecommunications Towers, Antennas and Equipment	
Basic Permit (C-3, I-1)	$450.00
Special Use Permit	$2500.00[1]
Small Wireless Facilities (first 5 facilities)	$100.00 each
Additional small wireless facilities on the same application	$50.00 each
Temporary Use Permit	$60.00
Traffic Impact Analysis Study	$1,000.00
Variance	$75.00
Zoning Map	$5.00
Zoning Ordinance (per page)	$0.15
Zoning Ordinance Map Amendment (Legislative Rezoning)	
Commercial or Industrial	$275.00
Residential < 3 acres	$175.00
Residential > 3 acres	$225.00
Zoning Ordinance Text Amendments	$175.00
Zoning Permit	$50.00

[1]*Applicable only to applications required to meet the additional standards contained in Section 16-4-23.4.*

Fees for towers proposed for siting in PCD or PID district are included in the fee for conditional use review.

CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2020 - 2021

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
FIRE DEPARTMENT	
General	
Illigal Burn Fee	$100.00
Operational Permits	
ABC License Fee	$50.00
Amusement Buildings	$50.00
Carnival and Fairs	$50.00
Combustible dust-producing operations	$100.00
Covered and Open Mall Buildings	$50.00
Exhibits and trade shows (per event)	$50.00
Explosives	$100.00
Flammable and Combustible Liquids	$100.00
Fumigation and thermal insecticide fogging	$100.00
Liquid or gas-fueled vehicles or equipment in assembly buildings	$100.00
Private Hydrants	$50.00
Pyrotechnic special effects material	$100.00
Spraying and Dipping	$100.00
Temporary membrane structures, tents, and canopies (excludes special events)	$50.00
Construction Permits	
Automatic fire extinguishing systems	$100.00
Battery systems	$100.00
Compressed gas	$100.00
Cryogenic fluids	$100.00
Emergency responder radio coverage system	$100.00
Fire alarm and detection systems and related equipment	$100.00
Fire pumps and related equipment	$100.00
Flammable and Combustible liquids	$100.00
Gates and barridades across fire apparatus access roads	$100.00
Hazardous Materials	$100.00
Industrial Ovens	$100.00
LP Gas	$100.00
Private fire hydrant	$100.00
Smoke control or smoke exhaust systems	$100.00
Solar photovoltaic power systems	$100.00
Spraying and Dipping	$100.00
Standpipe systems	$100.00
Temporary membrane structures, tents,canopies (per site, excludes special	$50.00
Construction Plans Review	
Commercial hood suppression systems	$100.00
Explosives and fireworks	$100.00
Petroleum tanks and appurtenances	$100.00

CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2020 - 2021

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
Sprinkler systems, fire alarm systems and Emergency Responder Radio Coverage Systems	
Minimum up to 1,000 square feet	$50.00
1,001 - 5,000 square feet	$100.00
5,001 - 10,000 square feet	$150.00
10,001 - 25,000 square feet	$200.00
25,001 - 50,000 square feet	$250.00
50,001 - 100,000 square feet	$300.00
100,001 - 200,000 square feet	$350.00
Over 200,000 square feet	$400.00
Work without a permit	$250.00
Fire Inspection Fees	
Minimum up to 1,000 square feet	$50.00
1,001 - 5,000 square feet	$100.00
5,001 - 10,000 square feet	$150.00
10,001 - 25,000 square feet	$200.00
25,001 - 50,000 square feet	$250.00
50,001 - 100,000 square feet	$300.00
100,001 - 200,000 square feet	$350.00
Over 200,000 square feet	$400.00
R-2 & S Occupancies (Apartment Complexes, Storage Units, etc…)	
1-20 Units	$50.00
21-50 Units	$100.00
51-100 Units	$150.00
101-150 Units	$200.00
151-200 Units	$250.00
201-250 Units	$300.00
251-300 Units	$350.00
Over 300 Units	$400.00
Re-inspections	
Re-inspection Fee (Follow-up) per re-inspection	$100.00
Hazardous Material Response Fees	
Chief Officer - per officer (per hr.)	$75.00
Engine Company Response - per engine (per hr.)	$150.00
Fire Marshal/Deputy Fire Marshal - per person (per hr.)	$50.00
Ladder/Truck Response - per ladder/truck (per hr.)	$200.00
Materials/Supplies Used	Actual replacement cost
Off Duty/Call Back Personnel	Average hourly rate x 1.5
Site Assessment Fee	$50.00

CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2020 - 2021

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
FINANCE	
General	
Beer License - On Premises	$15.00
Beer License - Off Premises	$5.00
Carnival Permit	$100/week + $5 per device
Returned item fee	$25.00
Itinerant Merchant/Peddlers Permit	$100.00
Motor Vehicle Tag Fee	$15.00
Wholesale Dealers License - Beer Only	$37.50
Wholesale Dealers License - Wine Only	$37.50
Wholesale Dealers License - Beer & Wine	$62.50
Wine License - On Premises	$15.00
Wine License - Off Premises	$10.00

**In accordance with G.S. 105-113.77 and G.S. 105-113.79 If a business has multiple locations in one county or city, that business will need to obtain separate ABC licenses for each location. City beer and wine taxes must increase by 10% for each additional license of the same type issued to the same taxpayer for use at a separate location. Furthermore, G.S. 105-236 applies penalties for failure ot pay for and obtain local beer and wine license taxes. Operating a business without the required privilege license triggers a monthly penalty of 5 % of the applicable privilege license tax, up to a total of 25 %. Failure to pay the required tax triggers a separate 10% penalty. These violations are also Class 1 misdemeanors.*

POLICE	
General	
Fingerprinting	$10.00
Precious Metals Dealer Background Check	$75.00
Precious Metals Dealer Permit	$180.00
Parking Fees, Fines & Penalties:	
All Other Parking Violations C.O. 50	$25.00
Construction parking permit (per day)	$5.00
Crosswalk	$25.00
Fire Lane	$100.00
Fire Hydrant	$100.00
Habitual Offender (3 Tickets or more in 30 days)	$100.00
Handicapped	$250.00
Limited Zone (Same Block Parking)	$50.00
Loading Zone/15 minute parking	$25.00
Monthly Parking Space - G Permit Interior	$40.00
Monthly Parking Space - G Permit Exterior	$30.00
Monthly Parking Space - R Permit Interior	$30.00
Monthly Parking Space - R Permit Exterior	$20.00
Monthly Parking Space - S Permit Interior	$20.00
Monthly Parking Space - S Permit Exterior	$10.00
Overtime/Expired meter	$25.00
Parking meter (per 1/2 hour)	$0.50
Penalty after 15 days	$25.00
Penalty after 30 days additional	$50.00
Subsequent overtime	$50 + Doubles each O/T

CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2020 - 2021

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
PUBLIC WORKS	
Ball Field Rates and Fees	
Field Rental (6:00am to 10:00pm)	
12 Week Seasons	$20.00 per player
Tournaments	$150.00 per day
Camps	$100.00 per day
Field Operation and Maintenance	
Field Preparation by City Staff	$75.00
Key Deposit for Field Lighting Access	$25.00
Facility Cleaning by City Staff	$50.00
Permit Cancellation Processing Fee	$25.00
Boyd Park Mini-Golf Admission	
Adults	$3.00
Children	$2.00
Course Rental (full day - with concessions)	$200.00
Course Rental (full day - without concessions)	$300.00
Miscellaneous	
Backhoe (per hour)	$80.00
Building Maintenance Fees (per hour)	$45.00
Bush Hogs/Tractor Mowing (per hour)	$80.00
Electrical Usage for Special Events - 20 Amps or Less	$25/per day
Electrical Usage for Special Events - 21 Amps - 50 Amps	$50/per day
Electrical Usage for Special Events - over 50 Amps	$100/per day
Encroachment Permit Fee	$20.00
Fleet Maintenance Fees (per hour)	$45.00
Gas Utility Cuts (per 5' X 5' cut)	$400.00
Sidearm Mower Rental (per hour)	$125.00
Water/Flusher Truck (per load)	$100.00
Water/Sewer Utility Cuts	$400.00
Weed Eater/Hedge Trimmer (per hour)	$40.00
Oakdale Cemetery Lots (per grave space)	
City Resident	$500.00
Out of City Resident	$1,000.00
Infant Lots - City Resident	$250.00
Infant Lots - Out of City Resident	$500.00
Operation Center Room Rental Rates	
Large Assembly Room (8 a.m. - 5 p.m.)	$100.00
Large Assembly Room (5 p.m. - 10 p.m.)	$50.00
Small Assembly Room (8 a.m. - 5 p.m.)	$20.00
Small Assembly Room (5 p.m. - 10 p.m.)	$10.00
Park Usage	
Berkeley Park - Large Pavilion (May through September)	$50/half day
Berkeley Park - Field Usage for Organized Groups (per player per season)	$20.00
Patton Park - Small Pavilion	$25/half day
Patton Park - Large Pavilion (May through September)	$50/half day
Patton Park - Field Usage for Organized Groups (per player per season)	$10.00

CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2020 - 2021

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
Patton Pool	
Daily Admittance Fee (adults)	$5.00
Daily Admittance Fee (children) (3yrs or younger will be free with adult)	$4.00
Lap Swim	$4.00
Punch Pass - Adult - City Resident (15 admissions)	$38.00
Punch Pass - Adult - Non City Resident (15 admissions)	$60.00
Punch Pass - Youth - City Resident (15 admissions)	$30.00
Punch Pass - Youth - Non City Resident (15 admissions)	$45.00
Season Pass - Family - City Resident	$150.00
Season Pass - Family - Non City Resident	$300.00
Season Pass - Individual Adult - City Resident	$75.00
Season Pass - Individual Adult - Non City Resident	$150.00
Season Pass - Individual Senior - City Resident	$60.00
Season Pass - Individual Senior - Non City Resident	$120.00
Season Pass - Individual Youth - City Resident	$60.00
Season Pass - Individual Youth - Non City Resident	$120.00
Sanitation Services	
Sanitation Service Deposit	$60.00
Utility Bill Late Fee	$10.00 or 5% of past due balance, whichever is greater
Commercial Services	
Commercial Recycling Collection (up to four 65 gallon carts emptied once pe	$12.00
Commercial Recycling Collection (up to four 65 gallon carts emptied twice pe	$22.00
Commercial-Business refuse pickup per can (96-gal)	$27.50
Commercial-Business refuse pickup per can (96-gal) (Actively Recycles)	$24.00
Residential Services	
Residential - 96-gal container (non recycler)	$22.00
Residential - 96-gal container (actively recycles)	$18.50
Residential - 32-gal container (non recycler)	$20.00
Residential - 32-gal container (actively recycles)	$16.25
Small Special load (collected with pickup truck and city staff)	$50.00
Special Loads (tipping fee added to special fee) (collected with knuckleboom using city staff)	$150.00
Stolen/Damaged Cart Replacement Fee	$100.00
Stormwater Services	
Stormwater Monthly Fee	$5.00
Stormwater Permit Fee	$520.00

CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2020 - 2021

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
WATER AND SEWER	
Water	
General	
Residential Water & Sewer Deposit	
Tier 1	$0.00
Tier 2	$80.00
Tier 3	$120.00
Customer unable to perform utility credit check - Residential	$240.00
Residential - Rental Water & Sewer Deposit	
Tier 1	$60.00
Tier 2	$80.00
Tier 3	$120.00
Customer unable to perform utility credit check - Residential Rental	$240.00
Non-Residential Water & Sewer Deposit	
Tier 1	$250.00
Customer unable to perform utility credit check - Non-Residential	$500.00
Utility Bill Late Fee	$10.00 or 5% of past due balance, whichever is greater
Inside City Limits	
Base Charge by Meter Size	
3/4"	$6.52
1"	$7.61
$1^{1/2}$"	$10.51
2"	$14.04
3"	$22.29
4"	$34.06
6"	$63.48
8"	$98.79
Volumetric Charges	
Residential	
0 to 6,000 gallons	$3.17 per 1000 gallons
6,000 to 14,000 gallons	$3.49 per 1000 gallons
14,000 gallons and greater	$3.97 per 1000 gallons
Commercial/Industrial	
0 to 40,000 gallons	$3.17 per 1000 gallons
40,000 to 200,000 gallons	$2.75 per 1000 gallons
200,000 gallons and greater	$2.53 per 1000 gallons
Irrigation	
0 to 40,000 gallons	$3.97 per 1000 gallons
40,000 gallons and greater	$3.97 per 1000 gallons

CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2020 - 2021

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
Outside City Limits	
Base Charge by Meter Size	
3/4"	$9.45
1"	$11.03
$1^{1/2}$"	$15.24
2"	$20.35
3"	$32.32
4"	$49.39
6"	$92.05
8"	$143.25
Volumetric Charges	
Residential	
0 to 6,000 gallons	$4.60 per 1000 gallons
6,000 to 14,000 gallons	$5.06 per 1000 gallons
14,000 gallons and greater	$5.75 per 1000 gallons
Commercial/Industrial	
0 to 40,000 gallons	$4.60 per 1000 gallons
40,000 to 200,000 gallons	$3.99 per 1000 gallons
200,000 gallons and greater	$3.67 per 1000 gallons
Irrigation	
0 to 40,000 gallons	$5.75 per 1000 gallons
40,000 gallons and greater	$5.75 per 1000 gallons
Wholesale	
Base Charge by Meter Size	
3/4"	$9.45
1"	$11.03
$1^{1/2}$"	$15.24
2"	$20.35
3"	$32.32
4"	$49.39
6"	$92.05
8"	$143.25
Volumetric Charges	
Municipal/Wholesale	
All Usage	$3.17 per 1000 gallons
Bulk Water	
All Usage	$5.75 per 1000 gallons
Other Customers	
Public Schools	
Base Charge per Account	$6.52 per month
All Usage	$3.17 per 1000 gallons

CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2020 - 2021

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
Taps & Connections	
Water Main Tap and Service, 3/4"	$1,000.00
Water Main Tap and Service, 1"	$1,400.00
Water Main Tap and Service > 1"	Cost plus 10%
Water Service - Stub Out, 3/4" (install meter box and meter)	$600.00
Water Service - Stub Out, 1" (install meter box and meter)	$650.00
Water Service - Stub Out, >1" (install meter box/multi-box/vault and meter)	Cost plus 10%
Water Service - Drop Meter, 3/4" (install meter only)	$300.00
Water Service - Drop Meter, 1" (install meter only)	$350.00
Water Service - Drop Meter, >1" (install meter only)	Cost plus 10%
Irrigation Tee, 3/4" (install meter box and meter)	$600.00
Irrigation Tee, 1" (install meter box and meter)	$650.00
Meters	
Turn On/Off/Set Meter During Business Hours	$40.00
Turn On/Off/Set Meter After Business Hours	$100.00
Meter Drop Charge	$300.00
Meter Replacement Charge	Cost plus 10%
Meter Tampering Fee	$250.00
Test Meter, at customer's request (<1-in.); if meter faulty - No Charge	$45.00
Test Meter, at customer's request (>1-in.); if meter faulty - No Charge	Cost plus 10%
Engineering Review Fees	
Line Extensions	$300.00
Pump Stations	$75.00
Storage Tanks	$75.00
Failure to Install Backflow Assembly, 1st Notice	$400.00
Failure to Install Backflow Assembly, 2nd Notice	$500.00
Failure to Test Backflow Assembly Annually	$100.00
Failure to Replace/Repair Backflow Assembly	$500.00
Falsifying Records Regarding the Testing of Backflow Assemblies	$500.00
Water Line Inspections ($100 min)	$3.00 per linear foot
Miscellaneous Fees	
Assist with Fire Hydrant Flow/Pressure Testing Conducted by Others	$50.00
Chemical Analysis of Water	Cost plus 10%
Drill for Main Tap, Cost/Inch of Diameter	$150.00
Fire Hydrant Installation	Cost plus 10%
Assist with Hydrant Flow/Pressure Testing Conducted by Others	$50.00
Illegal Use of Fire Hydrant/Tampering Fee	$500 + Damages
Premise Visit	$40.00
Reconnection of Service at Main	Cost plus 10%
Replace Removed Meter due to additional usage after non-payment cut-off	
During Business Hours	$75.00
After Business Hours	$100.00
Relocate Meter / Box	Cost plus 10%
Water Conservation Incentives Program Rebate Schedule	
Clothes Washer ($75 min; $150 max) - Limit one per account	15% of purchase price
High-Efficiency Toilet ($25 min; $100 max) - Limit 2 per residential account	15% of purchase price
Customer-Side Shut-Off Valve - Limit one per account	up to $300.00
Weather-Based Irrigation System Controller - Limit one per account	**50% of purchase price or $200, whichever is less
Limited number of rebates offered annually	

CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2020 - 2021

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
Sewer	
General	
Residential Water & Sewer Deposit	
Tier 1	$0.00
Tier 2	$80.00
Tier 3	$120.00
Customer unable to perform utility credit check - Residential	$240.00
Residential - Rental Water & Sewer Deposit	
Tier 1	$60.00
Tier 2	$80.00
Tier 3	$120.00
Customer unable to perform utility credit check - Residential Rental	$240.00
Non-Residential Water & Sewer Deposit	
Tier 1	$125.00
Tier 2	$175.00
Tier 3	$250.00
Customer unable to perform utility credit check - Non-Residential	$500.00
Utility Bill Late Fee	$10.00 or 5% of past due balance, whichever is greater
Inside City Limits	
Base Charge by Meter Size	
3/4"	$7.27
1"	$9.14
1 1/2"	$13.77
2"	$19.35
3"	$32.39
4"	$51.02
6"	$97.53
8"	$153.37
Volumetric Charges	
All Usage	$5.07 per 1000 gallons
Sewer Only-Flat Rate	$29.58 per month
Outside City Limits	
Base Charge by Meter Size	
3/4"	$10.90
1"	$13.70
1 1/2"	$20.65
2"	$29.03
3"	$48.59
4"	$76.52
6"	$146.30
8"	$230.06
Volumetric Charges	
All Usage	$7.60 per 1000 gallons
Sewer Only-Flat Rate	$44.66 per month

CITY OF HENDERSONVILLE FEE SCHEDULE
ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2020 - 2021

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
Wholesale	
Base Charge by Meter Size	
3/4"	$10.90
1"	$13.70
$1^{1/2}$"	$20.65
2"	$29.03
3"	$48.59
4"	$76.52
6"	$146.30
8"	$230.06
Volumetric Charges	
All Usage	$7.60 per 1000 gallons
Other Customers	
Public Schools	
Base Charge per Account	$7.27
All Usage	$5.07 per 1000 gallons
Internal Sewer	
Base Charge per Account	See Wholesale Charges
All Usage	$7.60 per 1000 gallons
Henderson County Sewer	
Base Charge per Account	See Wholesale Charges
All Usage	$7.60 per 1000 gallons
Note: City sewer rates are not applicable to the Cane Creek MSD	
Taps and Connections	
Sewer Taps, 4" gravity sewer tap	$1,500.00
Fee per 6" gravity sewer tap	$1,800.00
Fee per 8" gravity sewer tap	$2,000.00
Surcharges	
BOD (biochemical oxygen demand), per lb. in excess of 250-mg/l	$0.25
TSR (total suspended residue), per lb. in excess of 250-mg/l	$0.15
Ammonia nitrogen, per lb. in excess of 30-mg/l	$1.50
Engineering Review Fees	
Line Extensions	$300.00
Pump Stations	$75.00
Sewer Line Inspections ($100 min)	$5.00 per linear foot
Miscellaneous Fees	
Concrete Core Drill (manhole), Cost/Inch of Diameter	$150.00
Drill for Main Tap, Cost/Inch of Diameter	$100.00
Food Services Sewer Connection Application Fee	$75.00
Nondischarge Permit Fee	$300.00
Premise Visit	$40.00
Pretreatment Program	Cost of Program Per SIU
Septic Tank Waste Disposal	
350 gallons	$21.00
1,000 gallons	$60.00
1,500 gallons	$90.00
2,000 gallons	$120.00
>2,000 gallons	$60.00 per 1,000 gallons
Septic Tank Waste Disposal Permit	$75.00

CITY OF HENDERSONVILLE FEE SCHEDULE

ADOPTED BY BUDGET ORDINANCE FOR FISCAL YEAR 2020 - 2021

PUBLIC HEARING REQUIRED FOR ITEMS DENOTED WITH ASTERIK *

DESCRIPTION	COST / CHARGE / FEE
Equipment Usage (hourly rates)	
Rubber-Tired Backhoe, Small	$33.00
Rubber-Tired Backhoe, Large	$38.00
Mini-Excavator, 8,000-lb	$18.00
Mini-Excavator, 12,000-lb	$39.00
Excavator, 30,000-lb	$65.00
Vac Truck	$75.00
Dump Truck (single-axle), Small	$20.00
Dump Truck (single-axle), Large	$35.00
Dump Truck (dual axle)	$55.00
Dump Truck (triaxle)	$65.00
Pick-Up Truck	$14.00
Harben	$25.00
Camera Truck	$75.00
Air Compressor	$20.00
Air Hammer/Pusher	$0.65
Soil Tamp	$20.00

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DEPARTMENT	FISCAL YEAR	TITLE	TOTAL COST	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30+	Fund	Dept	Acct	Funding Type
City Engineer		Clear Creek Greenway	2,100,000	200,000	1,900,000	-	-	-	-	-	-	-	-	CPO	1014	519200	Loan
		FY19-20 Vehicle Lease (2 units)	91,590	18,318	18,318	18,318	18,318	18,318	-	-	-	-	-	010 / 060	1014	554002	GF/WS Cash
		FY20-21 Vehicle Equipment (one-time costs)	3,600	3,600	-	-	-	-	-	-	-	-	-	010 / 060	1014	554002	GF/WS Cash
		FY20-21 Vehicle Lease (2 Units)	41,612	10,750	6,172	6,172	6,172	6,172	6,172	-	-	-	-	010 / 060	1014	554002	GF/WS Cash
	2021 Total		2,236,802	232,668	1,924,490	24,490	24,490	24,490	6,172	-	-	-	-				
		City Hall/Ops Renovations #19140	850,000	-	100,000	750,000	-	-	-	-	-	-	-	410	1014	550103	Loan
		EB-5860 Blythe Street Sidewalk Improvements	2,070,000	-	270,000	1,800,000	-	-	-	-	-	-	-	010 / 060	1014	555001	GF/WS Cash/Loan
		EB-5963 Grove Street Sidewalk Improvements	1,610,000	-	210,000	1,400,000	-	-	-	-	-	-	-	010 / 060	1014	555001	GF/WS Cash/Loan
	2022 Total		4,530,000	-	580,000	3,950,000	-	-	-	-	-	-	-				
City Engineer Total			**6,766,802**	**232,668**	**2,504,490**	**3,974,490**	**24,490**	**24,490**	**6,172**	**-**	**-**	**-**	**-**				
Environmental Services		Annual Brush and Leaf Grinding	365,000	30,000	35,000	35,000	35,000	38,000	38,000	38,000	38,000	38,000	40,000	068	7855	519200	ESF Cash
		Miscellaneous Tree Removal from Street ROW	146,000	11,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	068	7855	519200	ESF Cash
	2021 Total		511,000	41,000	50,000	50,000	50,000	53,000	53,000	53,000	53,000	53,000	55,000				
		Leaf Machine Replacement	120,000	-	60,000	-	-	60,000	-	-	-	-	-	068	7855	554001	Loan
		Truck Replacement	400,000	-	200,000	-	200,000	-	-	-	-	-	-	068	7855	554001	Loan
	2022 Total		520,000	-	260,000	-	200,000	60,000	-	-	-	-	-				
Environmental Services Total			**1,031,000**	**41,000**	**310,000**	**50,000**	**250,000**	**113,000**	**53,000**	**53,000**	**53,000**	**53,000**	**55,000**				
Fire		Carport	3,000	3,000	-	-	-	-	-	-	-	-	-	010	1400	552001	GF Cash
		Fire Engine 1 Replacement #19020	800,000	800,000	-	-	-	-	-	-	-	-	-	410	1400	550103	Loan
		FY19-20 Vehicle Lease (2 units)	46,900	9,380	9,380	9,380	9,380	9,380	-	-	-	-	-	010	1400	554002	GF Cash
		FY20-21 Vehicle Equipment (one-time costs)	12,150	12,150	-	-	-	-	-	-	-	-	-	010	1400	554002	GF Cash
		FY20-21 Vehicle Lease (2 units)	107,535	11,235	19,260	19,260	19,260	19,260	19,260	-	-	-	-	010	1400	554002	GF Cash
		Replace Extrication Equipment (Over 3 Years)	95,000	20,000	35,000	-	-	-	-	-	-	20,000	20,000	010	1400	554001	GF Cash
	2021 Total		1,064,585	855,765	63,640	28,640	28,640	28,640	19,260	-	-	20,000	20,000				
		Fire Ladder 1 Replacement #19021	1,500,000	-	1,500,000	-	-	-	-	-	-	-	-	410	1400	550103	Loan
		Fire Station #1 Construction #19019	8,000,000	-	8,000,000	-	-	-	-	-	-	-	-	410	1400	550103	Loan
		Kubota RTU 900 w/ Trailer	27,500	-	27,500	-	-	-	-	-	-	-	-	010	1400	554001	GF Cash
		Lion Digital Fire Extinguisher Trainer	17,000	-	17,000	-	-	-	-	-	-	-	-	010	1400	554001	GF Cash
		LUCAS Chest Compression System - SAFER Purchase	17,000	-	17,000	-	-	-	-	-	-	-	-	010	1400	554001	GF Cash
		Replace Masimo - Rad 57 Monitors	16,000	-	16,000	-	-	-	-	-	-	-	-	010	1400	554001	GF Cash
		Thermal Imaging Camera Replacement (Over two years) – Recurring every 5 years	90,000	-	30,000	15,000	-	-	-	30,000	15,000	-	-	010	1400	554001	GF Cash
	2022 Total		9,667,500	-	9,607,500	15,000	-	-	-	30,000	15,000	-	-				
		Fire & Life Safety Educator Vehicle	35,000	-	-	35,000	-	-	-	-	-	-	-	010	1400	554002	GF Cash
		Fire Engine 3 Purchase #19022	800,000	-	-	800,000	-	-	-	-	-	-	-	410	1400	550103	Loan
		Replace Multi Gas Monitors - Recurring every 4 years	100,000	-	-	20,000	20,000	-	-	-	10,000	10,000	40,000	010	1400	554001	GF Cash
		Tablet Replacement – Recurring every 3 years	80,000	-	-	20,000	-	-	20,000	-	-	20,000	20,000	010	1400	554001	GF Cash
	2023 Total		1,015,000	-	-	875,000	20,000	-	20,000	-	10,000	30,000	60,000				
		Commission on Fire Accreditation International – Applicant Agency	16,250	-	-	-	6,250	-	10,000	-	-	-	-	010	1400	519200	GF Cash
		Replace Station Lawnmowers (Over 2 Years)	16,000	-	-	-	8,000	8,000	-	-	-	-	-	010	1400	554001	GF Cash
		Replacement of Self-Contained Breathing Apparatus	325,000	-	-	-	325,000	-	-	-	-	-	-	010	1400	554001	GF Cash
	2024 Total		357,250	-	-	-	339,250	8,000	10,000	-	-	-	-				
		Fire Department Training Facility	250,000	-	-	-	-	250,000	-	-	-	-	-	CPO	1400	550103	Loan
		Purchase a Service/Rescue Company for Station 1	900,000	-	-	-	-	900,000	-	-	-	-	-	CPO	1400	550103	Loan
		Replace AED's	65,000	-	-	-	-	65,000	-	-	-	-	-	010	1400	554001	GF Cash
		Replace Assistant Fire Marshal Vehicle (14-51)	40,000	-	-	-	-	40,000	-	-	-	-	-	010	1400	554002	GF Cash
		Replace Station 1 Breathing Air Compressor	85,000	-	-	-	-	85,000	-	-	-	-	-	010	1400	554001	GF Cash
	2025 Total		1,340,000	-	-	-	-	1,340,000	-	-	-	-	-				
		Replace Fire Chief Vehicle	55,000	-	-	-	-	-	55,000	-	-	-	-	010	1400	554002	GF Cash
		Vehicle Stabilization Struts	20,000	-	-	-	-	-	20,000	-	-	-	-	010	1400	554001	GF Cash
	2026 Total		75,000	-	-	-	-	-	75,000	-	-	-	-				
		Replace Engine 4 (Engine 2 will go into Reserve)	800,000	-	-	-	-	-	-	800,000	-	-	-	CPO	1400	550103	Loan
		Replace Exercise Equipment	30,000	-	-	-	-	-	-	30,000	-	-	-	010	1400	554001	GF Cash
		Replace Fire Inspector Vehicle	35,000	-	-	-	-	-	-	35,000	-	-	-	010	1400	554002	GF Cash
	2027 Total		865,000	-	-	-	-	-	-	865,000	-	-	-				
		LUCAS Chest Compression System - Recurring every 9 years	17,000	-	-	-	-	-	-	-	17,000	-	-	010	1400	554001	GF Cash
		Replace Engine 1 #19020	800,000	-	-	-	-	-	-	-	800,000	-	-	410	1400	550103	Loan
		Replace Fire Marshal Vehicle	45,000	-	-	-	-	-	-	-	45,000	-	-	010	1400	554002	GF Cash
	2028 Total		862,000	-	-	-	-	-	-	-	862,000	-	-				
		Replace Assistant Fire Marshal Vehicle	40,000	-	-	-	-	-	-	-	-	-	40,000	010	1400	554002	GF Cash
		Replace Training/Logistics Vehicle	45,000	-	-	-	-	-	-	-	-	-	45,000	010	1400	554002	GF Cash
	2029 Total		85,000	-	-	-	-	-	-	-	-	-	85,000				
Fire Total			**15,331,335**	**855,765**	**9,671,140**	**918,640**	**387,890**	**1,376,640**	**124,260**	**895,000**	**887,000**	**50,000**	**165,000**				

DEPARTMENT	FISCAL YEAR	TITLE	TOTAL COST	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30+	Fund	Dept	Acct	Funding Type
Police		FY19-20 Marked Vehicles (9 units)	410,400	82,080	82,080	82,080	82,080	82,080	-	-	-	-	-	010	1300	554002	GF Cash
		FY19-20 Un-Marked Vehicles (3 units)	122,400	24,480	24,480	24,480	24,480	24,480	-	-	-	-	-	010	1300	554002	GF Cash
		FY20-21 Vehicle Equipment (one-time costs)	25,000	25,000	-	-	-	-	-	-	-	-	-	010	1300	554002	GF Cash
		FY20-21 Vehicle Replacement 01-05 Unmarked Blue Ford Taurus	44,890	4,690	8,040	8,040	8,040	8,040	8,040	-	-	-	-	010	1300	554002	GF Cash
		FY20-21 Vehicle Replacement 15-18 K9 Jennifer Drake	42,885	5,635	7,450	7,450	7,450	7,450	7,450	-	-	-	-	010	1300	554002	GF Cash
		FY20-21 Vehicle Replacement 2014 Dodge Durango	45,465	5,215	8,050	8,050	8,050	8,050	8,050	-	-	-	-	010	1300	554002	GF Cash
		Police Headquarters #18020	11,500,000	11,500,000	-	-	-	-	-	-	-	-	-	410	1300	550103	Loan
	2021 Total		12,191,040	11,647,100	130,100	130,100	130,100	130,100	23,540	-	-	-	-				
		Domain Server Replacement	10,000	-	10,000	-	-	-	-	-	-	-	-	010	1300	554001	GF Cash
		Vehicle Replacement 1452 Marked	56,060	-	14,386	9,261	9,261	9,261	9,261	4,630	-	-	-	010	1300	554002	GF Cash
		Vehicle Replacement 1454 Marked	56,060	-	14,386	9,261	9,261	9,261	9,261	4,630	-	-	-	010	1300	554002	GF Cash
		Vehicle Replacement 1455 Marked	56,060	-	14,386	9,261	9,261	9,261	9,261	4,630	-	-	-	010	1300	554002	GF Cash
		Vehicle Replacement 1456 Unmarked	82,332	-	8,180	16,358	16,358	16,358	16,358	8,720	-	-	-	010	1300	554002	GF Cash
		Vehicle Replacement 1462 Unmarked	40,896	-	4,090	8,179	8,179	8,179	8,179	4,090	-	-	-	010	1300	554002	GF Cash
		Vehicle Replacement 1522 K9	58,100	-	16,426	9,261	9,261	9,261	9,261	4,630	-	-	-	010	1300	554002	GF Cash
	2022 Total		359,508	-	81,854	61,581	61,581	61,581	61,581	31,330	-	-	-				
		Vehicle Replacement 1463 Marked	57,181	-	-	14,674	9,446	9,446	9,446	9,446	4,723	-	-	010	1300	554002	GF Cash
		Vehicle Replacement 1480 Truck	58,429	-	-	16,755	9,261	9,261	9,261	9,261	4,630	-	-	010	1300	554002	GF Cash
		Vehicle Replacement 1481 Truck	58,429	-	-	16,755	9,261	9,261	9,261	9,261	4,630	-	-	010	1300	554002	GF Cash
		Vehicle Replacement 1526 Unmarked	41,712	-	-	4,172	8,342	8,342	8,342	8,342	4,172	-	-	010	1300	554002	GF Cash
	2023 Total		215,751	-	-	52,356	36,310	36,310	36,310	36,310	18,155	-	-				
		911 Computer Replacement (all 911 funds)	10,000	-	-	-	10,000	-	-	-	-	-	-	010	1300	554001	GF Cash
		Computer Replacements	50,000	-	-	-	25,000	25,000	-	-	-	-	-	010	1300	554001	GF Cash
		Laptop Replacements	88,000	-	-	-	22,000	22,000	-	-	-	22,000	22,000	010	1300	554001	GF Cash
		Vehicle Replacement 1468 Marked	58,323	-	-	-	14,967	9,635	9,635	9,635	9,634	4,817	-	010	1300	554002	GF Cash
		Vehicle Replacement 1469 Marked	58,323	-	-	-	14,967	9,635	9,635	9,635	9,634	4,817	-	010	1300	554002	GF Cash
		Vehicle Replacement 1470 Marked	58,323	-	-	-	14,967	9,635	9,635	9,635	9,634	4,817	-	010	1300	554002	GF Cash
		Vehicle Replacement 1471 Marked	58,323	-	-	-	14,967	9,635	9,635	9,635	9,634	4,817	-	010	1300	554002	GF Cash
		Vehicle Replacement 1485 Marked	58,323	-	-	-	14,967	9,635	9,635	9,635	9,634	4,817	-	010	1300	554002	GF Cash
		Vehicle Replacement 1523 K9	60,447	-	-	-	17,090	9,635	9,635	9,635	9,635	4,817	-	010	1300	554002	GF Cash
		Vehicle Replacement 1524 Unmarked	42,546	-	-	-	4,255	8,509	8,509	8,509	8,509	4,255	-	010	1300	554002	GF Cash
		Vehicle Replacement 1525 Unmarked	42,546	-	-	-	4,255	8,509	8,509	8,509	8,509	4,255	-	010	1300	554002	GF Cash
	2024 Total		585,154	-	-	-	157,435	121,828	74,828	74,828	74,823	59,412	22,000				
		911 Voice Logger (all 911 funds)	30,000	-	-	-	-	30,000	-	-	-	-	-	010	1300	554001	GF Cash
		Vehicle Replacement 14106 Marked	43,396	-	-	-	-	4,340	8,679	8,679	8,679	8,679	4,340	010	1300	554002	GF Cash
		Vehicle Replacement 14107 Marked	59,491	-	-	-	-	15,266	9,828	9,828	9,828	9,828	4,913	010	1300	554002	GF Cash
		Vehicle Replacement 14108 Marked	59,491	-	-	-	-	15,266	9,828	9,828	9,828	9,828	4,913	010	1300	554002	GF Cash
		Vehicle Replacement 14109 Marked	59,491	-	-	-	-	15,266	9,828	9,828	9,828	9,828	4,913	010	1300	554002	GF Cash
		Vehicle Replacement 14110 Marked	59,491	-	-	-	-	15,266	9,828	9,828	9,828	9,828	4,913	010	1300	554002	GF Cash
		Vehicle Replacement 14111 Marked	59,491	-	-	-	-	15,266	9,828	9,828	9,828	9,828	4,913	010	1300	554002	GF Cash
		Vehicle Replacement 14112 Marked	59,491	-	-	-	-	15,266	9,828	9,828	9,828	9,828	4,913	010	1300	554002	GF Cash
		Vehicle Replacement 14113 Marked	59,491	-	-	-	-	15,266	9,828	9,828	9,828	9,828	4,913	010	1300	554002	GF Cash
		Vehicle Replacement 14114 Marked	59,491	-	-	-	-	15,266	9,828	9,828	9,828	9,828	4,913	010	1300	554002	GF Cash
	2025 Total		549,324	-	-	-	-	156,468	87,303	87,303	87,303	87,303	43,644				
		Future Replacement Vehicles	233,065	-	-	-	-	-	46,633	46,608	46,608	46,608	46,608	010	1300	554002	GF Cash
	2026 Total		233,065	-	-	-	-	-	46,633	46,608	46,608	46,608	46,608				
		Future Replacement Vehicles	286,593	-	-	-	-	-	-	79,803	68,930	68,930	68,930	010	1300	554002	GF Cash
	2027 Total		286,593	-	-	-	-	-	-	79,803	68,930	68,930	68,930				
		Future Replacement Vehicles	138,021	-	-	-	-	-	-	-	57,847	40,087	40,087	010	1300	554002	GF Cash
	2028 Total		138,021	-	-	-	-	-	-	-	57,847	40,087	40,087				
		Future Replacement Vehicles	220,669	-	-	-	-	-	-	-	-	127,415	93,254	010	1300	554002	GF Cash
	2029 Total		220,669	-	-	-	-	-	-	-	-	127,415	93,254				
		Future Replacement Vehicles	166,071	-	-	-	-	-	-	-	-	-	166,071	010	1300	554002	GF Cash
		Netmotion Server Replacement	10,000	-	-	-	-	-	-	-	-	-	10,000	010	1300	554001	GF Cash
	2029+ Total		176,071	-	-	-	-	-	-	-	-	-	176,071				
Police Total			**14,955,196**	**11,647,100**	**211,954**	**244,037**	**385,426**	**506,287**	**330,195**	**356,182**	**353,666**	**429,755**	**490,594**				

DEPARTMENT	FISCAL YEAR	TITLE	TOTAL COST	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30+	Fund	Dept	Acct	Funding Type
Public Works		7th Avenue Streetscape, Phase I #16030	1,400,000	1,400,000	-	-	-	-	-	-	-	-	-	410	1014	550103	Loan
		Air Compressor Replacement	18,000	18,000	-	-	-	-	-	-	-	-	-	010	1555	554001	GF Cash
		Cardscan and Camera System	6,000	6,000	-	-	-	-	-	-	-	-	-	010	1521	554001	GF Cash
		City Hall Roof/Steps	130,000	130,000	-	-	-	-	-	-	-	-	-	010	1523	552001	GF Cash
		Fleet Maintenance Roof Evaluation	12,000	12,000	-	-	-	-	-	-	-	-	-	010	1521	519200	GF Cash
		Forklift Replacement	11,000	11,000	-	-	-	-	-	-	-	-	-	010 / 060	1521	554001	GF/WS Cash
		FY20-21 Mower Lease (5 units + UTV and Spreader/Sprayer)	75,570	15,114	15,114	15,114	15,114	15,114	-	-	-	-	-	010	1525	554001	GF Cash
		Gate Open/closer at Sugarloaf for security - split w/ W&S	10,000	10,000	-	-	-	-	-	-	-	-	-	010 / 060	1560	554001	GF/WS Cash
		Greenways Trail Annual Tree Maintenance	70,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	010	1525	519200	GF Cash
		Painting Contract for City Buildings	180,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	-	010 / 060	1523	519200	GF/WS Cash
		Patton Park Electric Panel	10,000	10,000	-	-	-	-	-	-	-	-	-	010	1523	554001	GF Cash
		Powell Bill Improvements	6,650,000	600,000	600,000	600,000	650,000	650,000	650,000	650,000	750,000	750,000	750,000	010	1556	524060	GF Cash
		Purchase Mechanics Tool Box and Tools	60,000	12,000	12,000	12,000	12,000	12,000	-	-	-	-	-	010	1521	534000	GF Cash
		Replace 3 A/C Units at City Operations	35,000	35,000	-	-	-	-	-	-	-	-	-	010	1523	552001	GF Cash
		Replace Equip # 18-01 (2000 F450 Dump Truck)	45,000	45,000	-	-	-	-	-	-	-	-	-	010	1525	554001	GF Cash
		Replace Equip # 18-05 (1994 Ford F700 Dump Truck)	90,000	90,000	-	-	-	-	-	-	-	-	-	010	1555	554001	GF Cash
		Replace Equip #20-01 (2002 Chevy C6500 dump truck)	100,000	100,000	-	-	-	-	-	-	-	-	-	010	1525	554001	GF Cash
		Replace Mini-Excavator	55,000	55,000	-	-	-	-	-	-	-	-	-	010	1555	554001	GF Cash
		Replace Radar Signs	22,000	22,000	-	-	-	-	-	-	-	-	-	010	1560	554001	GF Cash
		Re-Roof Whitmire Building	30,000	30,000	-	-	-	-	-	-	-	-	-	010	1523	552001	GF Cash
		Stainless Steel Salt Spreader Stands	30,000	7,500	7,500	7,500	7,500	-	-	-	-	-	-	010	1555	554001	GF Cash
	2021 Total		9,039,570	2,635,614	661,614	661,614	711,614	704,114	677,000	677,000	777,000	777,000	757,000				
		Bucket Truck Replacement (# 17-14)	167,736	-	167,736	-	-	-	-	-	-	-	-	010	1560	554002	GF Cash
		Christmas Decorations for Downtown	5,000	-	5,000	-	-	-	-	-	-	-	-	20	2102	554001	GF Cash
		Columbarium at Oakdale Cemetery	7,000	-	7,000	-	-	-	-	-	-	-	-	010	1525	553000	GF Cash
		Conflict Monitor Tester	15,000	-	15,000	-	-	-	-	-	-	-	-	010	1560	554001	GF Cash
		Expand Greenway Parking	25,000	-	25,000	-	-	-	-	-	-	-	-	010	1555	553000	GF Cash
		Main Street Electrical Panel Upgrade	28,000	-	7,000	7,000	7,000	7,000	-	-	-	-	-	20	2102	554001	GF Cash
		Motor Vehicle Replacement	495,000	-	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	010	1502	554002	GF Cash
		New F250 Truck for Third Traffic Technician. Replace 16-04.	36,000	-	36,000	-	-	-	-	-	-	-	-	010	1560	554002	GF Cash
		New Lockers, Desks, and Flooring	10,000	-	10,000	-	-	-	-	-	-	-	-	010	1560	534000	GF Cash
		New Vehicle A/C (Freon) Service Machine	8,000	-	8,000	-	-	-	-	-	-	-	-	010	1521	554001	GF Cash
		Patton Park Pedestrian Bridge and Vehicular Bridge Replacement	70,000	-	70,000	-	-	-	-	-	-	-	-	010	1525	551000	GF Cash
		Patton Park Tennis Lights	36,000	-	36,000	-	-	-	-	-	-	-	-	010	1523	552001	GF Cash
		Racquetball Court Demolition	25,000	-	25,000	-	-	-	-	-	-	-	-	010	1523	553000	GF Cash
		Remarsite Pool	150,000	-	150,000	-	-	-	-	-	-	-	-	010	1535	519200	GF Cash
		Replace 16-16 (2012 F250 Service Truck)	34,335	-	6,867	6,867	6,867	6,867	6,867	-	-	-	-	010	1560	554002	GF Cash
		Replace Equip # 17-11 (1995 Ford F350 Flat Bed)	45,000	-	45,000	-	-	-	-	-	-	-	-	010	1555	554001	GF Cash
		Replace Equip # 17-16 (2006 F350 Service Body Truck)	60,000	-	60,000	-	-	-	-	-	-	-	-	010	1555	554001	GF Cash
		Replace Equip # 22-05 (2007 Pothole Patcher)	200,000	-	200,000	-	-	-	-	-	-	-	-	010	1555	554001	GF Cash
		Replace Equip # 44-02 (1997 New Holland Backhoe)	80,000	-	80,000	-	-	-	-	-	-	-	-	010	1555	554001	GF Cash
		Replace the Sheds at Sugarloaf	30,000	-	30,000	-	-	-	-	-	-	-	-	010	1523	553000	GF Cash
		Replace Two EV Charging Stations	8,000	-	8,000	-	-	-	-	-	-	-	-	010	1560	554001	GF Cash
		Replacement Water Barriers	25,000	-	5,000	-	5,000	-	5,000	-	5,000	-	5,000	20	2102	554001	GF Cash
		Resurface City Ops parking lot	40,000	-	40,000	-	-	-	-	-	-	-	-	010	1555	553000	GF Cash
		Resurface Whitmire Parking Lot and Install New Parking at Tom's Park	120,000	-	120,000	-	-	-	-	-	-	-	-	010	1555	553000	GF Cash
		Traffic Signal Cabinet Replacements	136,000	-	17,000	17,000	-	17,000	17,000	-	17,000	17,000	34,000	010	1560	554001	GF Cash
		Wayfinding/Gateway Signage	75,000	-	25,000	25,000	25,000	-	-	-	-	-	-	010	1560	553000	GF Cash
	2022 Total		1,931,071	-	1,253,603	110,867	98,867	85,867	83,867	55,000	77,000	72,000	94,000				
		Redesign and Re-roof City Garage	100,000	-	-	100,000	-	-	-	-	-	-	-	010	1523	534000	GF Cash
		Replace 16-16 F250 Service Truck	40,000	-	-	40,000	-	-	-	-	-	-	-	010	1560	554001	GF Cash
		Rotary Park Playground Equipment	15,000	-	-	15,000	-	-	-	-	-	-	-	010	1525	554001	GF Cash
		West Lake Avenue Widening ROW	400,000	-	-	400,000	-	-	-	-	-	-	-	CPO	1555	555001	Loan
	2023 Total		555,000	-	-	555,000	-	-	-	-	-	-	-				
		Berkeley Park Improvements	700,000	-	-	-	150,000	200,000	200,000	150,000	-	-	-	010	1523	553000	GF Cash
		Lazer Level Baseball Field	14,000	-	-	-	7,000	-	-	-	7,000	-	-	010	1525	553000	GF Cash
		Street and Sidewalk Assessment for Resurfacing Project	60,000	-	-	-	30,000	-	-	-	-	-	30,000	010	1555	555001	GF Cash
	2024 Total		774,000	-	-	-	187,000	200,000	200,000	150,000	7,000	-	30,000				
Public Works Total			**12,299,641**	**2,635,614**	**1,915,217**	**1,327,481**	**997,481**	**989,981**	**960,867**	**882,000**	**861,000**	**849,000**	**881,000**				

DEPARTMENT	FISCAL YEAR	TITLE	TOTAL COST	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30+	Fund	Dept	Acct	Funding Type
Stormwater	2021	FY20-21 Vehicle Equipment (one-time costs)	2,000	2,000	-	-	-	-	-	-	-	-	-	067	7555	554002	SW Cash
		FY20-21 Vehicle Lease (2 units)	53,600	5,600	9,600	9,600	9,600	9,600	9,600	-	-	-	-	067	7555	554002	SW Cash
		Stormwater Easement Acquisition	10,000	10,000	-	-	-	-	-	-	-	-	-	067	7555	551000	SW Cash
		Stormwater Infrastructure Improvements	1,449,725	249,725	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	-	067	7555	556001	SW Cash
		Stormwater Master Planning	100,000	100,000	-	-	-	-	-	-	-	-	-	067	7555	556001	SW Cash
	2021 Total		1,615,325	367,325	159,600	159,600	159,600	159,600	159,600	150,000	150,000	150,000	-				
	2022	Feasibility Study (Match)	20,000	-	20,000	-	-	-	-	-	-	-	-	067	7555	519200	SW Cash
		Green Infrastructure in City ROW	1,350,000	-	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	067	7555	553000	SW Cash
		Invasive Species Control/Removal	135,000	-	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	067	7555	556001	SW Cash
		Powell Bill Improvements	900,000	-	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	067	7555	553000	SW Cash
		Replace Brush Truck	130,000	-	130,000	-	-	-	-	-	-	-	-	067	7555	554001	SW Cash
		Stormwater Pipe CCTV Survey	150,000	-	75,000	75,000	-	-	-	-	-	-	-	067	7555	519200	SW Cash
		Stormwater Vehicle Replacement	60,000	-	30,000	-	-	-	-	-	-	30,000	-	067	7555	554002	SW Cash
		Stream Bank Stabilization/Riparian Buffer Enhancement	180,000	-	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	067	7555	551000	SW Cash
		USACE Study (Match)	50,000	-	50,000	-	-	-	-	-	-	-	-	067	7555	519200	SW Cash
	2022 Total		2,975,000	-	590,000	360,000	285,000	285,000	285,000	285,000	285,000	315,000	285,000				
Stormwater Total			**4,590,325**	**367,325**	**749,600**	**519,600**	**444,600**	**444,600**	**444,600**	**435,000**	**435,000**	**465,000**	**285,000**				
Water and Sewer		4th Ave and Ashe St Neighborhood Replacement #18017	2,631,000	2,631,000	-	-	-	-	-	-	-	-	-	460	1014	550103	Loan
		Basin Six Inflow and Infiltration #20009	150,000	150,000	-	-	-	-	-	-	-	-	-	460	1014	550102	Reserve
		Church and King Improvements #19014	3,100,000	3,100,000	-	-	-	-	-	-	-	-	-	460	1014	550103	Reserve
		Clear Creek Sewer Interceptor #18033	2,121,000	2,121,000	-	-	-	-	-	-	-	-	-	460	1014	550103	Loan
		Dump Truck Replacement Single-Axle (22-12)	170,000	85,000	-	-	-	-	85,000	-	-	-	-	060	7055	554001	WS Cash
		Ewart Reservoir Improvements #19025	500,000	500,000	-	-	-	-	-	-	-	-	-	460	1014	550103	Reserve
		French Broad Raw Water Intake #16007	9,000,000	9,000,000	-	-	-	-	-	-	-	-	-	460	1014	550103	Loan
		Garden Lane Pump Station Improvements	30,000	30,000	-	-	-	-	-	-	-	-	-	060	7032	553000	WS Cash
		Generator Technician Vehicle	70,000	70,000	-	-	-	-	-	-	-	-	-	060	7032	554002	WS Cash
		Generators and ATS	162,000	162,000	-	-	-	-	-	-	-	-	-	060	7032	554001	WS Cash
		Hebron Zone Water Improvements #19037	450,000	450,000	-	-	-	-	-	-	-	-	-	460	1014	550103	Reserve
		Kanuga Park Interconnect #17004	106,500	106,500	-	-	-	-	-	-	-	-	-	460	1014	550103	Reserve
		Motor Vehicle Replacement	1,915,000	70,000	205,000	205,000	205,000	205,000	205,000	205,000	205,000	205,000	205,000	060	7002	554002	WS Cash
		NCDOT Shepherd/Erkwood #17119	150,000	150,000	-	-	-	-	-	-	-	-	-	460	1014	550103	Reserve
		North Fork Dredging #19010	800,000	85,000	715,000	-	-	-	-	-	-	-	-	460	1014	550103	Loan
		Risk and Resiliency Plan - AWIA	200,000	80,000	120,000	-	-	-	-	-	-	-	-	060	7002	519200	WS Cash
		Rutledge Road Water Improvements #17002	250,000	250,000	-	-	-	-	-	-	-	-	-	460	1014	550103	Reserve
		SCADA Upgrade for Water and Sewer Pumping Stations	308,000	308,000	-	-	-	-	-	-	-	-	-	060	7032	554001	WS Cash
		Sewer Pump Station Metering and Rain Gauges	225,000	25,000	50,000	50,000	50,000	50,000	-	-	-	-	-	060	7132	554001	WS Cash
		Slope Mower	47,500	47,500	-	-	-	-	-	-	-	-	-	060	7155	554001	WS Cash
		Vehicle Lease - Engineering (Split)	114,275	22,855	22,855	22,855	22,855	22,855	-	-	-	-	-	060	1014	554002	WS Cash
		WTP - Maintenance/storage	45,000	15,000	30,000	-	-	-	-	-	-	-	-	060	7035	552001	WS Cash
		WTP - Hach DR6000 Lab Equipment	10,000	10,000	-	-	-	-	-	-	-	-	-	060	7035	554001	WS Cash
		WTP - Pave Drive at Ewart Reservior	15,000	15,000	-	-	-	-	-	-	-	-	-	060	7035	551000	WS Cash
		WTP - SCADA server replacement	30,000	30,000	-	-	-	-	-	-	-	-	-	060	7035	554001	WS Cash
		WTP - Water Sales Kiosk	12,000	12,000	-	-	-	-	-	-	-	-	-	060	7035	554001	WS Cash
		WWTP - Septage Receptical Filter	32,000	32,000	-	-	-	-	-	-	-	-	-	060	7135	554001	WS Cash
		WWTP Master Plan #19007	460,000	460,000	-	-	-	-	-	-	-	-	-	460	1014	550102	Reserve
2021 Total			23,104,275	20,017,855	1,142,855	277,855	277,855	277,855	290,000	205,000	205,000	205,000	205,000				

DEPARTMENT	FISCAL YEAR	TITLE	TOTAL COST	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30+	Fund	Dept	Acct	Funding Type
Water and Sewer		Air Compressor Replacements - Water	42,000	-	21,000	21,000	-	-	-	-	-	-	-	060	7055	554001	WS Cash
		CCTV Sewer Inspection Vehicle	520,000	-	260,000	-	-	-	-	-	-	-	260,000	060	7155	554001	WS Cash
		Equipment Trailer Replacements - Sewer	31,000	-	31,000	-	-	-	-	-	-	-	-	060	7155	554001	WS Cash
		Fire Flow (AFF) Improvements	2,700,000	-	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	060	7055	555002	WS Cash
		Mini-Excavator Replacement (44-06)	77,000	-	77,000	-	-	-	-	-	-	-	-	060	7055	554001	WS Cash
		Mud Creek Interceptor #18032	8,630,000	250,000	8,380,000	-	-	-	-	-	-	-	-	460	1014	550103	SRF Loan
		NCDOT Highland Lake Rd	400,000	-	400,000	-	-	-	-	-	-	-	-	060	7055	552001	WS Cash
		Old Brickyard Rd. #20010	460,000	60,000	400,000	-	-	-	-	-	-	-	-	460	1014	550103	Reserve
		Replacement of Aging and Undersized Sewer Mains	4,950,000	-	550,000	550,000	550,000	550,000	550,000	550,000	550,000	550,000	550,000	060	7155	553000	WS Cash
		Replacement of Aging and Undersized Water Mains	4,950,000	-	550,000	550,000	550,000	550,000	550,000	550,000	550,000	550,000	550,000	060	7055	553000	WS Cash
		Sewer Extensions for Petition/Assessment	4,500,000	-	100,000	200,000	300,000	400,000	500,000	600,000	700,000	800,000	900,000	060	7035	555002	WS Cash
		Shoring Box Replacement	31,000	-	31,000	-	-	-	-	-	-	-	-	060	7032	554001	WS Cash
		Skid Steer Shin Grinder	106,000	-	35,000	-	-	-	71,000	-	-	-	-	060	7055	554001	WS Cash
		Water Extensions for Petition/Assessment	3,375,000	-	75,000	150,000	225,000	300,000	375,000	450,000	525,000	600,000	675,000	060	7035	555002	WS Cash
		WTP - Electric hoist for sludge building	20,000	-	20,000	-	-	-	-	-	-	-	-	060	7035	554001	WS Cash
		WTP - Centrifuge Replacement	1,200,000	-	1,200,000	-	-	-	-	-	-	-	-	CPO	7135	554001	Loan
		WTP - Clarifier Drive and Catwalk Replacement	250,000	-	250,000	-	-	-	-	-	-	-	-	060	7035	554001	WS Cash
		WTP - Enclosed trailer (7' x 16')	6,000	-	6,000	-	-	-	-	-	-	-	-	060	7035	554001	WS Cash
		WTP - Laser turbidity meter, bench-top (TU5200)	8,000	-	8,000	-	-	-	-	-	-	-	-	060	7035	554001	WS Cash
		WTP - Laser turbidity meters, in-line (TU5300)	22,000	-	22,000	-	-	-	-	-	-	-	-	060	7035	554001	WS Cash
		WTP - Replace Zeta meter	40,000	-	40,000	-	-	-	-	-	-	-	-	060	7035	554001	WS Cash
		WTP - SC200 controllers	15,000	-	15,000	-	-	-	-	-	-	-	-	060	7035	554001	WS Cash
		WWTP - Renovation Project	1,370,000	-	1,370,000	-	-	-	-	-	-	-	-	CPO	1014	550103	Loan
		WWTP - Truck for lab personnel	26,000	-	26,000	-	-	-	-	-	-	-	-	060	7135	554002	WS Cash
		WWTP Ultraviolet Improvement Project #16023	1,794,000	-	1,794,000	-	-	-	-	-	-	-	-	460	1014	550103	Loan
	2022 Total		35,523,000	310,000	15,961,000	1,771,000	1,925,000	2,100,000	2,346,000	2,450,000	2,625,000	2,800,000	3,235,000				
		CCTV Generator Replacement	7,700	-	-	7,700	-	-	-	-	-	-	-	060	7155	554001	WS Cash
		Dump Truck 1-1/2 Ton Replacement (17-05)	82,000	-	-	82,000	-	-	-	-	-	-	-	060	7155	554001	WS Cash
		Long John Mountain Water Improvements #18014	8,800,000	400,000	400,000	8,000,000	-	-	-	-	-	-	-	460	7055	550103	Loan
		Parallel Water Main- Willow Rd. from Price Rd. & PRV Bypass Champion Hill P.S.	502,000	-	-	502,000	-	-	-	-	-	-	-	060	7055	552001	WS Cash
		Sewer Vactor Truck Replacement (29-05)	832,000	-	-	416,000	-	-	-	-	-	-	416,000	CPO	7155	554001	Loan
		Water Distribution Master Plan Update	300,000	-	-	300,000	-	-	-	-	-	-	-	060	7035	519200	WS Cash
		WTP 15 MGD Expansion Project #19207	5,599,000	-	-	1,387,000	-	-	-	-	-	4,212,000	-	460	7035	550103	Loan
		WWTP - Sludge Drying System	4,109,000	-	-	4,109,000	-	-	-	-	-	-	-	CPO	7135	554001	Loan
	2023 Total		20,231,700	400,000	400,000	14,803,700	-	-	-	-	-	4,212,000	416,000				
		Excavator, 6500-lb. - Replacement (44-08)	164,000	-	-	-	82,000	-	-	-	-	-	82,000	060	7055	554001	WS Cash
		Highland Lake Rd. to Elkamet & Demmel	1,225,000	-	-	-	1,225,000	-	-	-	-	-	-	CPO	7055	550103	Loan
		NCDOT I-26 #17141	3,409,129	-	-	-	3,409,129	-	-	-	-	-	-	460	7055	550103	Loan
		NCDOT White St/ South Main	2,000,000	-	-	-	2,000,000	-	-	-	-	-	-	CPO	7055	550103	Loan
		Equalization Basin and Inflow/Infiltration Eradication #19023	6,000,000	-	-	-	6,000,000	-	-	-	-	-	-	460	7135	550103	Loan
	2024 Total		12,798,129	-	-	-	12,716,129	-	-	-	-	-	82,000				
		All Terrain Vehicle	16,400	-	-	-	-	16,400	-	-	-	-	-	060	7035	554001	WS Cash
		Dump Truck Replacement (22-07)	82,000	-	-	-	-	82,000	-	-	-	-	-	060	7035	554001	WS Cash
		Dump Truck, Single-axle - Replacement (22-13)	164,000	-	-	-	-	82,000	-	-	-	-	82,000	060	7055	554001	WS Cash
		Eastside Transmission Main, Phase 2 and 3	5,100,000	-	-	-	-	5,100,000	-	-	-	-	-	CPO	7055	550103	Loan
		NCDOT Kanuga	2,700,000	-	-	-	-	2,700,000	-	-	-	-	-	CPO	7055	550103	Loan
		Old Hendersonville Rd. Parallel Water Main	502,000	-	-	-	-	502,000	-	-	-	-	-	060	7055	552001	WS Cash
		WWTP Expansion, 6.0 MGD	5,000,000	-	-	-	-	5,000,000	-	-	-	-	-	CPO	7135	550103	Loan
	2025 Total		13,564,400	-	-	-	-	13,482,400	-	-	-	-	82,000				
		Dump Truck 1-1/2 Ton Replacement (17-21)	139,000	-	-	-	-	-	139,000	-	-	-	-	060	7055	554001	WS Cash
		Dump Truck, Dual-axle - Replacement (22-20)	154,000	-	-	-	-	-	154,000	-	-	-	-	060	7055	554001	WS Cash
		Dump Truck, Triaxle - Replacement (22-17)	154,000	-	-	-	-	-	154,000	-	-	-	-	060	7055	554001	WS Cash
		Excavator, 12,000-lb. - Replacement (44-11)	77,000	-	-	-	-	-	77,000	-	-	-	-	060	7055	554001	WS Cash
		Excavator, 12,000-lb. - Replacement (44-17)	77,000	-	-	-	-	-	77,000	-	-	-	-	060	7055	554001	WS Cash
		Excavator, 33,000-lb. - Replacement (44-16)	140,000	-	-	-	-	-	140,000	-	-	-	-	060	7055	554001	WS Cash
		NCDOT 191	11,275,000	-	-	-	-	-	11,275,000	-	-	-	-	CPO	7055	550103	Loan
		NCDOT HWY 64	1,200,000	-	-	-	-	-	1,200,000	-	-	-	-	CPO	7055	550103	Loan
		Skid Steer ROW Clearing Equipment (50-03)	71,000	-	-	-	-	-	71,000	-	-	-	-	060	7055	554001	WS Cash
		Wash Creek Replacement Sewer G08	3,300,000	-	-	-	-	-	3,300,000	-	-	-	-	CPO	7035	555002	Loan
	2026 Total		16,587,000	-	-	-	-	-	16,587,000	-	-	-	-				

DEPARTMENT	FISCAL YEAR	TITLE	TOTAL COST	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30+	Fund	Dept	Acct	Funding Type
Water and Sewer		Airport Rd. - Water	578,000	-	-	-	-	-	-	578,000	-	-	-	CPO	7055	552001	Loan
		Commercial Blvd.	783,000	-	-	-	-	-	-	783,000	-	-	-	CPO	7055	552001	Loan
		Devils Fork Sewer Replacement G05	2,400,000	-	-	-	-	-	-	2,400,000	-	-	-	CPO	7155	550103	Loan
		East Campus Road	922,000	-	-	-	-	-	-	922,000	-	-	-	CPO	7055	552001	Loan
		Smokey Ridge Apts Sewer Pump Station	410,000	-	-	-	-	-	-	410,000	-	-	-	060	7032	554001	WS Cash
		Upward Road Water Main Upgrade	870,000	-	-	-	-	-	-	870,000	-	-	-	CPO	7055	552001	Loan
		WWTP Lawnmower	21,000	-	-	-	-	-	-	21,000	-	-	-	060	7135	554001	WS Cash
	2027 Total		5,984,000	-	-	-	-	-	-	5,984,000	-	-	-				
		AMI Metering Infrastructure Replacement	12,600,000	-	-	-	-	-	-	-	12,600,000	-	-	CPO	7002	550103	Loan
		Dana Rd. Water Main Extension	1,845,000	-	-	-	-	-	-	-	1,845,000	-	-	CPO	7055	550103	Loan
		Skid Steer, Construction Crew (50-00)	108,000	-	-	-	-	-	-	-	108,000	-	-	060	7055	554001	WS Cash
	2028 Total		14,553,000	-	-	-	-	-	-	-	14,553,000	-	-				
		Brittain Creek Sewer Replacement G-03	2,500,000	-	-	-	-	-	-	-	-	2,500,000	-	CPO	7155	550103	Loan
		Brookwood Sewer Pump Station Replacement	359,000	-	-	-	-	-	-	-	-	359,000	-	060	7032	554001	WS Cash
	2029 Total		2,859,000	-	-	-	-	-	-	-	-	2,859,000	-				
		16-inch Transmission Water Main from WTP to Ewart Hill Slip Lining	3,881,000	-	-	-	-	-	-	-	-	-	3,881,000	CPO	7055	550103	Loan
		Bradley Creek Raw Water Line Sliplining	2,962,000	-	-	-	-	-	-	-	-	-	2,962,000	CPO	7055	550103	Loan
		Front-end Loader Replacement (50-01)	108,000	-	-	-	-	-	-	-	-	-	108,000	060	7155	554001	WS Cash
		Fruitland Rd. Water Main Extension	2,029,000	-	-	-	-	-	-	-	-	-	2,029,000	CPO	7055	550103	Loan
		Howard Gap Rd. Water Extension Mid	2,009,000	-	-	-	-	-	-	-	-	-	2,009,000	CPO	7055	550103	Loan
		Howard Gap Rd. Water Extension North End	1,230,000	-	-	-	-	-	-	-	-	-	1,230,000	CPO	7055	550103	Loan
		North Fork Raw Water Line Sliplining	3,978,000	-	-	-	-	-	-	-	-	-	3,978,000	CPO	7055	550103	Loan
		Pace Rd. Water Main Extension and Interconnect	1,384,000	-	-	-	-	-	-	-	-	-	1,384,000	CPO	7055	550103	Loan
		S. Mills Gap Rd. Water Main Extension	1,421,000	-	-	-	-	-	-	-	-	-	1,421,000	CPO	7055	550103	Loan
		S. Rugby Road Water Main Interconnect	1,935,000	-	-	-	-	-	-	-	-	-	1,935,000	CPO	7055	550103	Loan
		Soil Screen, Portable	45,000	-	-	-	-	-	-	-	-	-	45,000	060	7055	554001	WS Cash
		Southside Water System Improvements	3,128,000	-	-	-	-	-	-	-	-	-	3,128,000	CPO	7055	550103	Loan
		Tapping Machine (4" to 12")	64,000	-	-	-	-	-	-	-	-	-	64,000	060	7055	554001	WS Cash
		Trailer-mounted Sewer Jetter (29-04)	56,000	-	-	-	-	-	-	-	-	-	56,000	060	7055	554001	WS Cash
		Vacuum Excavator	64,000	-	-	-	-	-	-	-	-	-	64,000	060	7055	554001	WS Cash
		WTP Lawnmower	16,400	-	-	-	-	-	-	-	-	-	16,400	060	7035	554001	WS Cash
		WTP Raw Water Intake - Mills River	1,073,330	-	-	-	-	-	-	-	-	-	1,073,330	CPO	7055	550103	Loan
	2030 Total		25,383,730	-	-	-	-	-	-	-	-	-	25,383,730				
Water & Sewer Total			**170,588,234**	**20,727,855**	**17,503,855**	**16,852,555**	**14,918,984**	**15,860,255**	**19,223,000**	**8,639,000**	**17,383,000**	**10,076,000**	**29,403,730**				
Grand Total			**226,179,450**	**38,293,414**	**31,039,467**	**24,613,750**	**18,891,818**	**18,681,571**	**20,781,169**	**11,046,082**	**19,855,540**	**11,965,284**	**31,011,355**				

City of Hendersonville
Pay and Classification Schedule

Market Increase = 1.50% July 1st, 2020 - June 30th, 2021

Grade	Job Classification Title	Minimum	Midpoint	Maximum
1	Not assigned	20,554.51	25,918.84	31,278.62
2	Not assigned	21,582.24	27,214.78	32,842.55
3	Not assigned	22,661.35	28,575.52	34,484.68
4	Not assigned	23,794.41	30,004.30	36,208.91
5	Not assigned	24,984.14	31,504.52	38,019.36
6	Environmental Services Worker I	26,233.34	33,079.74	39,920.32
6	Property Maintenance Worker I	26,233.34	33,079.74	39,920.32
6	Street Maintenance Worker I	26,233.34	33,079.74	39,920.32
7	Customer Service Collection Specialist	27,545.01	34,733.73	41,916.34
7	Facilities Maintenance Technician	27,545.01	34,733.73	41,916.34
8	Administrative Assistant I	28,922.26	36,470.41	44,012.16
8	Customer Service Representative	28,922.26	36,470.41	44,012.16
8	Environmental Services Worker II	28,922.26	36,470.41	44,012.16
8	Line Maintenance Mechanic I	28,922.26	36,470.41	44,012.16
8	Meter Services Technician	28,922.26	36,470.41	44,012.16
8	Police Support Specialist	28,922.26	36,470.41	44,012.16
8	Property Maintenance Worker II	28,922.26	36,470.41	44,012.16
8	Street Maintenance Worker II	28,922.26	36,470.41	44,012.16
8	Warehouse Specialist	28,922.26	36,470.41	44,012.16
8	WTP Operator I	28,922.26	36,470.41	44,012.16
8	WWTP Operator I	28,922.26	36,470.41	44,012.16
9	Evidence Technician/Admin Assistant	30,368.37	38,293.94	46,212.77
9	Facilities Maintenance Mechanic I	30,368.37	38,293.94	46,212.77
9	Senior Police Support Specialist	30,368.37	38,293.94	46,212.77

City of Hendersonville
Pay and Classification Schedule

Market Increase = 1.50% July 1st, 2020 - June 30th, 2021

Grade	Job Classification Title	Minimum	Midpoint	Maximum
10	Building Maintenance Technician	31,886.79	40,208.63	48,523.40
10	Environmental Services Equip Operator	31,886.79	40,208.63	48,523.40
10	Fleet Equipment Mechanic	31,886.79	40,208.63	48,523.40
10	Line Maintenance Mechanic II	31,886.79	40,208.63	48,523.40
10	Property Maintenance Equip Operator	31,886.79	40,208.63	48,523.40
10	Telecommunicator	31,886.79	40,208.63	48,523.40
10	Street Maintenance Equipment Operator	31,886.79	40,208.63	48,523.40
10	Utility Billing Specialist	31,886.79	40,208.63	48,523.40
10	Utilities Locator	31,886.79	40,208.63	48,523.40
10	WTP Operator II	31,886.79	40,208.63	48,523.40
10	WWTP Operator II	31,886.79	40,208.63	48,523.40
11	Administrative Assistant II	33,481.13	42,219.06	50,949.57
11	Downtown Promotions Coordinator	33,481.13	42,219.06	50,949.57
11	Environmental Services Crew Leader	33,481.13	42,219.06	50,949.57
11	Facilities Maintenance Mechanic II	33,481.13	42,219.06	50,949.57
11	Firefighter/EMT	33,481.13	42,219.06	50,949.57
11	Fleet Equipment Services Specialist	33,481.13	42,219.06	50,949.57
11	Generator Maintenance Technician	33,481.13	42,219.06	50,949.57
11	Lead Telecommunicator	33,481.13	42,219.06	50,949.57
11	Property Maintenance Crew Leader	33,481.13	42,219.06	50,949.57
11	Street Maintenance Crew Leader	33,481.13	42,219.06	50,949.57
11	Traffic Control Technician	33,481.13	42,219.06	50,949.57
11	Utility Operations Support Specialist	33,481.13	42,219.06	50,949.57
12	CCTV Crew Leader	35,155.19	44,330.02	53,497.05
12	Fire Inspector I	35,155.19	44,330.02	53,497.05
12	Inflow Infiltration Technician	35,155.19	44,330.02	53,497.05
12	Leak Detection Technician	35,155.19	44,330.02	53,497.05
12	Line Maintenance Crew Leader	35,155.19	44,330.02	53,497.05
12	Police Officer	35,155.19	44,330.02	53,497.05
12	Senior Firefighter/EMT	35,155.19	44,330.02	53,497.05
12	WTP Operator III	35,155.19	44,330.02	53,497.05
12	WWTP Operator III	35,155.19	44,330.02	53,497.05
12	Zoning Enforcement Officer	35,155.19	44,330.02	53,497.05

City of Hendersonville
Pay and Classification Schedule

Market Increase = 1.50% July 1st, 2020 - June 30th, 2021

Grade	Job Classification Title	Minimum	Midpoint	Maximum
13	Administrative Assistant III	36,912.95	46,546.52	56,171.91
13	Fire Engineer	36,912.95	46,546.52	56,171.91
13	Fire Inspector II	36,912.95	46,546.52	56,171.91
13	GIS Technician I	36,912.95	46,546.52	56,171.91
13	Human Resources Analyst	36,912.95	46,546.52	56,171.91
13	Parking Services Supervisor	36,912.95	46,546.52	56,171.91
13	Police Communications Supervisor	36,912.95	46,546.52	56,171.91
13	Revenue Clerk	36,912.95	46,546.52	56,171.91
13	Utilities Operations Support Supervisor	36,912.95	46,546.52	56,171.91
13	WTP Laboratory Technician	36,912.95	46,546.52	56,171.91
13	WWTP Laboratory Technician	36,912.95	46,546.52	56,171.91
14	Accounting Coordinator	38,758.59	48,873.84	58,980.50
14	Customer Service Supervisor	38,758.59	48,873.84	58,980.50
14	Engineering Technician I	38,758.59	48,873.84	58,980.50
14	Environmental Services Coordinator	38,758.59	48,873.84	58,980.50
14	Fire and Life Safety Educator	38,758.59	48,873.84	58,980.50
14	Fire and Logistics Coordinator	38,758.59	48,873.84	58,980.50
14	Instrumentation & Electrical Technician	38,758.59	48,873.84	58,980.50
14	Meter Services Supervisor	38,758.59	48,873.84	58,980.50
14	Paralegal & Grants Coordinator	38,758.59	48,873.84	58,980.50
14	Police Detective	38,758.59	48,873.84	58,980.50
15	AMI Data Analyst	40,696.52	51,317.54	61,929.53
15	Assistant Fire Marshal	40,696.52	51,317.54	61,929.53
15	Budget & Management Analyst I	40,696.52	51,317.54	61,929.53
15	Building Maintenance Supervisor	40,696.52	51,317.54	61,929.53
15	Chief WTP Operator	40,696.52	51,317.54	61,929.53
15	Chief WWTP Operator	40,696.52	51,317.54	61,929.53
15	Construction Inspector I	40,696.52	51,317.54	61,929.53
15	Downtown Economic Development Coordinator	40,696.52	51,317.54	61,929.53
15	Engineering Technician II	40,696.52	51,317.54	61,929.53
15	Environmental Services Supervisor	40,696.52	51,317.54	61,929.53
15	Facilities Maintenance Supervisor	40,696.52	51,317.54	61,929.53
15	Fire Lieutenant	40,696.52	51,317.54	61,929.53
15	Fleet Maintenance Supervisor	40,696.52	51,317.54	61,929.53

City of Hendersonville
Pay and Classification Schedule

Market Increase = 1.50% July 1st, 2020 - June 30th, 2021

Grade	Job Classification Title	Minimum	Midpoint	Maximum
15	GIS/IT Analyst	40,696.52	51,317.54	61,929.53
15	GIS Technicain II	40,696.52	51,317.54	61,929.53
15	Human Resources Coordinator	40,696.52	51,317.54	61,929.53
15	Planner I	40,696.52	51,317.54	61,929.53
15	Police Sergeant	40,696.52	51,317.54	61,929.53
15	Property Maintenance Supervisor	40,696.52	51,317.54	61,929.53
15	Sewer Collection Systems Supervisor	40,696.52	51,317.54	61,929.53
15	Street Maintenance Supervisor	40,696.52	51,317.54	61,929.53
15	Traffic Control Supervisor	40,696.52	51,317.54	61,929.53
15	Water Distribution Systems Supervisor	40,696.52	51,317.54	61,929.53
15	WTP Laboratory Supervisor	40,696.52	51,317.54	61,929.53
15	WWTP Laboratory Supervisor	40,696.52	51,317.54	61,929.53
16	Accountant I	42,731.35	53,883.41	65,026.00
16	Construction Inspector II	42,731.35	53,883.41	65,026.00
16	Engineering Technician III	42,731.35	53,883.41	65,026.00
16	Stormwater Quality Specialist	42,731.35	53,883.41	65,026.00
17	Accountant II	44,867.92	56,577.58	68,277.30
17	Budget & Management Analyst II	44,867.92	56,577.58	68,277.30
17	Construction Inspector III	44,867.92	56,577.58	68,277.30
17	GIS Technician III	44,867.92	56,577.58	68,277.30
17	Planner II	44,867.92	56,577.58	68,277.30
18	Accounting Supervisor	47,111.31	59,406.46	71,691.17
18	Civil Engineer I	47,111.31	59,406.46	71,691.17
18	Construction Manager	47,111.31	59,406.46	71,691.17
18	Deputy Fire Marshal	47,111.31	59,406.46	71,691.17
18	Fire Captain	47,111.31	59,406.46	71,691.17
18	Fire Training Officer	47,111.31	59,406.46	71,691.17
18	Revenue Supervisor	47,111.31	59,406.46	71,691.17
18	Wastewater Treatment Facilities Manager	47,111.31	59,406.46	71,691.17
18	Water Treatment Facilities Manager	47,111.31	59,406.46	71,691.17
19	Communications Manager	49,466.88	62,376.79	75,275.73
19	Police Lieutenant	49,466.88	62,376.79	75,275.73

City of Hendersonville
Pay and Classification Schedule

Market Increase = 1.50% July 1st, 2020 - June 30th, 2021

Grade	Job Classification Title	Minimum	Midpoint	Maximum
20	Civil Engineer II	51,940.22	65,495.62	79,039.51
20	Fire Battalion Chief	51,940.22	65,495.62	79,039.51
20	Stormwater Administrator	51,940.22	65,495.62	79,039.51
20	Utilities Technology Manager	51,940.22	65,495.62	79,039.51
21	Fire Marshal	54,537.23	68,770.41	82,991.49
22	Assistant Finance Director	57,264.10	72,208.93	87,141.06
22	Assistant Public Works Director	57,264.10	72,208.93	87,141.06
22	Civil Engineer III	57,264.10	72,208.93	87,141.06
22	GIS Administrator	57,264.10	72,208.93	87,141.06
22	Operations Manager	57,264.10	72,208.93	87,141.06
22	Police Captain	57,264.10	72,208.93	87,141.06
23	Assistant Police Chief	60,127.30	75,819.37	91,498.12
23	Deputy Fire Chief	60,127.30	75,819.37	91,498.12
24	Civil Engineer IV	63,133.67	79,610.34	96,073.02
25	City Clerk	66,290.35	83,590.86	100,876.67
25	Downtown Economic Development Dir	66,290.35	83,590.86	100,876.67
25	Human Resources Director	66,290.35	83,590.86	100,876.67
26	Not assigned	69,604.87	87,770.41	105,920.51
27	Not assigned	73,085.11	92,158.92	111,216.53
28	City Engineer	76,739.37	96,766.87	116,777.36
28	Development Assistance Director	76,739.37	96,766.87	116,777.36
28	Finance Director	76,739.37	96,766.87	116,777.36
28	Fire Chief	76,739.37	96,766.87	116,777.36
28	Police Chief	76,739.37	96,766.87	116,777.36
28	Public Works Director	76,739.37	96,766.87	116,777.36
28	Utilities Director	76,739.37	96,766.87	116,777.36

City of Hendersonville
Pay and Classification Schedule

Market Increase = 1.50% July 1st, 2020 - June 30th, 2021

Grade	Job Classification Title	Minimum	Midpoint	Maximum
29	Not assigned	80,576.33	101,605.21	122,616.23
30	Not assigned	84,605.15	106,685.47	128,747.04
31	Assistant City Manager	88,835.41	112,019.74	135,184.39
32	Not assigned	93,277.18	117,620.73	141,943.61
33	Not assigned	97,941.04	123,501.77	149,040.79
34	Not assigned	102,838.09	129,676.86	156,492.83
35	Not assigned	107,979.99	136,160.70	164,317.47
36	Not assigned	113,378.99	142,968.74	172,533.34

Pay Scale – Summary

GRADE	MIN	MID	MAX
1	20,554.51	25,918.84	31,278.62
2	21,582.24	27,214.78	32,842.55
3	22,661.35	28,575.52	34,484.68
4	23,794.41	30,004.30	36,208.91
5	24,984.14	31,504.52	38,019.36
6	26,233.34	33,079.74	39,920.32
7	27,545.01	34,733.73	41,916.34
8	28,922.26	36,470.41	44,012.16
9	30,368.37	38,293.94	46,212.77
10	31,886.79	40,208.63	48,523.40
11	33,481.13	42,219.06	50,949.57
12	35,155.19	44,330.02	53,497.05
13	36,912.95	46,546.52	56,171.91
14	38,758.59	48,873.84	58,980.50
15	40,696.52	51,317.54	61,929.53
16	42,731.35	53,883.41	65,026.00
17	44,867.92	56,577.58	68,277.30
18	47,111.31	59,406.46	71,691.17
19	49,466.88	62,376.79	75,275.73
20	51,940.22	65,495.62	79,039.51
21	54,537.23	68,770.41	82,991.49
22	57,264.10	72,208.93	87,141.06
23	60,127.30	75,819.37	91,498.12
24	63,133.67	79,610.34	96,073.02
25	66,290.35	83,590.86	100,876.67
26	69,604.87	87,770.41	105,920.51
27	73,085.11	92,158.92	111,216.53
28	76,739.37	96,766.87	116,777.36
29	80,576.33	101,605.21	122,616.23
30	84,605.15	106,685.47	128,747.04
31	88,835.41	112,019.74	135,184.39
32	93,277.18	117,620.73	141,943.61
33	97,941.04	123,501.77	149,040.79
34	102,838.09	129,676.86	156,492.83
35	107,979.99	136,160.70	164,317.47
36	113,378.99	142,968.74	172,533.34