



**ZONING COMPLIANCE PERMIT**  
**City of Hendersonville**  
 Community Development Department  
 100 N. KING STREET  
 HENDERSONVILLE NC 28792

*TO BE COMPLETED BY STAFF*

PERMIT # \_\_\_\_\_

Application Date: \_\_\_\_\_

Issuance Date: \_\_\_\_\_

FEE \$ _____	CASH CHECK # _____
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<b>Project Address:</b>		<b>Unit/Lot #:</b>
<b>Parcel Identification # (PIN):</b>		<input type="checkbox"/> Commercial <input type="checkbox"/> Residential
<b>Name of Owner:</b>		<input type="checkbox"/> owner occupied <input type="checkbox"/> rental
<b>Name of Business (if applicable):</b>		<b>Zoning District:</b>
<b>Proposed Use:</b>	<b>Prior Use:</b>	

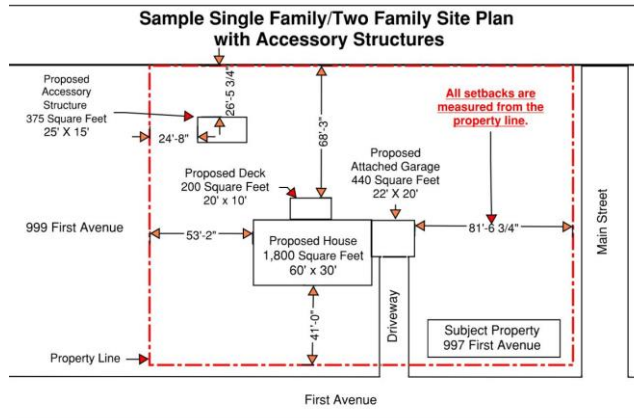
**CHECK ALL THAT APPLY:**

<b>RESIDENTIAL</b> <input type="checkbox"/> New Single Family Home (SFD) <input type="checkbox"/> Duplex <input type="checkbox"/> Accessory Dwelling Unit <input type="checkbox"/> Accessory Structure <input type="checkbox"/> Deck/Porch <input type="checkbox"/> Remodel <input type="checkbox"/> Repairs <input type="checkbox"/> Solar PV <input type="checkbox"/> Retaining Wall <input type="checkbox"/> Home Occupation <input type="checkbox"/> Setting New Mfg Home <input type="checkbox"/> Other:	<b>COMMERCIAL</b> <input type="checkbox"/> New Construction <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Upfit (first occupancy) <input type="checkbox"/> Reroof <input type="checkbox"/> Repair/Replace (no plan change) <input type="checkbox"/> Occupancy – Existing <input type="checkbox"/> Change of Use <input type="checkbox"/> Food Truck <input type="checkbox"/> Other:	<b>DEMOLITION</b> <input type="checkbox"/> Interior <input type="checkbox"/> Entire Building <input type="checkbox"/> Structural <input type="checkbox"/> Non-Structural	<b>GRADING / GROUND DISTURBANCE ONLY</b> <b>Total square footage of lot:</b> <hr/> <b>Total square footage of area to be disturbed:</b> <hr/> <p><i>(draw area on site sketch)</i></p>	<b>SETBACKS</b> <b>Primary Structure</b> Front: _____ Side: _____ Rear: _____  <b>Accessory Structure</b> Front: _____ Side: _____ Rear: _____
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**COMPLETE DESCRIPTION OF WORK TO BE PERFORMED:**

**SITE SKETCH REQUIRED FOR THE PROPOSED STRUCTURE (ATTACH TO APPLICATION WITH ADDRESS/APPLICANT NAME/DATE ON TOP OF FORM)**

- Dimensions of the property lines and orientation to streets, roads and driveways. (Include a north arrow.)
- Location of the proposed structure, including: decks, walkways, garages, pools or other structures. (Indicate the dimensions for all structures or show the dimensions of the maximum area you anticipate the structure will cover.)
- Location of all driveways. (Indicate driveway to be used for primary access for addressing purposes. If this is not included an address will not be assigned for the new structure.)



PERMIT #	
PROJECT ADDRESS	
APPLICANT	

<b>OWNER INFORMATION – REQUIRED</b> <i>Owner signature required on all applications involving work on the real property; land disturbance, demolition, and/or work involving new or existing construction</i>			
Property Owner Name(s):	Email Address:	Phone Number:	
Mailing Address:	City:	State:	Zip:
Signature (Affidavit required for Authorized Agents)			Date:
<b>APPLICANT INFORMATION – REQUIRED – The undersigned certifies that all information in this application is correct</b>			
Name:	Email Address:	Phone Number:	
Mailing Address:	City:	State:	Zip:
Signature			Date:

**REMARKS**

MUST MEET ALL REQUIREMENTS OF THE CITY OF HENDERSONVILLE ZONING ORDINANCE  
 OTHER: \_\_\_\_\_

<b>THIS ZONING PERMIT IS HEREBY APPROVED</b>	
ZONING OFFICIAL:	APPROVAL DATE:
ZONING OFFICIAL SIGNATURE	

<b>THIS ZONING PERMIT IS HEREBY REJECTED</b>	
ZONING OFFICIAL:	REASON FOR REJECTION:
ZONING OFFICIAL SIGNATURE	REJECTION DATE:

**This is NOT a building permit. Building permits must be obtained from Henderson County –**

<https://www.hendersoncountync.gov/permitcenter/page/permit-process>

For questions – please contact Permit and Inspections staff at (828) 697-4830

Properties located in the Historic Districts of Hyman Heights, Druid Hills or Main Street may require Certificates of Appropriateness prior to zoning and building permits – for additional information on historic districts/buildings, the COA process and more, you may visit [www.hendersonvillehpc.org](http://www.hendersonvillehpc.org) or call 828-697-3010.

**For general permit information and questions you may contact 828-697-3010 or email:**

[Planning@hvInc.gov](mailto:Planning@hvInc.gov)